



**SANTEE-LYNCHES WORKFORCE
DEVELOPMENT BOARD
SC WORKS COMMITTEE MEETING
Tuesday, January 15, 2019 - 8:30 AM
SC WORKS SUMTER
31 E. CALHOUN STREET
SUMTER, SC 29150**

MINUTES

Members Present:

Bobby Anderson, Chairman, Nicole Gardner, John Hornsby, Janice Poplin

Members Absent:

George General (excused)

Workforce Development Staff Present:

Esmonde Levy – Workforce Development Manager

Freda Amerson – Workforce Development Coordinator

Becky Minegar – Santee-Lynches Regional Council of Governments Administrative Assistant

Guests:

Ray Jackson – SC Works Operator/Center Manager, Eckerd Connects-Workforce Development

Brian Rauschenbach, Project Manager, Sumter Economic Development

Sharon Vaughn, Telamon Corporation

Stewart Kidd, Workforce Development Board Member

I. Welcome:

Mr. Bobby Anderson, Chairman, welcomed the committee members and called the Santee-Lynches Workforce Development Board's SC Works Committee Meeting to order at 8:34 AM. A quorum was present.

II. Approval of Minutes (M):

Chairman Bobby Anderson called for a motion to approve the minutes from September 18, 2018. A Motion was made by Ms. Janice Poplin and seconded by Mr. John Hornsby. There were no revisions to the minutes; all were in favor and the Motion passed unanimously.

III. SC Works Performance Update:

Mr. Esmonde Levy, Workforce Development Manager reviewed the SC Performance Report for Program

Year 2018 (July 1, 2018 – January 10, 2019). A comparison review completed for the same period for PY'17 and PY'18.

He reported that SC Works served 307 participants with 89 of these participants being carryover and 218 new participants. Mr. Levy then reported ninety-nine (99) participants have been served in the training category with \$116,036 being spent in Training dollars and \$64,590 being spent in Supportive Services dollars. Mr. Levy explained the reason for the Supportive Services dollars being up is because the participants are having to travel out of the region to get trained. Mr. Levy continued that they have eleven (11) Work Experience contracts resulting in \$35,500 being obligated. SC Works currently has eleven (11) On-the-Job (OJT) contracts in place, with a cost savings to the employer of \$31,805. Mr. Levy explained the reason for the low number of OJT contracts: due to receiving funding so late, we were unable to enter into any OJT contracts. Now that funding has been received, we are having to play catch up. Mr. Steve Berger our Business Services Representative has been calling on employers in order to get these numbers up.



**Program Year 2017
(July 1, 2017 – June 30, 2018)
Reporting Period thru
1/10/2018**

**Program Year 2018
(July 1, 2018 – June 30, 2019)
Reporting Period thru
1/10/2019**

SC Works # of WIOA Participants Served		
Carryover Participants	81	89 – Clarendon: 7, Sumter: 63, Kershaw: 10, Lee: 3, Other: 6
New Participants Enrolled	191	218 – Sumter/Clarendon: 173, Kershaw/Lee: 45
Participants in Follow-up	452	314
Total Served (Active & Follow-Up)	721	621
SC Works Training and Supportive Service Dollars		
Training Dollars Spent	\$128,725	\$120,786
	Kershaw/Lee Counties - \$37,260 Clarendon/Sumter Counties - \$91,465	Kershaw/Lee Counties - \$4,750 Clarendon/Sumter Counties - \$116,036
Supportive Services Dollars Spent	\$42,139	\$64,590
	Kershaw/Lee Counties - \$13,999 Clarendon/Sumter Counties - \$28,139	Kershaw/Lee Counties - \$7,791 Clarendon/Sumter Counties - \$56,830
# of Participants Receiving Training and/or Supportive Services	81	99
	Kershaw/Lee Counties – 25 Clarendon/Sumter Counties - 56	Kershaw/Lee Counties – 19 Clarendon/Sumter Counties - 80
Work Experience (WE) Contracts Dollars	\$25,080	\$35,500
WE Contracts	8	11
On-the-Job (OJT) Training Dollars	\$70,946	\$31,805
OJT Contracts	32	11

IV. Financial Report

Mr. Esmonde Levy provided a financial update for SC Works Expenditures for PY'18 (July 1, 2018 – June 30, 2019) through December 31, 2018:

Chart 1: Program Year 2018 Adult Financial Data as of 12/31/2018

- SC Works spent \$402,688 of \$500,000
- SC Works Operator spent \$38,817 of \$80,075

- SC Works A/E spent - \$15,609 of \$97,240

Mr. Levy explained the availability of transferring funds from Dislocated Worker to Adult. He then explained the Administrative Entity numbers are low based on our projected goal and we have the ability to transfer these funds also.

Chart 2: Program Year 2018 Dislocated Worker Financial Data as of 12/31/2018

- SC Works spent \$72,837 of \$400,000
- SC Works Operator spent \$15,894 of \$34,318
- SC Works A/E spent \$12,536 of \$83,350

V. SC Works Operator Report

Mr. Ray Jackson provided the SC Works Operator report (July 1, 2018 – December 31, 2018).:

- November 2018 unemployment rate for South Carolina was 3.1% with 4.3% in Clarendon County, 3.2% in Kershaw County, 4.3% in Lee County, and 3.7% in Sumter County.
- 7,940 distinct customers received services; 16,153 total services were provided
- Overall job placements for 2018 year to date was 1,109
- In the Santee-Lynches Region, the target is 88 placements per month:
 - October - 97
 - November – 93
 - December – 98

Mr. Jackson indicated the State has initiated the Back to Work Program which is a partnership between Santee-Lynches, SC Works and SC Department of Employment and Workforce (SCDEW). The first six week Back to Work program had 7 participants that taught them soft skills, job-earning and job-succeeding skills such as resume writing, interview tips, how to dress for an interview, how to look someone in the eye, how to shake a hand and how to carry yourself confidently. There were 5 of the 7 students who attended graduation. Mr. Christopher McKinney, Executive Director of Santee-Lynches Regional Council of Governments and State Representative David Weeks spoke at the graduation held on December 18, 2018. Mr. Jackson stated they have 21 participants enrolled for the February 2019 class. He further stated the Back to Work Program was featured in The Item and in the SCDEW newsletter. Mr. Jackson indicated once the participant has graduated from the program, there is 30, 60, and 90-day follow-up to monitor their progress and offer any other services that are needed.

Mr. Jackson reported, with the closing of Kmart, SCDEW will be deploying the Rapid Response Team (March – April) to assist laid-off workers with getting a job, training and income support, if eligible.

Ms. Nicole Gardner, SCDEW, announced they have a new career vehicle which will be able to go out into the communities to assist candidates with unemployment insurance benefits, helping people find jobs, etc. Ms. Gardner stated this is the first career vehicle in the region. It will be used in March at Kmart to assist laid-off workers.

VI. Other Business

None

VII. Adjournment

The meeting was adjourned at 9:01 AM.

Recorded by,

Becky Minegar, Administrative Assistant, Santee-Lynches Regional Council of Governments