



Audit/Finance Committee Meeting
Wednesday, March 24, 2021 - 5:00 PM
via Zoom

MINUTES

Committee Members Present: Alfred Mae Drakeford (Chairman), Julian Burns, Sen. Kevin Johnson, Jim McCain, Vivian McGhaney, Dwight Stewart

Committee Members Not Present: Grady Brown, Rep. David Weeks, Chuck Wilson, Earl Wilson

Guest: none

Staff Present: Christopher McKinney, Areatha Clark, Rachel Katorkas

1. **Welcome and Call to Order** - Chairman Alfred Mae Drakeford called the meeting to order at 5:08PM.
2. **Invocation and Pledge of Allegiance** - Chairman Drakeford provided the invocation, followed by the Pledge of Allegiance and a moment of silence for Paxville Mayor McLeod.
3. **Determination of Quorum** - When the meeting began, there was not a quorum, as only 5 out of the 10 members were present. At 5:21PM, Senator Kevin Johnson joined the meeting and Chairman Drakeford determined at that time that there was a quorum present.
4. **Adoption of Agenda** - After the quorum was present and confirmed, Chairman Drakeford entertained a motion to approve the Agenda. A motion was made by Julian Burns and seconded by Dwight Stewart. All were in favor and the motion passed unanimously.
5. **Adoption of Previous Meeting Minutes** - Chairman Drakeford entertained a motion to approve the previous meeting minutes from May 1, 2020. A motion was made by Jim McCain and seconded by Vivian McGhaney. All were in favor and the motion passed unanimously.
6. **Presentation of Budget Proposals** -

FY 20-21 Budget Amendment: Mr. Christopher McKinney presented an overview of the proposed FY20-21 Budget Amendment to the committee for information and review only and noted that it would be presented again at the next committee meeting and the committee would vote on it at that point. During the review, Sen. Johnson inquired about the policy on board member per diems for virtual meetings. Mr. McKinney stated that it's dictated by the by-laws, and Mrs. Rachel Katorkas noted that the intention of the board member per diems is to cover travel costs for meetings.

FY 21-22 Budget: Mr. McKinney presented an overview of the proposed FY21-22 Budget to the committee for information and review only and noted that it would be presented again at the next committee meeting and the committee would vote on it at that point. During the review, Sen. Johnson asked if the salaries for vacant positions is included in the proposed budget and Mrs. Katorkas confirmed that they are.

Membership Dues Request for FY21-22: Mr. McKinney presented staff's recommendation for the FY21-22 membership dues request. Staff's recommendation is to maintain the membership dues levels from the current year, with no change. No vote was taken up at this time, as it was presented for information and review only. The recommendation will be presented again at the next committee meeting and the committee will have the opportunity to vote on it at that point.

- 7. Other Business** – Committee members discussed the time for the next meeting and a potential meeting schedule for next fiscal year. They decided to hold the next committee meeting at 6:00PM on March 31, 2021. Mr. McKinney suggested holding quarterly meetings next year, and the consensus of committee members was that those meetings should be on Wednesdays at 5:00PM. Mrs. Katorkas will draft a proposed meeting schedule for the committee.
- 8. Adjournment** – The committee meeting adjourned at 6:00PM.

Respectfully Submitted,



Rachel Katorkas
Chief, Finance Department