



SANTEE-LYNCHES
WORKFORCE DEVELOPMENT BOARD
Virtual Youth Committee Meeting via Zoom
Tuesday, September 6, 2022 - 10:00 AM

MINUTES

Members Present via Zoom:

Calvin Hastie (Chairman), Brenda Gardner, Dr. Vanessa Canty, Jeannine Gamble, Melina Hodges, Barbara Brown, Ramona Lies

Members Not Present

Fred Brantley, Penny Dulin, Terrance Whitfield, Gail Lemmon

Workforce Development Staff Present:

Esmonde Levy, Workforce Development Manager
Freda Amerson, Workforce Development Operations Coordinator
Kourtney Page, SLRCOG Administrative Assistant I-PR

Guests:

Deidre Smalls, Area Manager, Eckerd Connects - Workforce Development
Renee Alexander, Eckerd Connects - Workforce Development

I. Welcome and Call to Order

Chairman Calvin Hastie called the Santee-Lynch Workforce Development Board's Youth Committee Meeting to order at 10:15 AM. A quorum was present.

II. Approval of Minutes – March 3, 2022 (M)

Chairman Calvin Hastie called for a motion to approve the minutes of March 3, 2022. **A motion was made by Ms. Brenda Gardner and seconded by Dr. Vanessa Canty.** There being no discussion, Chairman Hastie called for the vote. **All were in favor and the motion passed unanimously.**

III. Youth Performance Update

Ms. Deidre Smalls, Area Manager, Eckerd Connects - Workforce Development, presented the Youth Performance Report for July 1 through July 23, 2022.

Chart 1: Total Active Enrollments

Ms. Smalls shared with the Committee that they have gained 9 new Youth Enrollments. As of this date, their actual enrollments are 45, due to carry over numbers from last program year. The goal for the new fiscal year is 105. Ms. Smalls also added that they are in the process of onboarding new team members which consists of two Career Coaches for the Youth Program. Ms. Smalls explained that once they have new staff onboard, the Committee should see an increase in the stream of enrollments.

Chart 2: Occupational Skills Training

Ms. Smalls shared that 9 youth have received training in the current program year. She also mentioned that the following fields are common areas that participants participate in in the transportation and healthcare sectors:

Certified Nursing Assistant
Phlebotomy
CDL

Chart 3: Youth Performance Outcomes Update

Credentials: 3
Measurable Skills Gain: 10

Chart 4: Performance Outcomes Update

WEX/OJT: 0
Resumes Created: 5
Career Smart: 5
Adult Education: 0

Ms. Smalls stated that they are working diligently to development youth work base learning opportunities. They are developing close collaborations with business representatives and partners in the area to place Youth in a WEX. They are working towards offering virtual work experiences as well. She also mentioned to the Committee that the Career Coaches are back on site as it is the beginning of a new school year for Adult Education. The Committee should see an increase in these numbers of adult education enrollments due to this.

Chart 5: Outreach Events

Clarendon County Adult Education
Sumter County Adult Education
Kershaw County Adult Education

Ms. Smalls stated that they have completed orientation sessions at local adult education centers in Clarendon and Sumter Counties. At this time, they have a team member that is scheduled to attend the upcoming orientation for Kershaw County. Ms. Brenda Gardner asked Ms. Smalls when will the Kershaw County Adult Education orientation be held. Ms. Smalls response was that this event will be held tonight, September 6, 2022, at 6PM.

**Youth Program Highlight:
D'Shanti Dunham**

Ms. D'Shanti Dunham enrolled into the WIOA Youth Program on March 30, 2022. Ms. Dunham, a high school graduate, was working part-time as a cashier at Wendy's in Camden, SC. D'Shanti was interested in obtaining training in the medical field. After working with her Career Coach, D'Shanti decided that she wanted to pursue the Patient Care Technician Program that began in April. Ms. Dunham successfully completed CNA and Phlebotomy training and obtained her CNA State License and National Phlebotomy Certification. On August 15th, she secured fulltime employment with Springdale Healthcare Center as a CNA making \$17.50 per hour with benefits.

After Ms. Small's presentation, Chairman Hastie suggested that Ms. Smalls and her team notify the Committee on any special trainings or awards they have in the future so committee members that are interested, can attend.

IV. Financial Report

Mr. Esmonde Levy, Workforce Development Manager, informed the Committee that he will be providing two presentations this morning. The first financial report will cover the PY '21 Financial Report through June 30, 2022, which shows the year-end review.

Chart 1: Eckerd Youth Total

Eckerd spent \$285,876 of \$420,000 (68.07% expended) with a balance of \$134,124.

Mr. Levy expressed considering where we are with the funding for the new year, Eckerd spent what they should have, and the remaining balance will assist with the 1st quarter of the new program year. We do receive all of our funding for Youth at the beginning of the year, while we only receive a portion for Adult and DW. Mr. Hastie asked Mr. Levy if the \$134,124 is the range of funding we aim to have at the end of every program year. Mr. Levy responded that we like to have a certain percentage of funding remaining each year to utilize in the 1st quarter of the new year. Those funds (\$134,124) would be utilized first. Mr. Hastie also asked what happens to any funding that is left over after the second year. Mr. Levy ~~happily~~ stated that this issue does not occur for our region. However, if it does happen, the State will recapture the funding.

Afterwards, Mr. Levy presented the Financial Report for PY 22' through July 31, 2022.

Chart 2: Eckerd Youth Total

Eckerd spent \$17,872 of \$400,000 (4.46% expended) with a balance of \$382,128.

V. Other Business/Committee Discussion

Ms. Brenda Gardner encouraged everyone to attend the ESTEAM Sumter Festival held in Downtown Sumter on Saturday, October 1st. This is a free family festival promoting Science, Technology, Engineering, Arts, and Math. It will have a variety of activities and festivities from 10AM - 2PM. Ms. Gardner also mentioned to the Committee the SC Career Development Association is having a Fall Conference on November 9th focusing on Mental Health in Workplace. If anyone is interested, join the association. She provided the website in the chat.

Ms. Jeannine Gamble shared an announcement on behalf of the Sumter County Prevention Team. They hosted their annual P.A.R.K (Parents Accessing Resources for Kids) Event at USC of Sumter where they distributed school supplies and backpacks with many local partnerships. They had a target of distributing 300 backpacks and was pleased that they exceeded their goal and distributed 358 backpacks consisting of school supplies and community resource information and USDA Summer Food Program gave away approximately 250 meals to the students who attended. She stated that they are targeting 500 people and if anyone is interested in participating in the Park Event or being a part of the Prevention Team, just contact her. Ms. Gamble will send an email out with the information on their upcoming meetings. Mr. Hastie encouraged Ms. Gamble to invite the Committee next year and he would be happy to contribute to this event.

Dr. Vanessa Canty provided updates from the Adult Education Program. She stated that

September 19th- 23rd is National Adult Education Family Literacy Week. The Sumter Adult Education Program will be having a variety of events going on to celebrate the week. They have an open house drop in on September 22nd. This will allow people to learn more about family literacy and Adult Ed. Dr. Canty reflected on the data shared by Ms. Smalls, that there will be an increase due to at least 40 new youth enrolling in the Adult Education Program in Sumter. She also stated that she is in the process of receiving approval by the State to have a Full Time College & Career Navigator. There is a part-time person currently in the position who is more like a transition person to assist students with transitioning into employment, college, military, etc. This new position will provide services for the entire four-county region and will be housed part time at One-Stop/SC Works.

Mr. Levy shared with the Committee that there will be a Job Fair tomorrow at the Sumter Civic Center. Veterans can enter from 9am-9:30am and the general population at 9:30am and they are in high hopes of having a huge turnout. The event will be hosted until 1pm.

Chairman Hastie shared that the Sumter Crusade will take place at Sumter Civic Center where the guest speaker is Dr. Tony Evans on September 20th to 22nd. Mr. Hastie also stated that September 16th and 17th will be for Youth Only to accomplish a project. The first Friday will be \$20 and the following day will be Free! He also shared the Fatherhood Coalition will be hosting an event tonight spotlighting fatherhood at the Sumter Opera House from 6PM-8PM.

VI. Adjournment

The meeting was adjourned at 10:35 AM.

Recorded by,

A handwritten signature in black ink that reads "Kourtney Page". The signature is written in a cursive, flowing style.

Kourtney Page, Administrative Assistant I-PR
Santee-Lynches Regional Council of Governments