

Santee-Lynches Regional Council of Governments
Board of Directors' Meeting
August 13, 2018 – 5:00 PM
USC Sumter - Sumter, South Carolina

MINUTES

Members Present:

Clarendon: Sen. Kevin Johnson, Dwight Stewart
Kershaw: Julian Burns, Alfred Mae Drakeford, Rep. Laurie Funderburk, Brad Hanley, John Wesley Lee, Kenneth McCaskill, Sammie Tucker (via telephone)
Lee: David Addison, Alexander Boyd, Travis Windham
Sumter: Bob Galiano, Jim McCain, Joe McElveen, Vivian McGhaney, Bill Painter, Rep. David Week, Chuck Wilson

Members Absent: Excused – Shirley Keels, Jeffrey Graham; Absent – Benton Blakely, Julia Nelson, Rep. Will Wheeler, Eugene Baten, Jay Davis, Ione Dwyer, Earl Wilson

Guests Present: Sandy Jenkins, Santee Wateree RTA, Jim Campbell, Juanita Campbell

Staff Present: Christopher McKinney, Kathy Powell, Areatha Clark, Connie Munn, Kyle Kelly, Becky Minegar

- I. **Welcome and Call to Order** – Chairman Travis Windham called the meeting to order and thanked everyone for attending.
 - A. Mr. David Addison provided the invocation.
 - B. The pledge was provided by all attendees.
 - C. Approval of Amended Agenda – A motion was made by Jim McCain to approve the Agenda. Mr. Bill Painter seconded the motion which passed unanimously.
 - D. Approval of Minutes – A motion was made by Bill Painter to approve the June 4, 2018 meeting minutes. Mr. Julian Burns seconded the motion which passed unanimously.
 - E. Financial Report – Ms. Kathy Powell, Deputy Executive Director and Chief Financial Officer, referred board members to the June 30, 2018 finance report: Ms. Powell stated this report is not the audited report but very close to where we will end up in the year and in particular with expenses. Ms. Powell further stated we are still billing for some of the final revenues; the revenues will go up, which will improve the statements. Ms. Powell then updated the cash balances as follows: General Operating funds \$1,879,632; State Local Government Investment Pool funds \$981,023. Ms. Powell noted all the local membership shares have been received this year. We have also received all the General Assembly appropriations that were allocated. We have received the majority of funds for the Health and Human Services (HHS) program; the Economic Community and Sustainability (ECS) Department still has a few draws outstanding, and the Workforce Development Department still has a few minor draws outstanding.

Ms. Powell further noted that almost 93% of the budget has been collected and 90% of the program pass-through dollars, which are those programs we are running on behalf of clients out of HHS, HOME Program and Workforce, have been collected and expended.

Ms. Powell reported on expenditures: operating expenses are at 93.5% of budget. Ms. Powell reminded the board, because of changes in accounting presentation in audits, we will have to show some inflows and outflows related to the retiree health insurance reporting to our audit, which will make a difference in the way profit and loss is showing. Ms. Powell then reported a fund balance of

\$170,700, which means excess revenues over expenses for fiscal year ending June 30, 2018. Mrs. Powell pointed out the RDC bank balances on the final page of the report. There were no questions, and the report was accepted as information by the board.

II. Committee Reports

A. Audit and Finance – Alfred Mae Drakeford, Chair, provided the following report:

The committee met on August 13, 2018 prior to the board meeting. Ms. Drakeford indicated staff has solicited proposals from several local banks in preparation for changing banks to get a better return on investment and improved customer service. The committee reviewed options with staff and advised staff to select the bank it deems most responsive and advantageous for the COG to use.

Mrs. Drakeford further indicated that, due to the recent resignation of Mr. James Campbell from the Board, another signatory is needed for the bank accounts. The Audit Finance Committee recommends Mr. Jim McCain as the replacement signatory. All other signatories will remain unchanged. The committee recommendation, in the form of a motion, is to approve the updated COG account signatories to include Jim McCain, along with existing signatories: Vivian McGhaney, Chris McKinney, Bill Painter and Dwight Stewart. The motion was seconded by Mr. Chuck Wilson and unanimously approved.

B. Economic & Community Sustainability (ECS) – Kyle Kelly provided the following report:

The ECS Committee met on May 21, 2018. The following motion is provided for Board Review: The ECS Committee recommends, in the form of a motion, that the Santee-Lynches Regional Council of Governments allocate \$4.9 million in available Santee-Lynches guideshare funds to improve an approximately 0.7 mile segment of Black River road in the City of Camden, Kershaw County, referred to as “Black River Road Improvements, Phase 1”.

If approved, this allocation will be reflected on the Santee-Lynches Transportation Improvement Program (TIP) and forwarded to SCDOT Commission for inclusion on the State Transportation Program (STIP).

The proposed programming of \$4.9 million in guideshare funds would include allocation of \$750,000 for preliminary engineering in FY 2019, \$750,000 for right-of-way acquisition in FY 2021, and \$3.4 million for construction in FY 2022. The required 21-day public comment period was observed from June 5-26, 2018, with notices posted at Santee-Lynches offices, on Santee-Lynches social media accounts, and via press release. One comment was received, via social media. That comment suggested that road projects currently underway should be finished before more are added. No other comments were submitted.

The committee motion was seconded by Mr. Julian Burns. Mr. Julian Burns commented, out of the two COGs that Kershaw County deals with, Santee-Lynches is the only one that has allocated transportation funds for Kershaw County. Mr. John Lee thanked Kershaw County and Santee-Lynches COG for getting the project off the ground and stated this project will be a big plus for the region. There being no further discussion the motion passed unanimously.

Mr. Kelly then provided an update on development of “Forward 2045”, the new Santee-Lynches Long Range Transportation Plan. This plan identifies the long-term transportation vision and serves as the foundation for allocation of guideshare dollars as well as identification of additional priorities to SCDOT for action. Santee-Lynches is now at the tail end of initial stakeholder and public engagement process and staff are currently identifying potential projects and policies that will be recommended in the document based on data collected from empirical sources as well as from the public. Staff will conduct a financial analysis and prioritization and will present the information to the public and local

elected councils for additional feedback prior to presentation of the draft plan for board approval in early 2019. Mr. Kelly noted that the deadline for survey responses will be August 31, 2018.

Mr. McKinney encouraged the board to continue to advocate for the community to respond to the survey. Mr. Kelly added the project team is available to present to or meet with any group or organization.

III. New Business

A. Interim Secretary/Treasurer

Chairman Windham stated with the resignation of Jim Campbell, vacancies were created on the Executive Committee and the Audit Finance Committee. Mr. Campbell served as an officer in the role of Secretary/Treasurer, which per Santee-Lynches By-laws made him a part of the Executive Committee. In the by-laws, the provision outlines replacing officers on a bi-annual basis and the next time the Executive Committee will vote on officers will be June 2019. The Executive Committee has decided to appoint Jim McCain as the interim Treasurer/Secretary until an election can be held. This will make him a member of the Executive Committee.

B. Audit Finance Committee Opening

Chairman Windham then stated if any board member is interested in serving on the Audit Finance Committee, to let the Board Chairman or the Executive Director know. If there are multiple people expressing a desire to be on the committee, the Executive Committee will consider the interested members and make a selection.

C. Executive Board Strategic Planning Retreat

Chairman Windham further stated that Mr. McKinney presented to the Executive Committee at the previous Committee meeting that he wanted us to consider a strategic planning retreat for the purpose of identifying strategic goals to ensure we intentionally develop the region we desire to see. The Executive Committee discussed and agreed with the suggestion. The Board will hold a 2-day planning session on November 16-17 just prior to the start of the South Carolina Association of Regional Councils (SCARC) Conference, and will report back to the full Board. Included in the board package is a registration form for the SCARC 2018 Annual Conference, scheduled for November 18 – 20, 2018 at Kingston Plantation, Myrtle Beach, SC.

D. Kershaw County “All-America City” Designation

Chairman Windham announced Kershaw County/City of Camden has been named a 2018 All-America City by the National Civic League at its annual awards ceremony in Denver, Colorado. He then asked Alfred Mae Drakeford to give the Board some background on the event and award.

Ms. Drakeford indicated that the Kershaw County delegation was comprised of leaders from all areas of the county, including state, county and municipal elected officials, civic organization leaders, healthcare professionals, and youth leaders. She further indicated there were twenty finalists selected to provide a community presentation to the panel of award judges in Denver. Following the presentations, Kershaw County was chosen as one of ten “All-America City” award winners. The National Civic League cited “Kershaw County embraces the changing faces of its rapidly growing community, balancing its rural past and suburban future, with its business owners, residents, and elected officials reflecting that diversity and building programs to ensure equity in healthcare, education, and economic growth.” The National Civic League stated, “each winner leveraged civic engagement, inclusiveness, and innovation to successfully address challenges facing their community.”

Kershaw County high-school student Clinton Washington was recognized for his community commitment as he received the “2018 Youth Leadership Award.” The County also received the “Social Media Award” for its exceptional social media presence and activities.

Laurie Funderburk, who also represented Kershaw County at the program in Denver, also commented that a significant contributor to the County’s success in obtaining this award, and one of three projects highlighted in the County’s award application, was VisionKershaw 2030, which was developed in part with support from Santee-Lynches COG.

IV. Executive Director Comments

Christopher McKinney reported on the following:

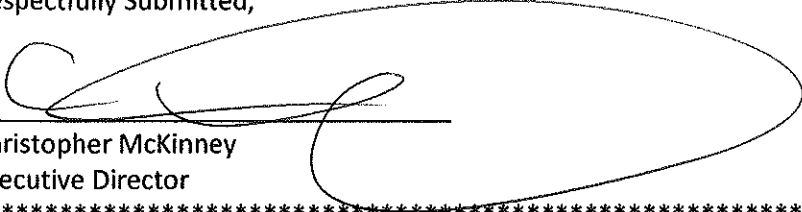
- Key thought: if something is valued, then we can plan it and if we plan it we can design it, and if we design it we can the funds.
- Opioid Update: A July 2018 application deadline for a grant to assist with opioid issues was missed due to time needed to establish the necessary memorandums of agreement (MOA) with partner agencies. Santee-Lynches COG is now targeting application for these funds in 2019.
 - Moving in the right direction on Opioids:
 - ✓ Per a joint report from the National League of Cities & National League of Counties their recommendation for leaders are:
 - Foster regional cooperation
 - Focus on education and prevention
 - Expand treatment
 - Reassess public safety approaches
 - ✓ The present opioid plan in development by the COG already addressed 3 of the 4 areas prior to receiving the NLC report
 - We are increasing capacity; working toward “premier”
 - ✓ Establishing dedicated front-end customer service – receptionist (temporary part-time)
 - ✓ Expanding planning capacity – bringing 2 additional planners on
 - ✓ Increasing financial management capacity
 - ✓ Currently advertising for Administrative Department Chief
 - What will change over the next 10 Years?
 - ✓ Political
 - ✓ Economic
 - ✓ Social
 - ✓ Technology

As a Board, Santee-Lynches needs to be intentional and have conversations about these things (changes) and things that matter. If we do not, we will be left behind. Santee-Lynches is the region’s planning district, therefore we have to be intentional to create the region we desire to see. Mr. McKinney stated places that work together have a better opportunity to receive funds.

Chairman Windham then asked Jim Campbell to come to the front. Mr. Windham stated that Mr. Campbell has been a longtime faithful supporter and advocate of Santee-Lynches COG. His efforts have helped to bring about several key achievements in our region from the expansion of US-521 between Sumter and Manning to seeing our COG arise from near financial collapse in the late 1980s. He recently tendered his resignation for health reasons and the Board wanted to take this time to recognize him for his service. Mr. Windham thanked him for serving with distinction for 21 years and 5 months as a Member-at-Large representing Sumter County on the Santee-Lynches Regional Council of Governments Board of Directors. Mr. Campbell was presented with 2 plaques.

- V. Adjournment** – There being no further action before the board, the meeting was adjourned at 6:15 p.m.

Respectfully Submitted,



Christopher McKinney
Executive Director

I certify that public/media notifications were given prior to meeting as follows:

Public Notified: Yes


Manner Notified: Agenda posted on board at 2525 Corporate Way Suite 200, Sumter

Date Posted: August 3, 2018

Media Notified: Yes

Manner Notified: Agenda emailed to local newspapers:
Clarendon Citizen, Camden Chronicle, Lee Observer and Sumter Item

Date Notified: August 3, 2018


Becky V. Muegar, Administrative Assistant