

**Santee-Lynches Regional Council of Governments**  
**Board of Directors' Meeting**  
**November 6, 2017 – 9:00 A.M.**  
**USC Sumter - Sumter South Carolina**

**MINUTES**

**Members Present:**

Clarendon: Kevin Johnson, Shirley Keels, Julia Nelson  
Kershaw: Julian Burns, Alfred Mae Drakeford, Laurie Funderburk, Jeffrey Graham, John Lee, Kenneth McCaskill  
Lee: David Addison, Alexander Boyd, Travis Windham  
Sumter: Eugene Baten, Jim Campbell, Jay Davis, Ione Dwyer, Bob Galiano, Jim McCain, Vivian McGhaney, Bill Painter, David Weeks, Chuck Wilson

**Members Absent:** Excused - Dwight Stewart, Brad Hanley, Sammie Tucker, Will Wheeler, Joe McElveen, Earl Wilson; Absent – Benton Blakely

**Staff Present:**

Chris McKinney, Kathy Powell, Areatha Clark, Yoli Crolley, Kyle Kelly, Connie Munn, Mike Heishman, Janae Stowe, Carrington Meadows

- I. Welcome and Call to Order** – Chairman Travis Windham called the meeting to order.
- A. Alfred Mae Drakeford asked for a moment of silence for the victims of the Texas shooting. Mrs. Drakeford provided the invocation.
  - B. Attendees provided the Pledge of Allegiance.
  - C. Introduction of COG Staff – Each staff members introduced themselves by department providing position and years of service at the COG.
  - D. Approval of Agenda – A motion was made by Kevin Johnson to approve the agenda as presented. The motion was seconded by Jim McCain and unanimously approved.
  - E. Approval of Minutes – A motion was made by Bill Painter to approve the minutes as published. Jim Campbell seconded the motion and it was approved unanimously.
  - F. Financial Report - Kathy Powell, Interim Executive Director referred board members to the September 2017 financial report and updated the bank balances as follows: General Operating funds \$1,685,445; State Local Government Investment Pool funds \$968,456. The current percent of the budget year completed is 25%. Mrs. Powell indicated we've collected approximately 10% of total budgeted operating revenues and expended about 20% of budgeted expenses. She reminded the board that we are on a reimbursable basis and the difference between collections and expended is normally 8-12%, so we are right on target. Mrs. Powell pointed out the RDC

bank balances on the final page of the report. The report was accepted as information by the board.

**II. Task Force Committee Report** – Alfred Mae Drakeford, Chair, provided the following report:

The members met and received a briefing from Mr. McKinney on the status of Santee-Lynches RCOG's building project. Mr. McKinney presented a brief overview of the work done to date and provided a site plan rendering from the City of Sumter that shows the location of SLRCOG's future facility as well as a preliminary floor plan that staff have been working on with an architectural firm. At a recent meeting with the City of Sumter, it was noted the City is prepared to deed the property to Santee-Lynches as soon as we request the process be started.

Options for funding that staff have preliminarily explored were reviewed and explanations provided of staff's current understanding about what options might or might not be viable.

The Task Force requested that Mr. McKinney discuss his presentation with City and County Administrators at their next regularly scheduled meeting as they may be able to provide further insight into certain funding options.

**III. New Business**

**A. COG Bylaws Update** – Kathy Powell, Deputy & Finance Director, noted the board received a briefing paper concerning changing the board meeting frequency. She noted the shift to quarterly meetings has created unintended consequences including a feeling of disconnection between the board and staff. After internal discussions and feedback from some board members, staff polled the board regarding meeting times. Staff is recommending to meet every other month, still on the first Monday of each month at 5:00 p.m. This new time requires a Bylaws amendment as follows: The regular meetings of the Council shall be held on the first Monday at least every other month in Sumter or at such other place as designated by the Board. Mrs. Powell explained that this change would take place beginning in February 2018 and continue with the months of April, June, August, October and December. A motion was made by Jim McCain to approve the COG Bylaws amendment. The motion was seconded by Kevin Johnson and unanimously approved.

**B. EPAC Rules of Procedure Update** - Kyle Kelly, ECS Director, reported that the Environmental Planning Advisory Committee (EPAC) membership currently has 19 voting members, with three additional organizations (SCDHEC, SCDHR, and Clemson Extension) serving as non-voting representatives. Each unit of local government in the Santee-Lynches Region that maintains a wastewater treatment system and/or municipal stormwater



(MS4) system is represented, along with several non-government organizations that either focus on environmental issues or citizen engagement.

During the past two years, SLRCOG staff conducted an ongoing review of membership on the EPAC. This review has been required as a result of failure to maintain a quorum on a regular basis, as well as excessive absenteeism on the part of some organizations.

In 2016, the EPAC rules of procedure were amended in an effort to make attendance and participation more convenient for members. One of the changes made was to allow designated representatives to identify a proxy to attend and vote on their behalf. This tool has been used several times by some members, though others have not elected to designate a proxy.

The following motions related to membership composition were proposed for board consideration by the EPAC at its meeting on September 14, 2017:

**Motion 1:** Add Central Carolina Technical College as a voting EPAC member via amendment to the rules of procedures. CCTC currently houses the SC Environmental Training Center which provides training to environmental professionals (water/wastewater operators) in the region and across the state. A motion was made by Bill Painter to approve the addition of CCTC as a voting member. The motion was seconded by Jim McCain and unanimously approved.

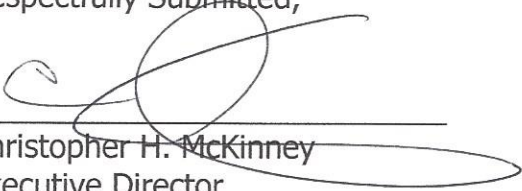
**Motion 2:** Remove the League of Women Voters from voting EPAC membership via amendment to the rules of procedure. The last EPAC meeting attended by a representative of the League of Women Voters was August 2016. A motion was made by Bill Painter to approve removal of the League of Women Voters as a voting member. The motion was seconded by Jim Campbell. There was discussion on these members being contacted regarding their participation on the committee. Staff reported this organization had been contacted numerous times with no response or attendance at the meetings. A motion was made by John Lee to table the motion until contact with the organization to determine their participation is completed. The motion was seconded by Eugene Baten. The motion was called and the majority opposed tabling the removal. The motion to approve removal of the League of Women Voters as a voting member was called and approved by those members in attendance and Eugene Baten opposing. It was noted that the organization could be added back to the membership at a future date, if it was deemed necessary and if they would be able to participate at the required level.

**Motion 3:** Remove the Sierra Club from voting EPAC membership via amendment to the rules of procedure. The last meeting attended by a representative of the Sierra Club was July 2014. A motion was made by Bill Painter to approve removal of the Sierra Club as a voting member. Kevin

Johnson seconded the motion and it was approved by those members in attendance and Eugene Baten opposing. It was also noted that this organization could be added back to the membership at a future date as well if deemed necessary.

**IV. Adjournment** – There being no further action before the board, the meeting was adjourned to the board retreat at 9:30 a.m.

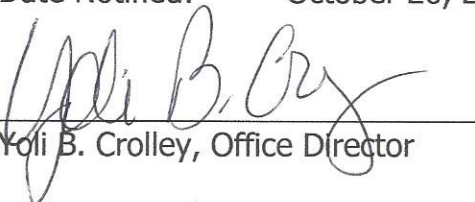
Respectfully Submitted,

  
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Christopher H. McKinney  
Executive Director

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I certify that public/media notifications were given prior to meeting as follows:

Public Notified: Yes  
Manner Notified: Agenda posted on board at 2525 Corporate Way Suite 200, Sumter  
Date Posted: October 26, 2017  
Medic Notified: Yes  
Manner Notified: Agenda emailed to local newspapers:  
Clarendon Citizen, Camden Chronicle, Lee Observer and Sumter  
Item  
Date Notified: October 26, 2017

  
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Yoli B. Crolley, Office Director