



# Executive Committee Minutes

Santee-Lynches Regional Council of Governments

Monday, May 6, 2024 at 5:00 PM EDT

@ Central Carolina Tech College 506 N. Guignard Drive Building M400 Rm401 Sumter, SC 29150

## Attendance

### Present:

Members: Areatha Clark, Dennis Cyphers, Jeffrey Graham, Wayne Hancock, Linda Jackson, James McCain, Vivian McGhaney, Julia Nelson, Sammie Tucker, Will Wheeler, Chuck Wilson

### Absent:

Members: Alfred Drakeford, Kevin Johnson, Dwight Stewart

Guests: Travis Windham

I. Welcome and Call to Order (Presenters: Sammie Tucker Jr., Chairman)

Called to order at 5:06pm.

II. Invocation

Invocation provided by Vivian McGhaney.

III. Pledge of Allegiance

Everyone participated in the Pledge.

IV. Quorum Determination

Linda Jackson, Board Clerk established that there was a quorum.

V. Agenda Adoption (Presenters: Sammie Tucker Jr., Chairman)

Enclosure 1

**MOTION: Julia Nelson; Second - Chuck Wilson**

 [Exexutive Committee Meeting Agenda 5.6.2024.docx Encl. 1.pdf](#)

Chairman Sammie Tucker Jr. called for a motion to adopt the meeting agenda. The motion was made by Ms. Julia Nelson, the motion was second by Mr. Chuck Wilson. All were in favor of the motion and the motion passed unanimously.

VI. Approval of previous meeting minutes (Presenters: Sammie Tucker Jr., Chairman)

Enclosure 2

**MOTION: Julia Nelson; Second - James McCain**

 [Executive Committee Minutes 4.1.2024 Encl. 2 .pdf](#)

Chairman Sammie Tucker Jr. called for a motion to approve the previous meeting minutes. Ms. Julia Nelson made the motion, the motion was second by Mr. Jim McCain. All were in favor and the motion passed unanimously.

VII. Old Business (Presenters: Dennis Cyphers, Executive Director)

A. New Location Calculations

**INFO - Mr. Cyphers shared updated information on new location calculations. \$11,500 spent by the last meeting (real costs) - current total is \$18,359 to date (without staff time). This starts the discussion on a capital investment fund that should be established in prep for the next move which will cost approximately \$30,000. Take to the Audit/Finance Committee to consider a line item for this category. All funds to date have come out of local funds. Chairman Tucker stated he would like to see the Audit/Finance Committee to be aggressive to fund the move within approximately 18 months in the event we are able to move before 3 years. Staff have gotten settled in the building. We'll recoup some of the funds on the back end.**

There will be a membership dues increase for the new year to help fund the capital investment fund for FY 2025.

B. Board Retreat

**INFO - Continued to research locations that work best. Very expensive to hold a retreat. Recommendation to coming in on the front end (Friday and Saturday) before the SCOG Conference for the Retreat that way we can take advantage of the conference rate for the hotel. Will be an approximately 70% saving to have it at that time. Chairman Tucker shared this has happened in the past this way and was very successful. Members of the Executive Committee were in agreement with this plan. Suggested bringing up at the next COG Board meeting to start planning and get commitment from the Board members. November 22nd-26th (includes the retreat and conference). Some may not be able to stay for the SCCOG conference. Important for Board members to indicate their intention of staying the entire time or just for the COG Board retreat. More information will be provided at the June meeting.**

Only members in good standing

VIII. New Business (Presenters: Dennis Cyphers, Executive Director)

A. Intergovernmental Agreement - Santee-Wateree RTA

**MOTION: Chuck Wilson; Second - Jim McCain**

Shared with the Board at the previous meeting that we were going to be engaging with Santee-Wateree RTA. Provided was a copy of an intergovernmental agreement with RTA. It helps with procurement service. SCDOT planning (Rural Program Work plan that has never been used) special grant funds can be used to fund this. Have been able to connect with SUAS to help RTA get better connected with opportunities.

The RTA Board did not have a quorum to vote on the agreement at their last meeting.

Chairman Tucker questioned the termination clause of the agreement. Subsection C handles it since no one is getting compensated. Funding for the transit work would be funded through a DOT grant.

McCain - RTA doesn't do much procurement. Staff had initially recommended contracting this service out but funding challenges would not allow for this option to occur. Thus, the suggestion to contact the COG for assistance.

Dennis - SUAZ is going to present at the RTA Board meeting to help them on some possible funding opportunities.

Julia - there have been discussions with the COG to assure that this wouldn't be an extra burden and would allow the COG to expend unused funding.

 [CONTRACT AGREEMENT6.3.2024 5.3.2024.pdf](#)

IX. Executive Session (Presenters: Sammie Tucker Jr., Chairman)

To discuss contractual matters, personnel matters, and/or to receive legal advice relating to matters covered by attorney-client privilege, if necessary, in accordance with Section 30-4-70 of the South Carolina Code of Laws.

**The public is hereby notified that if Santee Lynches holds an Executive Session, the Board Members may take official action on the above-listed matters following the conclusion of the Executive Session**  
NONE

X. Executive Director's Report (Presenters: Dennis Cyphers, Executive Director)

Executive Director Cyphers gave the Committee and overall review of different projects and opportunities that are going on within the COG.

XI. Chairman Remarks (Presenters: Sammie Tucker Jr., Chairman)

Chairman Sammie Tucker Jr. thanked everyone for their attendance

XII. Adjourn (Presenters: Sammie Tucker Jr., Chairman)

Chairman Sammie Tucker Jr. called for a motion to end the Executive Committee Meeting at 6:05pm. The motion was made by Mr. Jim McCain, it was second by Mr. Chuck Wilson. All were in favor and the motion passed unanimously.