

2010 Schedule
Continuing Education and Orientation Training
For Local Government Planning and Zoning Staff and Officials

2010 Continuing Education Session: Three (3) Hours

Monday, September 20, 2010	6:00 – 9:00 p.m.
Tuesday, October 26, 2010	6:00 – 9:00 p.m.

Topics reviewed during the Continuing Education Session:

- Confronting NIMBYs (Not in My Back Yard)
- Creating Successful Meetings
- Engaging Citizens, Resolving Conflicts, and Forging Relationships

2010 Planning and Zoning Orientation Training: Six (6) hours

Session I: Thursday, December 2, 2010	6:00 – 9:00 p.m.
Session II: Tuesday, December 7, 2010	6:00 – 9:00 p.m.

Topics reviewed during the Orientation Training Sessions:

Session I Topics: Three (3) hours

- Overview
- Roles and Responsibility
- Planning Tools

Session II Topics: Three (3) hours

- Planning Laws and Regulations
- Conducting Effective Meetings
- Ethics in Planning and Zoning

Registration Fee:

2010 Continuing Education: \$10.00 per person
Orientation Training (Sessions I and II): \$25.00 per person

Registration Guidelines:

1. All training will be conducted at the Santee-Lynches office (Board Room) in Sumter, SC. The Santee-Lynches office is located at 36 West Liberty Street, on the corner of W. Liberty Street and S. Sumter Street.
2. Local officials and staff should register for the classes through the Clerk's office or their Planning Staff. One Check with the names of individuals attending these sessions should be submitted at least two (2) days prior to the session starting date.
3. Registration and sign in will begin 1 hour before the session.
4. Refreshments will be available 30 minutes before and during the training session.
5. All attendees are asked to please be present and on time. Please call if you're running late or will be unable to attend the session.

For further information and registration contact:

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