

**SANTEE-LYNCHES WORKFORCE
DEVELOPMENT BOARD
SC WORKS COMMITTEE MEETING
Thursday, August 18, 2016 - 9:00 AM
SC WORKS CENTER
31 E. CALHOUN STREET
SUMTER, SC 29150**

MINUTES

Members Present:

Bobby Anderson, Chairman, George General (via telephone), John Hornsby, Janice Poplin, Anita White

Members Absent:

Brad Branham, Marvin Jackson (Excused), George Kosinski (Excused), Sam Lowery (Excused)

Workforce Development Staff Present:

Areatha Clark – Workforce Development Director

Mary Brown – SC Works Manager

Esmonde Levy –Workforce Development Manager

Becky Minegar – Santee-Lynches Regional Council of Governments Administrative Assistant

I. Welcome:

Mr. Bobby Anderson, Chairman welcomed the committee members and called the Santee-Lynches Workforce Development Board’s SC Works Committee Meeting to order at 9:10 AM. A quorum was present.

II. Approval of Minutes (M):

Chairman Bobby Anderson called for a motion to approve the minutes from March 22, 2016. A Motion was made by Ms. Anita White and seconded by Mr. George General. There were no revisions to the minutes; all were in favor and the Motion passed unanimously.

III. SC Works Performance Update:

Ms. Mary Brown, SC Works Manager reviewed the SC Works Performance Update for measurable outcomes for the period July 1, 2015 – June 30, 2016 for Program Year 2015. She reported that SC Works served 424 participants with 193 of these participants being carryovers. Ms. Brown then reported one hundred thirty-six (136) participants have been served in Training and/or Supportive Services category, with fifty-two (52) from Kershaw/Lee Counties and eighty-four (84) from Clarendon/Sumter Counties. Ms. Brown then reported \$280,511 was spent in Training with \$75,095 from Kershaw/Lee Counties and \$205,416 from Clarendon/Sumter Counties. There were \$147,594 in Supportive Services spent with \$41,818 being from Kershaw/Lee Counties and \$105,776 being from Clarendon/Sumter Counties. Ms.

Brown continued that they had eighteen (18) Work Experience contracts with four (4) being from Kershaw/Lee Counties and fourteen (14) from Clarendon/Sumter Counties and \$35,295 has been paid directly to students. Ms. Brown stated they are working with students in Engineering Graphics, Welding, CNC, Mechatronics, and Automotive. Seventy (70) On-the-Job Training (OJT) contracts have been developed with 38 being from Kershaw/Lee Counties and 32 from Clarendon/Sumter Counties with a cost savings to employers of \$148,100 with \$84,857 cost savings from Kershaw/Lee Counties and \$63,243 from Clarendon/Sumter Counties.

Ms. Clark explained the Santee-Lynches Regional Council of Governments Board's Workforce Committee requested this report be broken down by county. Ms. Clark then explained staff did a comparison between PY '14 and PY '15. She stated PY '14 was operated under a totally different program – the Workforce Investment Act (WIA). Under this program the requirements were less stringent and allowed more customers to qualify for and receive services (served 519 customers). Then in PY '15 the program became the Workforce Innovation and Opportunity Act (WIOA). Ms. Clark reminded the Board that at the beginning of PY'15 SC Works was not allowed to enroll new customers for almost two months awaiting further guidance from the State. Ms. Clark indicated the program and rules have changed – we now have to serve primarily low income individuals with a barrier. Ms. Clark then indicated that with the barriers and challenges the staff had to work with, they did a great job in PY'15. Ms. Clark continued that in PY'15 there was less funding available than in PY'14. However, in PY'15 we spent more on customers, to include supportive services, and the number of customers receiving training increased. Staff have found more efficient ways to better utilize the funding in order to serve more customers and spend more dollars on training/supportive services.

A discussion ensued concerning Performance Measures. Ms. Clark stated the Performance Measures will be changing this year. They are similar, will still have the employment rate and average earnings but DOL is looking at skills gains as well. Ms. Clark stated DOL still does not have a definitions for each measure clearly defined.

A conversation arose regarding a plan for our four county area to serve and develop a successful workforce. It was suggested to present this item to the Workforce Development Board to develop a committee to come up with a plan to help all individuals and to develop one centralized database for tracking services provided by all agencies.

IV. Sumter Job Fair Update

Ms. Areatha Clark reported that no additional information was available on the Sumter County Job Fair that was held May 25, 2016. Ms. Janice Poplin requested that a list of employers that participated in the job fair be provided to the Board. Ms. Clark continued Mr. Steve Berger, SC Works Business Services Representative, has been following up with employers to determine how many participants were hired as a result of attending the job fair.

V. Finance Report

Mr. Esmonde Levy provided a financial update for SC Works Expenditures for PY'15 through the period of June 30, 2016:

Chart 1: Program Year 2015 Adult Financial Data – (Program Funds including Transfer)

- SC Works has spent \$608,953 of \$655,000 (grant amount), which leaves a balance of \$98,250.

Mr. Levy explained how the projected monthly expenditures are calculated: SC Works Grant Amount (\$655,000) x Projected Goal of 85% = \$556,750/12 month = \$46,396 that must be spent per month to reach the 85% expenditure goal.

Chart 2: Program Year 2015 Dislocated Worker Financial Data – (Program Funds including Transfer)

- SC Works has spent \$391,648 of \$335,000 (grant amount), which leaves a balance of \$-56,648. Mr. Levy added that there was sufficient funds remaining to cover the additional Dislocated Worker expenditures incurred.

Mr. Levy explained how the projected monthly expenditures are calculated: SC Works Grant Amount (\$355,000) x Projected Goal of 85% = \$284,750/12 month = \$23,729 that must be spent per month to reach the 85% expenditure goal.

Mr. Levy then explained the State Requirements are:

- 80% Obligation Rate which is current year funds – Program and Administration Funds
- 75% expenditure Rate which is carryover and current year funds – Program Year Funds only.

Mr. Levy then shared final Program Year 2015 Obligation and Expenditure Outcomes for the Adult and Dislocated Worker Programs.

Adult:

- Obligation Rate: 93.27%
- Expenditure Rate: 93.27%

Dislocated Worker:

- Obligation Rate: 84.72%
- Expenditure Rate: 84.72%

VI. Other Business

None.

VII. Adjournment

The meeting was adjourned at 10:05 AM.

Recorded by,

Becky Minegar, Administrative Assistant, Santee-Lynches Regional Council of Governments