



Bishopville WWTP Sewer Truck Upgrade – Phase II

Project Summary: CDBG to replace approximately 2550 linear feet of 24-inch gravity wastewater line to reduce infill and infiltration in the truck line which transports the city's wastewater to its wastewater treatment plant for processing.

Grant Number: 4-CI-19-003

Acronyms/Abbreviations:

CDBG - Community Development Block Grants
DHEC - SC Dept of Health and Environmental Controls
EDA - US Economic Development Administration
ERR - environment review record
HUD - US Dept of Housing and Urban Development

NTP – notice to proceed
RIA – SC Rural Infrastructure Authority
WWTP – Wastewater Treatment Plant
YTD – year-to-date

Key Points:

Date	Comments
9/3/2021	Close Out Process is pending the completion of the monitor findings. Several monitor findings were from the sub-contractor’s payrolls (Davis Bacon) which were never received by SL. SCDOC is mailing the payrolls so that the City, the contractor, and sub-contractor can get together to resolve the findings. SCDOC has explained to the SL Grants Manager that there are issues that may contain restitution to employers and verification of said restitution. Some errors were simple mistakes that would have been caught had the Sub-contractors sent their payrolls to SL. Instruction has been provided to SL Grants Manager to contact the City and the contractor once the payrolls have been received.
9/30/2021	Per phone conversation with Nathaniel Foutch at SCDOC, corrected payrolls have been received from the subcontractor and he wanted to verify that SLCOG received them as well. It was explained that we did not receive them. Nate stated that he would send copies. He stated that employee interviews would still have to be done by SLCOG or the subcontractor. He also stated that we can now move forward with the Non-discrimination publishing, the 504 Schedule, and the Fair Housing schedule.
10/06/2021	Per telephone conversation with Nate Foutch at SCDOC, in response to an email that was sent to SLCOG-GM and the project contractor, the employee interviews for the Contractors and subcontractors still need to be completed. He advised that because the employees may be on other sites, it is best to get a phone number or address to do the surveys over the phone or send the surveys by mail. The surveys WILL need to be back dated to match the payrolls. SLCOG-GM will reach out to the contractor to get this information. 504 Compliance Schedule has been corrected to reflect Hannah Parlor as the 504 Contact person and sent to the city for signature. I also advised her to keep a copy for their record. Hannah was also sent the Nondiscrimination policy to verify the contact person. She will send the Nondiscrimination policy back so that we can publish it in The Lee County Observer.

10/8/2021	Verified with Hannah Parler and that the City of Bishopville handbook was up to date. This was updated in the Section 504 Folder. An email was sent to Hannah regarding the signing of the Section 504 Compliance Schedules. The publication was sent to Lee County Observer to publish the Notice of Nondiscrimination. Will print on 10.20.21.
10/19/2021	Received the Partial Clearance letter from SCDOC, stating that correction payrolls with corrected payroll numbers were provided.
11/19/2021	Forwarded responses and certifications to the SCDOC Monitor findings from the project
01/25/2022	Received Partial Clearance Letter from SCDOC. Labor interviews from the Subcontractor and contractors have yet to be received and turned into SCDOC. SL Grants Manager reached out to both the contractor and subcontractor for the clearance items.
01/27/2022	SL Grants manager received the labor interviews from the subcontractor and forwarded them to SCDOC.
02/4/2022	SCDOC advised that payrolls and employee interviews did not match and must be resolved.
02/07/2022	Received signed corrected payrolls and employee interviews from subcontractor and forwarded to SCDOC.
02/17/2022	Per the Grants Coordinator, the 504 Compliance is not completed. The Grants Manager is waiting on documents.
3/1/2022	The Grants Manager scheduled a 504 Compliance zoom meeting with the Grants Coordinator and Hannah Parler. The zoom meeting did not occur. Hannah Parler was unable to attend the zoom meeting.
3/4/2022	The Grants Manager scheduled a 2 nd 504 Compliance zoom meeting with the Grants Coordinator and Hannah Parler. The zoom meeting did not occur. Hannah Parler was unable to attend the zoom meeting. The Grants Manager gave Hannah Parler guidance on the phone about the 504 Compliance and emailed her a 504 Compliance PowerPoint presentation.
3/9/2022	The Grants Coordinator spoke with Hannah Parler about the 504 Compliance documents. The Self-Evaluation Plan, Transitional Plan, and the ADA Grievance documents need to be adopted.
3/11/2022	The Grants Coordinator spoke with Hannah Parler about the 504 Compliance documents. Hannah stated that she needed make some changes on the documents.
3/14/2022	SL Grants Manager received an email from City Administrator requesting information on Grant. Still working to clear monitor findings with Dunn-Right and complete the closeout process that cannot begin until the monitor findings have been cleared.
