



**SANTEE  
LYNCHES**

*Regional Council of Governments*

# **RURAL TRANSPORTATION PLANNING WORK PROGRAM**

**For Fiscal Years:  
July 1, 2021 – June 30, 2022  
*and*  
July 1, 2022 – June 30, 2023**

Adopted: April 5, 2021

*Prepared for:*  
South Carolina Department of Transportation (SCDOT)  
and  
Federal Highways Administration (FHWA)

*Prepared by:*  
Santee-Lynches Regional Council of Governments

## **Summary**

The Santee-Lynches FY 2021-2023 Rural Planning Work Program describes all rural transportation and transportation-related planning activities anticipated for the fiscal period of July 2021 to June 2023. It contains a discussion of the major transportation issues, goals and objectives in the Study area.

The RPWP consists of ten (10) major tasks that encompass the following activities:

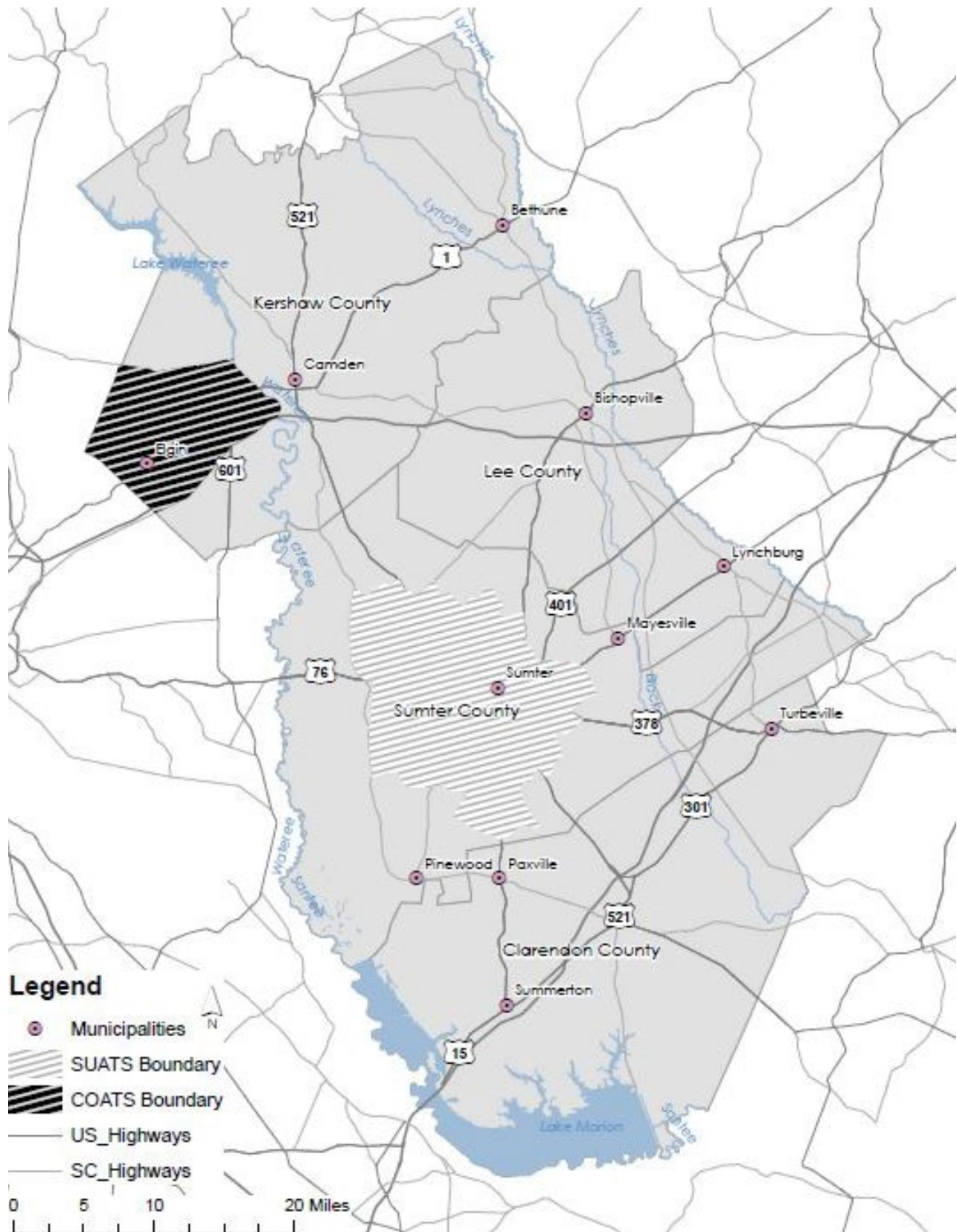
- Compliance with federal metropolitan planning guidelines and regulations
- Administration of RPWP activities
- Maintenance of the 2045 Long Range Transportation Plan (LRTP)
- Implementation of LRTP projects into Transportation Improvement Program (TIP)
- Development of a relational transportation database and geospatial data management
- Planning and technical assistance for public transportation services
- Assistance to regional transit agencies in grant applications
- Freight and goods mobility planning
- Soliciting public opinions on transportation initiatives and projects

## **Acknowledgement**

The Santee-Lynches Regional Council of Governments has developed the FY 2021-2023 RPWP. The opinions, findings and conclusions expressed in this publication are those of Santee-Lynches and do not necessarily reflect the official views or policies of the South Carolina Department of Transportation or the US Department of Transportation.

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## **I. BACKGROUND OF PREVIOUS PLANNING ACTIVITIES**

The Santee-Lynches Regional Council of Governments' (Santee-Lynches) formal inclusion in area transportation planning began in 1998 when the South Carolina Department of Transportation (SCDOT), in compliance with the Transportation Equity Act for the 21<sup>st</sup> Century, began involving the state's ten (10) Regional Councils of Government in the rating and ranking of major highway improvements for areas of the state not classified as Metropolitan Planning Organizations (MPOs). The Regional Council of Governments role in transportation planning was officially recognized with the passage of the Moving Ahead for Progress in the 21<sup>st</sup> Century, or MAP-21. This bill formally recognized regional planning organizations with the "Designation of Regional Transportation Planning Organizations". In 2016, the Fixing America's Surface Transportation Act (FAST) Act was signed into law, providing a five-year funding program through 2022. The FAST Act replaces MAP-21 for future federal-aid transportation planning and projects.

As part of ongoing assistance to SCDOT, Santee-Lynches performs the following functions:

- Maintain and update the Region's Long Range Transportation Plan (LRTP) in 5-year intervals. (The current plan was updated in 2019 to a 2045 horizon year.)
- Assist in the development and update of the Statewide Multimodal Transportation Plan, including all modal components.
- Assist in the development and implementation of planning requirements associated with current federal transportation initiatives.
- Maintain the Region's Transportation Improvement Program (TIP) and continue to detail all programmed project activity in the region.
- Assist in regional transportation planning efforts, including assessment of mobility needs and identification of funding sources for project needs.
- Serve as the venue for regional transportation meetings and forums.
- Serve as a site for the public to access SCDOT documents for public review and comment.
- Assist in improving communication and cooperation among regional transportation and transit providers.
- Assist human services agencies in assessing gaps and barriers in transportation delivery for disadvantaged and underserved groups.
- Provide advocacy on behalf of human service organizations concerning transportation topics.
- Facilitate stakeholder meetings related to coordination of human service transportation.

Additionally, Santee-Lynches continues to provide ongoing planning and technical assistance to the sixteen (16) units of local government located in the four-county region, as well as planning advice and technical assistance on various transportation and related land-use issues. SCDOT provides funding to support the various objectives of this Rural Planning Work Program (RPWP). Funds from two sources within SCDOT – Planning and Research (SPR) and the Office of Public Transit (OPT) – are referenced in this work program.

## **II. MEMBERSHIP**

### **Policy Committee**

The Policy Committee for the Santee-Lynches Rural Planning Work Program is the 29-member Board of Directors for the Santee-Lynches Regional Council of Governments. This body, with members appointed by the eight (8) member jurisdictions of the Council of Governments, is proportionate to the population of each jurisdiction.

### **Technical Advisory Committee (Study Team)**

The membership of the Technical Advisory Committee, known as the Santee-Lynches Regional Transportation Advisory Committee (RTAC) consists of the following organizational representatives, each holding one (1) vote:

- Santee-Lynches Council of Governments Board Appointee (Chairman)
- Santee-Lynches Council of Governments Board Appointee (Vice-Chairman)
- Clarendon County Transportation Committee
- Clarendon County Economic Development Office
- Clarendon County Engineer or Public Works Director
- Kershaw County Transportation Committee
- Kershaw County Engineer/Public Works Director
- Kershaw County Economic Development Office
- Lee County Transportation Committee
- Lee County Engineer or Public Works Director
- TheLink Economic Development Alliance
- Sumter County Transportation Committee
- Sumter County Engineer or Public Works Director
- Sumter Urban Area Transportation Study (SUATS) Coordinator
- Columbia Urban Area Transportation Study (COATS) Coordinator
- Shaw Air Force Base Representative
- Santee Wateree Regional Transportation Authority

#### Non-Voting Representatives to the Committee

- Area Planner, Office of Statewide Planning, SCDOT
- Director, Office of Public Transit, SCDOT
- Multimodal Planning Manager, Office of Intermodal and Freight Planning, SCDOT
- Program Manager, Office of Preconstruction, SCDOT
- SCDOT District Manager, District 1 (Kershaw, Lee, Sumter)
- SCDOT District Manager, District 7 (Clarendon)

### III. RURAL PLANNING WORK PROGRAM

The Rural Planning Work Program (RPWP) is a work program with many tasks to achieve the same goal of transportation improvements within the Santee-Lynches planning area. Each task has its own objective and is identified with the source of staffing to carry out the task to produce final products. Under federal planning legislation, there are a total of 11 Planning Emphasis Areas (PEA). The Santee-Lynches RPWP describes the specific tasks for Santee-Lynches pursuant to these emphasis areas.

This work program will cover two consecutive fiscal years (FY 2021 and FY 2022).

#### FAST Act Planning Factors

Santee-Lynches will incorporate the following FAST Act Planning Factors into its transportation planning program (23 USC 135(d)):

1. Support the economic vitality of the region, especially by enabling global competitiveness, productivity, and efficiency;
2. Increase the safety of the transportation system for motorized and non-motorized users;
3. Increase the security of the transportation system for motorized and non-motorized users;
4. Increase the accessibility and mobility for people and freight;
5. Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns;
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
7. Promote efficient system management and operation;
8. Emphasize the preservation of the existing transportation system;
9. Improve the resiliency and reliability of the transportation system and reduce or mitigate stormwater impacts of surface transportation; and
10. Enhance travel and tourism.

Throughout this document, these factors are associated with the function and coordination of the multimodal transportation planning process.

RPWP Task	FAST Act Planning Factors									
	1	2	3	4	5	6	7	8	9	10
I-A					♦		♦		♦	
I-B	♦	♦	♦	♦	♦	♦	♦	♦	♦	♦
II-A	♦	♦	♦	♦	♦	♦	♦	♦	♦	♦
II-B	♦	♦	♦	♦	♦	♦	♦	♦	♦	♦
II-C	♦			♦	♦	♦	♦		♦	♦
III-A	♦	♦	♦	♦	♦		♦		♦	
III-B	♦	♦	♦	♦		♦	♦			
III-C	♦	♦		♦	♦	♦				♦
III-D	♦	♦	♦		♦	♦	♦	♦	♦	♦
IV-A		♦		♦	♦					

**Task I - A General Administration**

**OBJECTIVE:** To advise and inform participating agencies of program substance and expenditures; to coordinate transportation planning, transit planning and transportation engineering; and to process resolutions endorsed by the Policy Committee. Required duties include: informing the public and committee members of meetings; preparation of meeting packets; attendance at meetings; coordination of projects/programs, and oversight of planning activities. The additional work elements are to prepare the RPWP, to prepare application packages for various federal-aid transportation programs, and to addend professional transportation conferences

Ensure appropriate administrative and management tasks associated with the coordination of the multimodal transportation planning process are accomplished in order to support Santee-Lynches’ overall transportation work programs.

**EXPECTED PRODUCTS:** Correspondence, memoranda, agreements, agenda, recordkeeping and minutes will be produced by Staff. Expected projects to be completed for FY 2021-2023 are:

- Purchase office supplies, furniture, equipment, and software that enhance transportation planning;
- Attend training seminars, conferences and workshops that enhance transportation planning;
- Obtain meeting spaces for transportation events as required.
- Post public notices, rent meeting places and other associated expenses;
- Post appropriate transportation-related documents on the Santee-Lynches Transportation website, [www.santeelynchescog.org/transportation](http://www.santeelynchescog.org/transportation).
- Prepare and submit quarterly reports and monthly financial reimbursement invoices and other reports and documentation to SCDOT.
- Preparation of maps, presentations, and other media for public presentations, council meetings, etc.;
- Staff reports and other analysis.
- Provide consultation and advice to local elected officials.

**PREVIOUS WORK:**

- Policy Committee and Technical Coordinating Committee Meetings on an on-going basis;
- Posted, researched, and prepared documents, plans, and reports as requested by SCDOT.
- Attended MPO Partnership and Workshop Meetings;
- Attended MPO/COG Planning Conference;
- Attended South Carolina Chapter of the American Planning Association (APA) Annual Conferences.

**Budget:**

<b>Fiscal Year</b>	<b>Total</b>	<b>SCDOT</b>	<b>Local</b>	<b>Percent of Total</b>
<b>2021-2022</b>	\$10,625	\$8,500 (SPR)	\$2,125	10%
<b>2022-2023</b>	\$10,625	\$8,500 (SPR)	\$2,125	10%



**Task I - B Plan and Program Development**

**OBJECTIVE:** Provide comprehensive oversight of the various transportation related documents and policies within the Santee-Lynches region in an effort to ensure that such policies are aimed towards meeting coordinated, unified goals and objectives. In addition, Santee-Lynches will consider the ten factors required by the FAST Act in all planning and program related development and work with the SCDOT to ensure the continued development of a Long Range Transportation Plan (LRTP) and Transportation Improvement Program (TIP) that will reflect needs and meet requirements of Federal Transportation Regulations.

**EXPECTED PRODUCTS:** Transportation related documents will be reviewed and analyzed by staff so that appropriate recommendations may be made to ensure that plans are written in a manner that avoids duplication and conflicts in transportation planning and implementation. Expected projects to be completed for FY 2021-2023 are:

- Updating the Long Range Transportation Plan when necessary;
- Coordinate efforts to develop performance management strategies for the region.
- Update the TIP to coordinate with the Long Range Transportation Plan;
- Continue to conduct public meetings to increase awareness and participation in the planning process;
- Manage the public participation process in the Long Range Transportation Plan and/or projects requiring input from the public;
- Continue to receive guidance and consultation on all Santee-Lynches projects from SCDOT and FHWA;
- Advise Planning Staff in region units of local governments on the development of ordinances that will protect existing corridors;
- Provide consultation and advice to local elected officials.

**PREVIOUS WORK:**

- Updated the Transportation Improvement Plan (TIP), as needed;
- Updated Title VI policy and procedures;
- Developed, adopted, and updated Long Range Transportation Plan;
- Developed or contributed to Transportation elements for County and City Comprehensive Plans;
- Continued to work with SUATS and COATS staff to increase collaboration and communication;
- Provided access to SCDOT Public Comment information;
- Participated in SCDOT/COG/MPO quarterly workshops and meetings;
- Provided consultation and advice to local elected officials.

**BUDGET:**

<b>Fiscal Year</b>	<b>Total</b>	<b>SCDOT</b>	<b>Local</b>	<b>Percent of Total</b>
<b>2021-2022</b>	\$10,625	\$8,500 (SPR)	\$2,125	10%
<b>2022-2023</b>	\$10,625	\$8,500 (SPR)	\$2,125	10%

**Task II - A Study of Travel Patterns**

**OBJECTIVE:** Monitor the highway system and identify areas of need within the Santee-Lynches region in order to provide a database for evaluation of transportation projects.

**EXPECTED PRODUCTS:** SCDOT maintains a traffic counts in each county. Data will be tabulated and analyzed to determine changing patterns particularly as existing transportation planning documents are re-evaluated and updated. Additionally, the data will be utilized in evaluating proposed development plans and also made available to the general public. In areas of high congestion, traffic studies will be requested from the SCDOT or supplemented by private studies to ensure effective and safe traffic conditions. Expected projects to be completed for FY 2021-2023 are:

- Identify roads, highways, and intersections with high crash potential;
- Conduct local studies of traffic growth trends;
- Prioritize corridor protection and safety in all planning decisions by stressing access control in all new development;
- Maintain close communication with SCDOT Traffic Engineering and County SCDOT Maintenance Units;
- Provide consultation and advice to local elected officials.

**PREVIOUS WORK:**

- Identified areas for improvement in reference to the Long Range Plan Update;
- Identify roadway and enhancement projects for the LRTP;
- Provided consultation and advice to local elected officials.

**BUDGET:**

<b>Fiscal Year</b>	<b>Total</b>	<b>SCDOT</b>	<b>Local</b>	<b>Percent of Total</b>
<b>2021-2022</b>	\$5,312	\$4,250 (SPR)	\$1,062	5%
<b>2022-2023</b>	\$5,312	\$4,250 (SPR)	\$1,062	5%

**Task II - B Geospatial Data Collection and Analysis**

**OBJECTIVE:** Provide GIS support for transportation-related projects, which require intricate maps depicting transportation infrastructure, freight corridors and roadways, safety elements, public transit routes, and accessible transportation alternatives, for Santee-Lynches staff, units of local government, and regional organizations located within the Santee-Lynches transportation planning jurisdiction.

**EXPECTED PRODUCTS:** Expected products of this task will be on-going maintenance of up-to-date GIS-based land use databases and census information including population and employment estimates. Expected projects to be completed for FY 2021-2023 are:

- Provide oversight of roads, infrastructure, waterways, rail corridors, environmental justice regions, historical sites, and other categories needed to map real-time transportation scenarios;
- Attend meetings and seminars to maintain GIS proficiency;
- Provide transportation-related GIS research and mapping products for meetings and for units of local government as needed;
- Assess growth trends, including population and housing/facility construction, as they relate to impacts on transportation infrastructure and transportation options;
- Databases for city and county zoning are compiled and updated on an on-going basis;
- Information is gathered each month from building permits that demonstrate growth and development throughout the study area;
- Collection of socioeconomic data, population, and employment to study growth trends and development;
- Create GIS layer to identify areas of safety concern;
- Provide consultation and advice to local elected officials.
- Obtain certifications to improve ability in identifying transportation needs or improvements

**PREVIOUS WORK:**

- Provided GIS products for public meetings for the update of the Santee-Lynches LRTP
- Provided GIS products for transportation improvement projects located within the region.
- Attended GIS transportation training meetings.
- Databases for city and county zoning are compiled and updated on an on-going basis;
- Information is gathered each month from building permits that demonstrate growth and development throughout the study area;
- Collected socioeconomic data, population, and employment that will be used to establish a new base year for the Long Range Transportation Plan;
- Provided consultation and advice to local elected officials.

**BUDGET:**

<b>Fiscal Year</b>	<b>Total</b>	<b>SCDOT</b>	<b>Local</b>	<b>Percent of Total</b>
<b>2021-2022</b>	\$15,938	\$12,750 (SPR)	\$3,188	15%
<b>2022-2023</b>	\$15,938	\$12,750 (SPR)	\$3,188	15%

**Task II - C    General Research**

**OBJECTIVE:** Provide research support for transportation projects, including in-depth analysis of statistic information such as demographics, population, density, land use, transportation infrastructure, employment trends, commuting patterns, environmental justice, and economic trends.

**EXPECTED PRODUCTS:**

- Coordinate efforts to develop performance management strategies.
- Provide transportation-related research, statistical analysis, guidance, and technical assistance to units of local government and other agencies in the region.
- Attend meetings and seminars to maintain proficiency.
- Work with national, statewide, and local agencies to obtain guidance, policy direction, and assistance.
- Submit necessary reports to SCDOT.
- Conduct public meetings and other public participation functions.
- Provide consultation and advice to local elected officials.
- Obtain certifications that advance project planning capability.
- Investigate new technologies that increase efficiency and effectiveness in plan development and research.

**PREVIOUS WORK:**

- Researched and provided technical assistance and consultation with advisory groups and elected officials
- Implemented surveys and programs to increase participation in the planning process (in conjunction with SCDOT).
- Provided consultation and advice to local elected officials.

**BUDGET:**

<b>Fiscal Year</b>	<b>Total</b>	<b>SCDOT</b>	<b>Local</b>	<b>Percent of Total</b>
<b>2021-2022</b>	\$15,938	\$12,750 (SPR)	\$3,188	15%
<b>2022-2023</b>	\$15,938	\$12,750 (SPR)	\$3,188	15%

**Task III - Freight and Rail Planning**  
**A**

**OBJECTIVE:** Identify and assess areas of concentrated industrial and commercial development which are generators of large volumes of freight traffic, in terms of their impact on existing highway systems and in terms of possible needs for additional transportation facilities, including rail. Another objective is to identify and assess freight facilities and major routes within the Santee-Lynches region.

**EXPECTED PRODUCTS:** Collection and analysis of data. Analysis will determine where major industries might need improved transportation facilities. Data collected includes existing industries and major commercial centers with respect to number of employees, hours of operation, adequacy of access roads, and needs concerning public transportation. Staff will utilize data to evaluate the overall freight transportation network, as well as to determine how existing and proposed transportation facilities might affect industrial growth. Expected projects to be completed for FY 2021-2023 are:

- Evaluate current state freight planning processes and new federal planning requirements
- Coordinate efforts to develop performance management strategies.
- Maintain and update freight specific information/improvements in the Santee-Lynches LRTP.
- Assist SCDOT in the development of and preparation of Feasibility Reports for freight-related projects
- Identify location and measurement of access points of industrial sites and evaluate the adequacy of the space for truck maneuvering.
- Review SC National Multimodal Freight Network within Santee-Lynches boundary
- Provide consultation and advice to local elected officials.
- Continue to administer Santee-Lynches guideshare-funded freight improvement projects (Camden Truck Route and Bishopville Truck Route)
- Assist in identifying freight routes through joint freight planning initiative with SCDOT and other statewide partners.

**PREVIOUS WORK:**

- Monitored State Multimodal Transportation Plan elements for issues affecting the Santee-Lynches Region, and provided feedback and input;
- Proposed Bishopville Truck Route:
  - Coordinated with SCDOT, Federal Highways Administration (FHWA) staff, and project consultants to develop Environmental Impact Statement (EIS).
- Camden Truck Route:
  - Engaged with SCDOT and City of Camden Representatives on utility relocation prior rights determinations.
- Black River Road Corridor Improvement
  - Allocated guideshare funds to project
  - Convened quarterly stakeholder working group for corridor
- Met regularly with industrial leaders;
- Reviewed possible projects for the Long Range Plan to alleviate future traffic concerns;
- Provided consultation and advice to local elected officials.

**BUDGET:**

Fiscal Year	Total	SCDOT	Local	Percent of Total
2021-2022	\$10,625	\$8,500 (SPR)	\$2,125	10%
2022-2023	\$10,625	\$8,500 (SPR)	\$2,125	10%

<b>Task III - B</b>	<b>Public Transportation</b>
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**OBJECTIVE:** Coordinate efforts of planners and transportation service providers, particularly Santee-Wateree Regional Transportation Authority (SWRTA), and assist in monitoring public transportation routes to assess needs based on existing ridership and areas of projected growth and development. Assist SWRTA to improve ridership by offering advice and identification of location needs for infrastructure.

**EXPECTED PRODUCTS:** The expected products of this task will be the on-going meetings in an effort to determine transit facility needs in the Santee-Lynches region. Expected projects to be completed for FY 2021-2023 are:

- Educate local, regional, and state officials and members of the general public on the comprehensive transit networks;
- Facilitate Regional Transit Provider’s meetings;
- Assist SCDOT in improving communication and cooperation among regional transportation providers;
- Assist SCDOT in the dissemination of announcements and application packages within the region of responsibility;
- Complete periodic evaluation and update of the regional coordination or transit plan, and provide input to SCDOT for updating regional and statewide coordination;
- Coordinate with local providers and assist in efforts to avoid duplicated services;
- Work with SUATS and COATS planners and developers to investigate transit oriented housing;
- Work with SWRTA on reports, studies, and research necessary to advance transit offerings provided by that agency;
- Review and rank Section 5310 transit grant applications for priority of receiving funds each year;
- Provide guidance and assistance to grassroots efforts to promote transit initiatives;
- Provide consultation and advice to local elected officials.
- Collaborate with SWRTA to ensure dependable transit is available to and from industrial parks and other employment nodes.

**PREVIOUS WORK:**

- Facilitated regional transit stakeholder working group meetings.
- Developed Regional Public Transportation Needs Assessment and Framework
- Reviewed, rated, and ranked FTA grant applications submitted from region-based entities.
- Provided assistance in implementing regional transit plan recommendations as well as recommendations included in the Statewide Multimodal Transportation Plan.
- Coordinated with SWRTA on redesigning of fixed bus routes;
- Provided GIS support to SWRTA;
- Provided consultation and advice to local elected officials.

**BUDGET:**

Fiscal Year	Total	SCDOT	Local	Percent of Total
2021-2022	\$10,625	\$8,500 (SPR)	\$2,125	10%
2022-2023	\$10,625	\$8,500 (SPR)	\$2,125	10%

**Task III - Livability Initiatives and Active Transportation Alternatives**  
**C**

**OBJECTIVE:** Develop and coordinate active transportation alternatives that will directly enhance the public’s ability to access bicycle, pedestrian, trails, and greenway facilities that enhance and support federal, state, and local livability and quality of life initiatives.

**EXPECTED PRODUCTS:**

- Educate local, regional, and state officials and members of the public on the needs and advantages of livability initiatives and active transportation facilities, including greenways, trails, and bicycle facilities;
- Work with national, statewide, and local agencies to obtain guidance, policy direction, and assistance to help improve accessible transportation offerings;
- Work with SUATS and COATS on livability and active transportation initiatives in and around MPO areas.
- Provide consultation and advice to local elected officials;
- Conduct inventory of existing active transportation facilities, including sidewalks and bicycle lanes.
- Investigate and invest in technologies to improve efficiency of project planning and identification

**PREVIOUS WORK:**

- Provided assistance in implementing regional alternative transportation recommendations as well as recommendations included in the Statewide Multimodal Transportation Plan.
- Attended community and county interagency meetings and local association meetings to promote accessible transportation options.
- Engaged with Kershaw County and Sumter County community organizations to discuss greenway, trail, and bicycle/pedestrian facility planning.
- Provided consultation and advice to local elected officials.

**BUDGET:**

<b>Fiscal Year</b>	<b>Total</b>	<b>SCDOT</b>	<b>Local</b>	<b>Percent of Total</b>
<b>2021-2022</b>	\$15,938	\$12,750 (SPR)	\$3,188	15%
<b>2022-2023</b>	\$15,938	\$12,750 (SPR)	\$3,188	15%

**Task III - D Transportation System Performance Monitoring**

**OBJECTIVE:** Measure effectiveness of safety improvement strategies implemented within the Santee-Lynches region. Effectiveness of the improvements is quantifiable and can be measured and shown on a time progress chart. The quantifiable data include traffic volume, Level of Service (LOS), and/or accident data. The time progress charting begins prior to installation of the improvements and extends beyond implementation. Resulting measurement data will be used to determine whether implemented improvements have achieved the desired outcomes — whether through reduced traffic congestion, thereby improving the level of service or through the reduction in the number of vehicle crashes. The public and stakeholders will be provided measurement data, allowing the information to be used for future decision making related to transportation system improvements in the next cycle of the LRTP.

**EXPECTED PRODUCTS:**

- Identify crash data before implementation of safety improvements;
- Compare with crash data after implementation of improvements;
- Provide consultation and advice to local elected officials.

**PREVIOUS WORK:**

- Provided consultation and advice to local elected officials

**BUDGET:**

Fiscal Year	Total	SCDOT	Local	Percent of Total
2021-2022	\$5,312	\$4,250 (SPR)	\$1,062	5%
2022-2023	\$5,312	\$4,250 (SPR)	\$1,062	5%



**Task IV - A Public Participation**

**OBJECTIVE:** Actively seek citizen participation and involvement in Santee-Lynches transportation updates and federally funded projects.

**EXPECTED PRODUCTS:** Expected products of this task will be up-to-date data that will be available for the public to inform them of future, as well as existing, transportation facilities and improvements. Expected projects to be completed for FY 2021-2023 are:

- Continue to publicly advertise all meetings and planned projects in a timely manner;
- Continue to seek public comments on all transportation-related documents;
- Involve public in scenario planning workshops on integrating transportation and land use planning;
- Prepare survey questionnaire forms and solicit public opinions on variety of transportation related issues;
- Seek to involve public in workshops dealing with alternative modes of transportation;
- Continue to actively seek other methods to increase public involvement such as surveys and public workshops on selected topics (e.g. access control, enhancements, corridor protection);
- Increase use of visualization tools, including maps and conceptual drawings;
- Implement measures outlined in Public Participation Plan;
- Provide consultation and advice to local elected officials.

**PREVIOUS WORK:**

- Adopted Public Participation Plan.
- Used local media to solicit public comment on transportation issues;
- Used social media tools to notify public of transportation topics of interest;
- Actively sought public comment on transportation-related documents;
- Conducted survey to collect information for the Long Range Plan Update;
- Initiated transportation related news stories in local media;
- Provided consultation and advice to local elected officials.

**BUDGET:**

<b>Fiscal Year</b>	<b>Total</b>	<b>SCDOT</b>	<b>Local</b>	<b>Percent of Total</b>
<b>2021-2022</b>	\$5,312	\$4,250 (SPR)	\$1,062	5%
<b>2022-2023</b>	\$5,312	\$4,250 (SPR)	\$1,062	5%

## **IV. STAFF RESOURCES**

The diverse staff at Santee-Lynches Regional Council of Governments provides an interdisciplinary team of professionals available to accomplish the work program.

Primary staff for the work program (and their general duties/qualifications) will include:

1. **Executive Director:** 20+ years leadership and management experience. Primary Role: provide overarching vision for program of work, oversight of work program and coordination with SC DOT and local elected officials, assisted by staff.
2. **Government Services Chief:** 15+ years management experience, including management of federal and state grant and appropriation programs. Role: overall work program direction, assisted by staff.
3. **Finance Manager:** 5+ years financial management experience, including financial aspects of federal and state grant and appropriation programs. Role: financial management and tracking of expenditures and compliance with financial policies and practices.
4. **Planning Director:** 10 years of land use planning, environmental planning, GIS, and policy analysis experience. Role: general direction for all planning functions.
5. **Regional Planner 1:** 2+ years planning experience in city and regional planning, as well as GIS. Role: general transportation planning support; GIS mapping support.

Financial management and oversight of program funds will be conducted by the Santee-Lynches Finance Director and assisted by the project director. The Santee-Lynches Executive Director and Board of Directors provide financial oversight to this and other work programs. The Economic and Community Sustainability/Transportation Committee of the Santee-Lynches Board of Directors provides policy guidance to the program.

**V. BUDGET**

**Table 1:** Fiscal Year 2021-2022 Task Allocation Budget and Funding Sources

<b>Work Program</b>	<b>Total</b>	<b>Federal Share</b>	<b>State Share</b>	<b>Local Share</b>	<b>% of Total RPWP</b>
Task I-A: General Administration	\$10,625.00	\$8,500.00 (SPR)	\$0	\$2,125.00	10%
Task I-B: Plan and Program Development	\$10,625.00	\$8,500.00 (SPR)	\$0	\$2,125.00	10%
Task II-A: Study of Travel Patterns	\$5,312.00	\$4,250.00 (SPR)	\$0	\$1,062.00	5%
Task II-B: Geospatial Data Collection and Analysis	\$15,938.00	\$12,750.00 (SPR)	\$0	\$3,188.00	15%
Task II-C: General Research	\$15,938.00	\$12,750.00 (SPR)	\$0	\$3,188.00	15%
Task III-A: Freight and Rail Planning	\$10,625.00	\$8,500.00 (SPR)	\$0	\$2,125.00	10%
Task III-B: Public Transportation	\$10,625.00	\$8,500.00 (OPT)	\$0	\$2,125.00	10%
Task III-C: Livability Initiatives and Active Transportation Alternatives	\$15,938.00	\$12,750.00 (SPR)	\$0	\$3,188.00	15%
Task III-D: Transportation System Performance Monitoring	\$5,312.50	\$4,250.00 (SPR)	\$0	\$1,062.50	5%
Task IV-A: Public Participation	\$5,312.50	\$4,250.00 (SPR)	\$0	\$1,062.50	5%
<b>TOTAL</b>	<b>\$106,250.00</b>	<b>\$85,000.00</b>	<b>\$0</b>	<b>\$21,250.00</b>	<b>100%</b>

**Table 2:** Fiscal Year 2022-2023 Task Allocation Budget and Funding Sources

<b>Work Program</b>	<b>Total</b>	<b>Federal Share</b>	<b>State Share</b>	<b>Local Share</b>	<b>% of Total RPWP</b>
Task I-A: General Administration	\$10,625.00	\$8,500.00 (SPR)	\$0	\$2,125.00	10%
Task I-B: Plan and Program Development	\$10,625.00	\$8,500.00 (SPR)	\$0	\$2,125.00	10%
Task II-A: Study of Travel Patterns	\$5,312.00	\$4,250.00 (SPR)	\$0	\$1,062.00	5%
Task II-B: Geospatial Data Collection and Analysis	\$15,938.00	\$12,750.00 (SPR)	\$0	\$3,188.00	15%
Task II-C: General Research	\$15,938.00	\$12,750.00 (SPR)	\$0	\$3,188.00	15%
Task III-A: Freight and Rail Planning	\$10,625.00	\$8,500.00 (SPR)	\$0	\$2,125.00	10%
Task III-B: Public Transportation	\$10,625.00	\$8,500.00 (OPT)	\$0	\$2,125.00	10%
Task III-C: Livability Initiatives and Active Transportation Alternatives	\$15,938.00	\$12,750.00 (SPR)	\$0	\$3,188.00	15%
Task III-D: Transportation System Performance Monitoring	\$5,312.50	\$4,250.00 (SPR)	\$0	\$1,062.50	5%
Task IV-A: Public Participation	\$5,312.50	\$4,250.00 (SPR)	\$0	\$1,062.50	5%
<b>TOTAL</b>	<b>\$106,250.00</b>	<b>\$85,000.00</b>	<b>\$0</b>	<b>\$21,250.00</b>	<b>100%</b>

## **VI. ADOPTION RESOLUTION**