



**SANTEE-LYNCHES WORKFORCE DEVELOPMENT BOARD
SC WORKS COMMITTEE MEETING VIA ZOOM
Wednesday, August 18, 2020 - 10:00 AM**

MINUTES

Members Present via Zoom:

Bobby Anderson, Chairman, Nicole Gardner, John Hornsby, Stewart Kidd, Janice Poplin

Members Not Present

George General, Annette Karlinsky

Workforce Development Staff Present:

Areatha Clark, Deputy Executive Director/Workforce Development Chief

Esmonde Levy, Workforce Development Manager

Freda Amerson, Workforce Development Coordinator

Steve Berger, Business Services Lead

Becky Minegar, SLRCOG Administrative Assistant II

Guests:

Caroline Rogerson, Area Manager, Eckerd Connects-Workforce Development

April Barr, Eckerd Connects – Workforce Development

Ray Jackson, SC Works Operator/Center Manager, Eckerd Connects-Workforce Development

I. Welcome and Call to Order & Introduction of Committee Members & Staff

Mr. Bobby Anderson, Chairman, welcomed the committee members and called the Santee-Lynch Workforce Development Board's SC Works Committee Meeting to order at 10:09 AM. A quorum was present.

II. Approval of Agenda (M)

Chairman Bobby Anderson called for a motion to approve the agenda. A motion was made by Ms. Janice Poplin and seconded by Mr. John Hornsby. There were no revisions to the agenda; all were in favor and the motion passed unanimously.

III. Approval of Previous Meeting Minutes – May 27, 2020

Chairman Anderson called for a motion to approve the SC Works Committee Meeting Minutes of May 27, 2020. A motion was made by Mr. John Hornsby and seconded by Ms. Janice Poplin. There being no discussion, Chairman Anderson called for the vote. All were in favor and the motion passed unanimously.

IV. SC Works Performance Update:

Ms. Caroline Rogerson, Area Manager, Eckerd Connects-Workforce Development, reviewed the SC Works Performance Report for Program Year 20 through July 31, 2020.

Ms. Rogerson reported on their caseload breakdown with 133 individuals active and an internal

monthly enrollment goal of 30 individuals. Ms. Rogerson indicated they have reached out on social media platforms to gain more enrollments and recruitments.

She next reported on July enrollments with 30 individuals enrolled and 103 individuals carried over from PY'19 with a total of 133 individuals active. Ms. Rogerson stated they have 33 participants currently in training and 53 participants who have received training. She further stated they are utilizing virtual services through the training providers. The participants currently in training are for CDL, Medical Assistant, Administrative Medical Assistant, Phlebotomy, CNA, EKG Technician and Pipe Construction Welding. She added the participants who have started and ended training, they have had 17 Credentials Attained and 47 Measurable Skills Gained.

Ms. Rogerson provided a participant highlight: Ramone Henry entered the WIOA program as a Dislocated Worker, looking to obtain a Class A CDL. Mr. Henry began class at Sage Trucking in Lexington in May 2020 and has successfully completed training in June 2020. Since the completion of his training and receiving his Class A CDL, Mr. Henry has started his own company, Marathon Boy's Inc., located in Bishopville. He and his team make pickups and deliveries nationwide.

Ms. Rogerson stated they have met 33% of their Adult enrollment goal and 66% of their Dislocated Worker enrollment goal.

She then stated in July they wrote 3 On-the-Job Training contracts, with 2 currently active.

A discussion ensued concerning utilizing Central Carolina Technical College (CCTC) for training. Ms. Rogerson indicated they have had conversations with them, and they are willing to operate with us. Several meetings are being setup with CCTC and Career Coaches to see what they offer and how we can utilize their training options.

V. SC Works Operator Report

Mr. Ray Jackson provided the SC Works Operator report thru July 3, 2020.

He reviewed individuals and total services:

- VOS Greeter Traffic: 807. Servicing in-house approximately 40 customers per day.
- Total number of individuals registered: 1,130
- Total number of individuals logged in: 4,544
- Total number of distinct individuals receiving services: 5,602
- Total number of services provided to individuals: 172,784
- Total number of staff assisted with referrals to providers: 21

Mr. Jackson stated they are still offering services virtually, soft skills workshop, virtual hiring events and a new project for the employer side is offer drive thru job fairs, which should be scheduled within the next two weeks.

He then reviewed the Labor Exchange Services – Individual Virtual Recruiters Created:

- Total number of individual virtual recruiters created: 2,313
- Total number of resumes added: 376
- Total number of internal job orders created: 148
- Total number of internal job referrals: 4,996
- Total number of external job referrals created: 15,895

Services Provided Employers

- Total number of services provided employers: 199

He reviewed Unemployment Rates as of June 2020:

- South Carolina 8.9%
- Santee-Lynches Region – 8.4%
- Sumter County – 8.5%
- Clarendon County – 9.0%
- Kershaw County – 7.5%
- Lee County – 10.2%

He stated there was a decline in unemployment numbers from May 2020 and he sees this trend continuing for the month of July.

Mr. Jackson then reported they had 291 job placements from January to July with 71 placements in July. With the reopening of the centers, he is hopeful the job placements will increase.

He stated staff is still being provided training virtually. They have had training in Introduction to Accessibility in Digital Communications and VirtualJobShadow.com. Customers also have access to virtual workshops.

Mr. Jackson then announced the Santee-Lynches region has reached 100% completion for the SC Works 101 Course. The Santee-Lynches region was the first region to have everyone complete this training.

VI. Financial Report

Mr. Esmonde Levy provided the SC Works Financial Report thru June 30, 2020 of for PY'19. He stated there have been some peaks and valleys and have spoken with the career coaches, area manager and Eckerd staff to come up with a plan to make these trends lines more consistent over time.

He provided overall monthly trend of expenditures for the Adult for PY'19:

- July 2019 - \$28,810
- August 2019 - \$15,372
- September 2019 – \$37,044
- October 2019 – \$65,165
- November 2019 – \$59,627
- December 2019 - \$25,366
- January 2020 - \$64,974
- February 2020 - \$26,118
- March 2020 - \$56,187
- April 2020 - \$17,330
- May 2020 - \$108,723
- June 2020 - \$55,521

As of June 30, 2020, \$560,242.47 of \$560,245.00 of the Adult contract has been spent leaving a carryover balance of \$2.53.

Mr. Levy then provided overall monthly expenditures for Dislocated Worker for PY'19:

- July 2019 - \$9,621
- August 2019 - \$4,463

- September 2019 – \$3,325
- October 2019 – \$4,248
- November 2019 – \$3,084
- December 2019 - \$2,685
- January 2020 - \$3,177
- February 2020 - \$3972
- March 2020 - \$3810
- April 2020 - \$14,743
- May 2020 - \$2,886
- June 2020 - \$8,575

As of June 30, 2020, \$255,407.21 of \$320,000.00 of the Dislocated Worker Contract has been spent leaving a carryover balance of 64,592.79.

Mr. Levy then reviewed PY'20 thru July 31, 2020. He indicated \$60,777.05 of \$300,000.00 of the Adult Contract has been spent leaving a balance of \$239,222.95.

Mr. Levy continued with PY'20 review of Dislocated Worker for PY'20 thru July 31, 2020. He indicated \$29,491.22 of \$450,000.00 has been spent leaving a balance of \$420,510.78.

VII. Other Business

Chairman Anderson suggested looking to see how many small businesses in the area can be brought in to make them aware of the services that SC Works offers and have a list of the businesses to send an update to monthly. Mr. Ray Jackson stated the Business Services team is reaching out to small businesses in the area. Ms. Nicole Gardner added SCDEW has compiled a list of small businesses in the Santee-Lynches region and SCDEW has a training package on how to approach those businesses.

A discussion ensued concerning the stimulus dollars. Mr. Gardner explained when claimants were receiving the additional \$600 a week, they were required to do weekly job searches. Now that the \$600 has been eliminated, staff are still seeing job seekers coming into the centers and some job seekers calling in but since that additional money has been eliminated, job search has slowed down. Ms. Gardner further explained the SCDEW staff has been charged with communicating with the job seekers and explaining all services including WIOA that are offered. Mr. Ray Jackson added the SC Works Center is ranked #3 in the state for traffic and are outperforming the rest of the state.

VIII. Adjournment

The meeting was adjourned at 10:42 AM.

Respectfully Submitted,

Becky Minegar, Administrative Assistant II
Santee-Lynches Regional Council of Governments