

SANTEE-LYNCHES WORKFORCE
DEVELOPMENT BOARD
SC WORKS COMMITTEE MEETING
Thursday, May 17, 2018 - 8:30 AM
SC WORKS SUMTER
31 E. CALHOUN STREET
SUMTER, SC 29150

MINUTES

Members Present:

Bobby Anderson, Chairman, Nicole Gardner, George General (Via Telephone), John Hornsby, Janice Poplin

Members Absent:

Sam Lowery

Workforce Development Staff Present:

Areatha Clark, Workforce Development Director

Esmonde Levy –Workforce Development Manager

Brenda Cooper – Workforce Development Coordinator

Becky Minegar – Santee-Lynches Regional Council of Governments Administrative Assistant

Guest:

Ray Jackson – SC Works Operator/Center Manager, Eckerd Connects-Workforce Development

I. Welcome:

Mr. Bobby Anderson, Chairman, welcomed the committee members and called the Santee-Lynches Workforce Development Board's SC Works Committee Meeting to order at 8:32 AM. A quorum was present.

II. Approval of Minutes (M):

Chairman Bobby Anderson called for a motion to approve the minutes from February 20, 2018. A Motion was made by Ms. Janice Poplin and seconded by Ms. Nicole Gardner. There were no revisions to the minutes; all were in favor and the Motion passed unanimously.

III. SC Works Performance Update:

Ms. Brenda Cooper, Workforce Development Coordinator reviewed the SC Performance Report: Program Year's 2015 – 2017. She reported:

	Program Year 2015 July 1, 2015 – June 30, 2016 Reporting Period: Entire Year	Program Year 2016 July 1, 2016 – June 30, 2017 Reporting Period: Through 5/10/2017	Program Year 2017 July 1, 2017 – June 30, 2018 Reporting Period: Through 5/10/2018
SC Works # of WIOA Participants Served			
Carry Over Participants	193	99	81 Clarendon: 8, Sumter: 48, Kershaw: 15, Lee: 6, Other: 4
New Participants Enrolled	231	344	303 Clarendon: 38, Sumter: 183, Kershaw: 55, Lee: 21, Other: 6
Participants in Follow-Up	697	335	826
Total Served (Active & Follow-Up)	1121	778	1210
SC Works Training & Supportive Services			
Training Services Expenditures	\$280,511 Clarendon/Sumter: \$205,416 Kershaw/Lee: \$75,095	\$280,533 Clarendon/Sumter: \$203,130 Kershaw/Lee: \$77,403	\$390,144 Clarendon/Sumter: \$269,070 Kershaw/Lee: \$121,074
Supportive Services Expenditures	\$147,594 Clarendon/Sumter: \$105,776 Kershaw/Lee: \$41,818	\$119,683 Clarendon/Sumter: \$85,724 Kershaw/Lee: \$33,959	\$82,715 Clarendon/Sumter: \$55,815 Kershaw/Lee: \$26,900
# of Participants Receiving Training and/or Supportive Services	136 Clarendon/Sumter: 84 Kershaw/Lee: 52	150 Clarendon/Sumter: 113 Kershaw/Lee: 37	187 Clarendon/Sumter: 108 Kershaw/Lee: 79
Work Experience Contract Dollars	\$35,295 Clarendon/Sumter: \$27,940 Kershaw/Lee: \$7,355	\$54,595 Clarendon/Sumter: \$46,365 Kershaw/Lee: \$8,230	\$25,080 Clarendon/Sumter: \$17,560 Kershaw/Lee: \$7,520
Work Experience Contracts	18	22	8
On-the-Job (OJT) Training Dollars	\$148,100 Clarendon/Sumter: \$63,243 Kershaw/Lee: \$84,857	\$154,696 Clarendon/Sumter: \$95,508 Kershaw/Lee: \$59,188	\$85,000 Clarendon/Sumter: \$45,553 Kershaw/Lee: \$39,447
OJT Contracts	70	45	37

Ms. Areatha Clark added per the request of this committee, we have provided a three-year comparison to see where we've been and where we are now. Ms. Clark stated the numbers for carryover have varied greatly since 2016. This is due to the technically colleges not participating on the Eligible Training Providers' list and offering long-term programs. Thus, customers are participating in more shorter-term programs and completing the program and going to work much sooner. With this type of short-term training we will continue to see carryover numbers decrease as customers will enter into the workforce much sooner – which is the ultimate goal of the program. A discussion ensued in having a meeting with Central Carolina Technical College (CCTC) regarding offering at least continuing education programs (training) again on the ETP list. Ms. Clark stated CCTC would participate again if the requirements for performance were changed.

IV. Financial Report

Mr. Esmonde Levy provided a financial update for SC Works Expenditures for PY'17 (July 1, 2017 – June 30, 2018) through April 30, 2018:

Chart 1: Program Year 2017 Adult Financial Data – Program Funds including Transfer

- SC Works has spent \$432,730 of \$500,000 (grant amount), which leaves a balance of \$67,270.

Chart 2: Program Year 2017 Dislocated Worker Financial Data – Program Funds including Transfer

- SC Works has spent \$370,798 of \$400,000 (grant amount), which leaves a balance of \$29,202.

V. SC Works Operator Report

Mr. Ray Jackson, SC Works Operator, provided the SC Works Operator Report for July 1, 2017 – June 30, 2018, reporting period thru April 2018. He reported SC Works has served a total of 1,533 customers in the Sumter location and a total of 477 customers served in the Camden location during the month of April.

Mr. Jackson then reported on all job order referrals – with 17,497 being internal referrals and 58,779 being external referrals. He then continued that out of the internal job order referrals, 6,961 staff referrals were conducted by staff and 10,529 were internet referrals.

Mr. Jackson reported Unemployment Rates for January – March, 2018:

Area	Jan 2018	Feb 2018	Mar 2018
South Carolina	4.3%	4.6%	4.1%
Santee-Lynches			
Sumter	5.9%	5.4%	5.0%
Clarendon	6.9%	6.3%	5.5%
Kershaw	5.1%	4.6%	4.1%
Lee County	6.3%	6.4%	5.8%

Mr. Jackson indicated they have had hiring events on-the-floor at SC Works, which provides networking opportunities for employers and job seekers. Employers advertise employment opportunities and job seekers articulate their knowledge, skills, and abilities that are relevant to the positions the employer are seeking to fill. Ms. Jackson then provided “Hiring Events” that have been held at the Sumter and Camden SC Works Centers during the month of April 2018 and the number of job referrals that have come out of these events. Mr. Jackson stated it takes 60 to 90 days before placement numbers are available.

	<u>Date</u>	<u>Hiring Even</u>	<u>Referrals</u>
➤	4/2/2018	– Adecco Staffing (Camden)	– 3
➤	4/4/2018	– Accustaff (Sumter)	– 20
➤	4/6/2018	– Defender Services (Sumter)	– 10
➤	4/11/2018	– Accustaff (Camden)	– 2
➤	4/13/2018	– Defender Services (Sumter)	– 6
➤	4/16/2018	– Adecco Staffing (Camden)	– 4
➤	4/18/2018	– Accustaff (Sumter)	– 5
➤	4/18/2018	– Prilgrams Pride (Camden)	- 4

- 4/19/2018 – Defender Services (Sumter) – 5
- 4/27/2018 – Defender Services (Sumter) – 7
- 4/30/2018 – Adecco Staffing (Camden) – Rescheduled

SC Works Monthly Pre-Release Orientations

- Wateree River Correctional Institutions
- Lee Correctional Institution
- Turbeville Correctional Institution

Mr. Jackson stated he and other partners had a meeting regarding Crown Laundry with the purpose of looking at current plans supporting Crown Laundry, identifying areas for improvement, and to put a plan in place for continued support of Crown recruiting. It was noted that Crown has terminated 116 employees in the last 8 month – approximately 95% of these terminations were for attendance. High turnover has resulted in applications being available through several avenues to include: Lee County Chamber of Commerce, Bishopville Library, Vocational Rehabilitation, Lee County SC Works, Sumter County SC Works, and Crown.

Also reported was that Mr. Jackson attended the 2018 4th Annual South Carolina Farmworkers Institute, which encompasses agencies, organizations and advocates participating in sharing their skills, knowledge, and resources through presentations and networking opportunities. The Migrant Seasonal Farmworker program is currently being operated out of the Sumter SC Works Center for the Santee-Lynches local workforce area.

Mr. Jackson provided information on the Back to Work Program that is currently being implemented at SC Works in partnership with the Clean Slate Reentry program and the Midlands Fatherhood Coalition. It is a job readiness boot camp designed to assist individuals with getting back into the workforce. The program is both hands-on and lecture style which lasts for 5 weeks, April 30 – June 1, 2018. The program currently has 8 participants.

He then provided a breakdown of job orders for large and small industry. It was suggested to survey the SC Works/DEW to make sure the needs of business and industry are being met.

VI. Update - Conflict of Interest Policy

Ms. Areatha Clark gave an update on the Conflict of Interest Policy. She stated the letter that were sent to the State requesting an extension of procurement has been reviewed and approved.

VII. Executive Session (Contractual Matter)

Mr. Bobby Anderson entertained a Motion to move into Executive Session concerning a Contractual Matter. A Motion was made by Mr. John Hornsby and Seconded by Mr. George General.

Mr. Bobby Anderson entertained a Motion to come out of Executive Session concerning a Contractual Matter. A Motion was made by Mr. John Hornsby and Seconded by Ms. Nicole Gardner.

Mr. Bobby Anderson entertained a Motion to extend the contract with Eckerd Connects Workforce

Services for SC Works Operations for one additional year. A Motion was made by Mr. John Hornsby and seconded by Ms. Nicole Gardner. All were in favor and the Motion passed unanimously.

VIII. Other Business

None

IX. Adjournment

The meeting was adjourned at 10:04 AM.

Recorded by,

Becky Minegar, Administrative Assistant, Santee-Lynches Regional Council of Governments