



Bishopville Harlem/Blue Pond Demolition

Project Summary: CDBG for demolition of dilapidated houses in the Harlem/Blue Pond neighborhood.

Grant Number: 4-CE-19-001

Acronyms/Abbreviations:

CDBG - Community Development Block Grants
DHEC - SC Dept of Health and Environmental Controls
EDA - US Economic Development Administration
ERR - environment review record
HUD - US Dept of Housing and Urban Development

NTP – notice to proceed
RIA – SC Rural Infrastructure Authority
WWTP – Wastewater Treatment Plant
YTD – year-to-date

Key Points:

| Date | Comments |
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| 09.02.2021 | The City of Bishopville has returned the Request for Release of Funds and Certification form signed by Mr. McCutchen. This form is a part of the ERR for this project. The project amendment/extension has been submitted to SCDOC along with corrections to Survey Summary that was sent with the initial application. The Survey Summary had to be changed to reflect the properties that were added in the project amendment. Once the project amendment/extension has been approved, the next step will be to advertise for an Asbestos Survey company. During this time, the City of Bishopville is working with their attorney to have title searches completed and verified for demolition. |
| 9.24.2021 | ERR clearance arrived 9.23.2021; Updated bid packet documents; submitted admin request to advertise on SL website; directly solicited five companies; submitted advertisement for SCBO; sent email to City of Bishopville officials to schedule bid opening. Response received from Mr. McCutchen. Bid opening scheduled for 10.28.2021 at 2:00pm. |
| 10.8.2021 | Verified with Hannah Parler and that the City of Bishopville handbook was up to date. This was updated in the Section 504 Folder. An email was sent to Hannah regarding the signing of the Section 504 Compliance Schedules. The publication was sent to Lee County Observer to publish the Notice of Nondiscrimination. Will print on 10.20.21. |
| 10/12/2021 | Received the signed Section 504 Compliance Schedule and put into the Section 504 folder for Bishopville Harlem/Blue Pond Demo. Also, put hard copy in 504 Folder |
| 10/28/2021 | Santee Lynch held the bid opening in Bishopville for the asbestos. Summit is the apparent low bidder. |
| 11/29/2021 | SC Department of Commerce/Procurement have approved Asbestos Assessment Contract. The next step is to receive copies of the Title Searches and schedule a meeting with the City and the Contractor to have a contract signed. |
| 12/07/2021 | Zoom Meeting at 1:00pm with City Administrator, County Administrator, and Representative in reference to Administrative Funds for grant being exhausted due to project amendments (adding new properties-Environmental Review Reports) |

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| 12/29/2021 | An email was sent to City of Administrator, requesting copies of the Title Searches to verify which properties are owned by heirs. The next step is to schedule a meeting with City Administrator and the Contractor for sign the contract and start the Asbestos testing on the properties that will be demolished. |
| 1/5/2022 | Per Government Services Department Chief, he will make a call to the City's attorney to advise him of next steps and actions needed, with this project. |
| 1/14/2022 | SLCOG/Grants Manager sent email to City Administrator and Summit Engineering to schedule a date and time for signing of contract. The City of Administrator has responded and a response from Summit is still pending. |
| 1/26/2022 | The Asbestos, Assessment, Project Design and Air Monitoring Professional Services Contract was signed today. The contract is between the City of Bishopville and Summit ELT. The expected start date is on or before February 9, 2022. |
| 2/14/2022 | From Summit ELT sent an email stating that they would be able to start the Asbestos inspections in Bishopville on Wednesday and Thursday of this week. |
| 4/4/2022 | SLRCOG/Grants Manager reached out to Summit to check the status of the inspection reports and received an email that some inspection reports would be received this week. |
| 5/2/2022 | SLRCOG/Grants Manager reached out to Summit in reference to the status of Asbestos Inspections reports that were supposed to be received by the week ending 4/8/2022. |
| 5/3/2022 | SLRCOG/Grants Manager left a voicemail for Contractor, however still no response received from Summit in reference to the status of Inspection reports. |
| 5/4/2022 | SLRCOG/Grants Manager left a voicemail for Summit, however still no response received from Summit in reference to the status of Inspection reports. |
| 5/5/2022 | SLRCOG/Grants Manager reached out to Summit and others from Summit to request the status of project inspection reports that were started mid-February. |
| 5/11/2022 | Received an email from Summit stating that Friday, May 13, 2022. was one of the Asbestos Contractor's last day. |
| 5/13/2022 | Summit started sending Inspection Reports. Only sent 9 inspection reports for 25 units. |
| 5/16/2022 | No more inspection reports have been received. SLRCOG/Grants Manager will be reaching out to Summit, again to find out the status of remaining inspection reports. SLRCOG/Grants Manager reached out via email to Summit for a status update on the Bishopville inspection reports. Summit responded back and advised that another individual would be working on the current back log for this project. |

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| 1/26/2022 | SLCOG/Grants Manager and the HOME Coordinator went to the City of Bishopville to meet with the Town Administrator and the contractor for the asbestos of the 25 homes that are in the demo. The contract and when the project will be started was signed. The paperwork was uploaded into SharePoint and input into the paper folder at Santee-Lynches. The City of Bishopville's Town Administrator and Summitt, the asbestos contractor, were also given signed copies of the contract. |
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| Date | Comments |
| 3/1/2022 | The Grants Manager scheduled a 504 Compliance zoom meeting with the Grants Coordinator and Hannah Parler. The zoom meeting did not occur. Hannah Parler was unable to attend the zoom meeting. |
| 3/4/2022 | The Grants Manager scheduled a 2 nd 504 Compliance zoom meeting with the Grants Coordinator and Hannah Parler. The zoom meeting did not occur. Hannah Parler was unable to attend the zoom meeting. The Grants Manager gave Hannah Parler guidance on the phone about the 504 Compliance and emailed her a 504 Compliance PowerPoint presentation. |
| 3/9/2022 | The Grants Coordinator spoke with Hannah Parler about the 504 Compliance documents. The Self-Evaluation Plan, Transitional Plan, and the ADA Grievance documents need to be adopted. |
| 3/11/2022 | The Grants Coordinator spoke with Hannah Parler about the 504 Compliance documents. Hannah stated that she needed make some changes on the documents. |
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