



**Board of Directors Meeting Minutes
Monday, June 2, 2025, 6:00 pm
Central Carolina Technical College
506 N. Guignard Drive, Building 400, Rm M401
Sumter, SC 29150**

Members Present:

Clarendon County: Fawn Pedalino, Shirley Keels, Julia Nelson

Kershaw County: Sammie Tucker Jr., Ben Connell, Alfred Mae Drakeford, Jeffrey Graham, Mr. John Thomas, John Wesley Lee, Kenneth McCaskill, William Wilkes

Lee County: Travis Windham, Wayne Hancock

Sumter County: James Blassingame, Herbert McClary, Vivian McGhaney, Roland Robinson, Earl Wilson, Chuck Wilson, Jim McCain, Gilford Shaw, Bernadetta Robinson

Members Absent:

Clarendon: Jay Johnson (excused)

Sumter County: Anthony Gibson (excused), David Merchant (excused), Thomas McElveen (excused), David Weeks (excused).

Kershaw County: Brad Hanley (excused)

1. **Welcome and Call to Order:** Chairman Sammie Tucker Jr. called the meeting to order at 6:05pm.
2. **Invocation:** Dr. Blassingame provided the invocation.
3. **Pledge of Allegiance:** All members participated in the Pledge of Allegiance.
4. **Quorum Determination:** Board Clerk Linda Jackson determined there was a quorum.
5. **Adoption of Agenda:** Chairman Sammie Tucker Jr. called for a motion to adopt the agenda. Ms. Julia Nelson made the motion, and the motion was seconded by Mr. Chuck Wilson. All were in favor and the motion passed unanimously.

6. **Approval of Previous Meeting Minutes:** Chairman Sammie Tucker Jr. called for a motion to approve the 4.7.2025 meeting minutes. Sen. Graham made the motion, and the motion was seconded by Mr. Jim McCain. All were in favor and the motion passed unanimously.

7. Staff Reports

a. **Finance:** Executive Director Dennis Cyphers informed the board that as of March 31, 2025, the COG maintains a strong position, with total cash on hand of approximately \$3.68 million across operating and development funds. Mr. Cyphers stated that the current fund balance stands at \$3.29 million, reflecting a decrease of \$384,277 from the previous year's end, primary due to the timing of revenues and expenditures. Mr. Cyphers gave a few updates to include the following.

- **Year to Date, total revenues:** \$4.94 million, 65% of Annual Budget
- **Total Expenditures to date:** \$5.32 million, 72.8% of the Annual Budget
- **Local Funds: Net Revenue** \$390,085, with Revenues at 80% of budget and expenses at 103.4% due to front-loaded costs.

Director Cyphers also presented a report on fund allocations across the following departments

- **Health and Human Services:** Surplus of \$18,375 73% of Budget
- **Government Services and Planning:** Operating at a deficit of \$204,456, primary due to timing of grant reimbursement verses expenditures.
- **Key Takeaways:** Most revenue streams are on target or ahead of schedule, apart from some federal grants, which are expected to catch up in the coming months.

Mr. Cyphers stated that staff will continue to monitor the grant cycles and adjust spending as needed to ensure year-end targets are met.

b. **Aging/HHS:** The detailed report for this department is included in the enclosure provided to the board.

c. **Government Services:** The detailed report for this department is included in the enclosure provided to the board.

d. **Workforce Development:** The detailed report for this department is included in the enclosure provided to the board.

8. Committee Reports:

a. **Audit Finance:**

- Committee Chair Dr. Drakeford gave an overview of the approval of the Amendment Budget coming from the Audit Finance Committee stating the following:
 1. **Total Revenue; \$ 7,539,008**
 2. **Total Operating Expenses: \$7,313,965**
 3. **Fund Balance (Unrestricted) \$225,123**
- **Dr. Drakeford informed the Board of the following Major Revenue Change**
 1. *Service contracts in HHS decreased by \$59,520*
 2. *Miscellaneous funds increased by \$2,400 due to new main office cost sharing*
- **Dr. Drakeford informed the Board of the following Major Expense Changes:**
 1. *Salaries and fringe benefits decreased by \$128,884*
 2. *IT subscriptions/ maintenance increased by \$110,207*
 3. *Equipment/furniture/computers increased by \$20,014*
 4. *WIOA service provider payments increased by \$46,010*
 5. *Equipment lease decreased by \$ 2,7801*

Dr Drakeford called for a second to approve the Amended Budget coming from the Audit Finance Committee. The second was made by Sen. Jeffrey Graham. All were in favor and the motion passed unanimously.

- Committee Chair Dr. Drakeford gave an overview of the proposed FY25-26 Budget coming from the Audit Finance Committee stating the following:
 1. ***Proposed Total Revenues: \$6,667,558*** (down from \$7,539,088 in the amended FY24-25 budget).
 2. ***Proposed Total Expenses: \$6, 619.058*** (down from \$7,313,965 in the amended FY24-25 budget).
 3. ***Net Fund Balance (Unrestricted): \$48,500.301.***
 4. ***HHS Funding: Decreased \$369,013, due to lower anticipated federal funding***
 5. ***Workforce Development: Decreased by \$ 158,167, reflecting lower federal grant expectations.***
 6. ***Government Service & Planning: Decreased by \$226,650, mainly from reductions in infrastructure and contract administration funds.***
 7. ***Operating Expense: Aging Service Provider/Participant Payments decreased by \$281,273, and WOIA Service Provider Payments decreased by \$86,601.***
- ***Committee Chair Dr. Drakeford called for a second to approve the proposed FY25-26 budget (unrestricted for FY25-26 is \$48, 500.30. The second was made by Mr. Wayne Hancock. All were in favor and the motion passed unanimously.***
- b. ***Projects and Planning:***
 - ***Committee Chair coming from the Committee called for a second to approve the following changes in the Bishopville Truck Route:***
 1. *Change project name to Bishopville Bypass Phase I*
 2. *Increase Construction/ System Upgrade from \$ 14,334,000 to \$18,673,000 and shift from FY 2026 to FY2027*
 3. *Increase Construction /System Upgrade from \$ 7,167,000 to \$ 9,335,500 and shift from FY2027 to FY 2028*
 4. *Increase Construction /System Upgrade \$7,617,000 to \$9,336,500 and shift from FY2028 to FY2029*
 5. *Shift \$8,267,000 Construction/System Upgrade funding from FY 2026 to FY2027*
 - ***Mr. Travis Wilson seconded the motion. All were in favor and the motion passed unanimously.***
- c. ***Executive Committee:***
 - ***Nominating Committee Chair Mr. Chuck Wilson presented the proposed slate of officers for the upcoming FY25-27 term on behalf of the Executive Committee. With the Executive Committee approval, this slate is now presented to the membership for consideration and final election, as outlined in the bylaws and standard procedures. Mr. Wilson called for a second to approve the following slate of officers:***
 1. *Chairman: Councilman Wayne Hancock (Lee County)*
 2. *1st Vice Chair: Chairman Jim McCain (Sumter County)*
 3. *2nd Vice Chair: Mayor Julia Nelson (Manning)*
 4. *Secretary/Treasurer: Dr. Alfred Mae Drakeford (Kershaw County)*
 - ***Mr. Travis Wilson second the motion to approve the proposed slate of officers for the FY25-27 term. All were in favor and the motion passed unanimously.***

10. **New Business:** None
11. **Executive Session:** None
12. **Executive Directors Report:** Executive Director Dennis Cyphers gave the following closing remarks:
 - Thanks to Ms. Katorkas, former Financial Director, for her many years of service with the COG
 - Congratulations to Ms. Clark who celebrated an incredible milestone of 32 years of service with the COG
 - Recognition for outgoing Board Chair Sammie Tucker Jr. for navigating challenges and seizing opportunities always with the best interests of our communities at heart. He stated that on behalf of the entire Council and the Communities we serve, thank you.
13. **Outgoing Chairman's Remarks:** Chairman Tucker express his gratitude to the Board for his years of service, and he stated that he will still be here to support Mr. Hancock in anyway he can.
14. **Outgoing Chairman's Recognition:** Executive Director presented outgoing Board Chair, Mr. Tucker, with a plaque for his years of service as COG Board Chair.
15. **Chairman's Remarks:** Chairman Wayne Hancock new incoming Board Chair thanked the Board for the opportunity to serve as Board Chair.
16. **Adjournment:** Chairman Hancock called for a motion to end the meeting. The motion to end the meeting was made by Mr. Chuck Wilson, and the second was made by Mr. Sammie Tucker Jr. All were in favor and the motion passed unanimously.

Submitted by:



Linda Jackson
Board Clerk

Approve by:



Dennis Cyphers
Executive Director

