

State of South Carolina
Workforce Innovation and Opportunity Act

Local Workforce Development Area Subsequent Designation Petition

This Petition must be used by any entity requesting subsequent designation as a Local Workforce Development Area pursuant to Public Law 113-128, the Workforce Innovation and Opportunity Act (WIOA).

Section I. Petitioning Jurisdiction(s)

A. Designation as a Workforce Development Area is requested for the following county(ies).

Clarendon

Kershaw

Lee

Sumter

B. Specify the name of the proposed Workforce Development Area.

Santee-Lynches Workforce Development Area

C. List the names of the chief elected officials (CEOs) representing the units of general local government on whose behalf this petition is being submitted.

<u>County</u>	<u>Name</u>
_____ Clarendon _____	_____ Dwight Stewart _____
_____ Kershaw _____	_____ Julian Burns _____
_____ Lee _____	_____ Travis Windham _____
_____ Sumter _____	_____ James McCain _____

- D. List the name, title, mailing address, telephone number, fax number and e-mail address of the primary contact person regarding this petition.

Name:	Areatha Clark
Title:	Deputy Executive Director and Chief of Workforce Development
Mailing Address:	2525 Corporate Way
	Suite 200
	Sumter, SC 29154
Telephone Number:	(803) 774-1405
Fax Number:	(803) 773-9903
E-Mail Address:	aclark@slcog.org

Section II. Consortium Agreement

See Attachment C

Section III. Existing Workforce Area

- A. In the tables below, provide the final WIOA performance data for each of the last two (2) consecutive years.

Program Year 2018 (July 1, 2018 – June 30, 2019)			
Performance Measure	Goal	Actual	Percent of Goal
Youth Education and Employment Rate – Second Quarter After Exit Quarter	76.6	70.7	92.3%
Youth Education and Employment Rate – Fourth Quarter After Exit Quarter	69.0	68.9	99.9%
Youth Median Earnings	BASELINE	\$3,527	N/a
Youth Credential Attainment Rate	68.1	68.5	100.6%
Youth Measurable Skill Gains	BASELINE	61.7%	N/a
Adult Employment Rate – Second Quarter After Exit Quarter	76.8	85.6	111.5%
Adult Employment Rate – Fourth Quarter After Exit Quarter	73.0	85.6	117.3%
Adult Median Earnings	\$4,908	\$5,136	104.6%
Adult Credential Attainment Rate	51.9	69.4	133.7%
Adult Measurable Skill Gains	BASELINE	70.3	N/a

Dislocated Worker Employment Rate – Second Quarter After Exit Quarter	80.1	72.0	89.9%
Dislocated Worker Employment Rate – Fourth Quarter After Exit Quarter	76.0	84.8	111.6%
Dislocated Worker Median Earnings	\$6,800	\$8,059	118.5%
Dislocated Worker Credential Attainment Rate	48.6	56.3	115.8%
Dislocated Worker Measurable Skill Gains	BASELINE	54.5	N/a

Program Year 2019 (July 1, 2019 – June 30, 2020)			
Performance Measure	Goal	Actual	Percent of Goal
Youth Education and Employment Rate – Second Quarter After Exit Quarter	76.6	78.2	102.1%
Youth Education and Employment Rate – Fourth Quarter After Exit Quarter	69.0	76.5	110.9%
Youth Median Earnings	BASELINE	\$2,990	N/a
Youth Credential Attainment Rate	68.1	72.5	106.5%
Youth Measurable Skill Gains	BASELINE	67.3	N/a
Adult Employment Rate – Second Quarter After Exit Quarter	76.8	77.6	101.0%
Adult Employment Rate – Fourth Quarter After Exit Quarter	73.0	81.7	111.9%
Adult Median Earnings	\$4,908	\$5,664	115.4%
Adult Credential Attainment Rate	51.9	76.3	147.0%
Adult Measurable Skill Gains	BASELINE	55.7	N/a
Dislocated Worker Employment Rate – Second Quarter After Exit Quarter	80.1	84.2	105.1%
Dislocated Worker Employment Rate – Fourth Quarter After Exit Quarter	76.0	69.6	91.6%
Dislocated Worker Median Earnings	\$6,800	\$10,576	155.5%
Dislocated Worker Credential Attainment Rate	48.6	85.7	176.3%
Dislocated Worker Measurable Skill Gains	BASELINE	46.7	N/a

For each measure, the US Department of Labor defines performance as follows:

- Meet = actual performance is above 50% of goal for each individual performance indicator
- Did not meet = actual performance is less than 50% of goal

If any measure was not met in either program year, address the reasons, corrective action measures taken, and current status.

B. Address fiscal integrity regarding funds provided under WIOA.

Has the Secretary made a formal determination, during either of the last 2 consecutive years, that WIOA funds provided to the area were misexpended due to willful disregard of the requirements of the provision involved, gross negligence, or failure to comply with accepted standards of administration?

No

Section IV. Local Board Information

See Attachment A

Section V. Grant Recipient/Fiscal Agent

See Attachment B

Section VI. Public Comment

This document was posted on the Santee-Lynches Regional COG's (Workforce Development Board) website on January 21, 2021 through January 31, 2021.

Section VII. Assurances and Signatures

A. Assurances

The chief elected officials (CEOs) making this designation request assure the following:

- That they have been duly authorized to participate by and on behalf of the governing bodies of the counties specified and documentation of this authorization can be provided;
- Compliance with the requirements of the Act, all federal regulations implementing the Act, any revisions or amendments thereto, state issued instructions, and any and all applicable federal, state or local rules and regulations; and,

- Acceptance of the liability for any misuse of grant funds.

B. Signatures

(The use of electronic signatures is permissible.)

I/We, the undersigned chief elected official(s) of the petitioning county(ies), do hereby submit this formal designation petition under the conditions delineated herein and with the assurances specified herein.

County

Signature

Date

Clarendon

Kershaw

Lee

Sumter

Attachment A

Santee-Lynches WIOA Local Workforce Development Board Membership

Total Seats: 23

Seats Occupied: 22

Seats Vacan 1

Business (per Section 107(b)(2)(A))

No.	Name	Affiliation and Title	Contact Phone and Email	Address
1	Teresa Justice	GE Appliances Haier America, HR Manager	803-424-8424 x 309 Teresa.Justice@geappliances.com	50 Haier Blvd Camden, SC 29020
2	George General	CareSouth Carolina - Site Manager	803-484-5317 George.general@caresouth-carolina.com	545 Sumter Hwy. Bishopville, SC 29010
3	Bobby Anderson	Green Savannah Nursery – Owner	803-968-0106 Greensavannah1@gmail.com Greensavannahnsy@gmail.com	3705 Wedgefield Road Sumter, SC 29154
4	Calvin Hastie	Hastie Law Firm – Owner	803-774-7776 Chastie@ftc-l.net	7 E. Hampton Avenue Sumter, SC 29150
5	Sam Lowery	Venture Investments of Sumter, LLC - Owner	803-236-8818 Southguidnardapts@frontier.com	PO Box 516 Sumter, SC 29151
6	Janice Poplin	Thompson Construction Group – VP, HR & Risk Management	803-934-0127 jpoplin@thompsonind.com	100 N. Main Street Sumter, SC 29150
7	Annette Karlinsky	South Atlantic Canners, Inc. Coca Cola Bottling Company Consolidated, Office Coordinator II/Manager	803-484-3119 Annette.karlinsky@ccbcc.com	601 Cousar Street Bishopville, SC 29010
8	Robert Edwards	Bicycle Corporation of America a Division of Kent International, General Manager,	803-720-5298 Bob@bca.bike	3033 Greeleyville Hwy Manning, SC 29102
9	Kayla Padgett	Meritor, Human Resources Supervisor	803-505-4502 kayla.padgett@meritor.com	2398 Ram Bay Road Manning, SC 29102
10	Renee Baker	WeylChem US, Inc., Human Resources Director,	803-438-7758 Renee.baker@weylchem.com	2114 Larry Jeffers Road Elgin, SC 29045
11	Ashton Elmore	Continental Tire the Americas –	803-464-8479	1825 Hwy 521 South

		Training Manager	Ashton.elmore@conti-na.com	Sumter, SC 29150
12	Teresa Oelze	Cardinal Health Inc. - Operation Excellence & Quality Leader	803-556-9304 Teresa.oelze@cardinalhealth.com	90 E. Hampton Street Camden, SC 29020
13	Gail Lemon	Human Resources Coordinator	803-418-9732 gail@carolinafilters.com	109 E. Newberry Avenue Sumter, SC 29150

Not Less Than 20% (per Section 107(b)(2)(B))

No.	Name	Affiliation and Title	Contact Phone and Email	Address
1	Debra Young	Telamon Corporation, Program Coordinator, NFJP	803-678-4589 dyoung@telamon.org	200 Park Street, Suite 103 Columbia, SC 29201
2	Sharon Teigue*	Sumter County Adult Education, Director	803-778-6432 Sharon.teigue@sumterschools.net	905 N. Main Street Sumter, SC 29150
3	Zina Wright	NALC Branch 904 (Bishopville), Lead Union Representative,	843-662-3778 No Email	2310 W. John Paul Jones Road Effingham, SC 29541
4	Jerome Robinson	NAPFE – Mail Carriers Union, Local President	803-513-1655 JayRob1966@gmail.com	2912 Berkeley Forest Drive Columbia, SC 29209
5	Elizabeth Williams*	Workforce Development & SCETC Central Carolina Technical College, Dean	803-778-7873 Williamsel@cctcech.edu	506 N. Guignard Drive Sumter, SC 29150

Education & Training (per Section 107(b)(2)(C))

No.	Name	Affiliation and Title	Contact Phone and Email	Address
1	Elizabeth Williams	Workforce Development & SCETC Central Carolina Technical College, Dean	803-778-7873 Williamsel@cctcech.edu	506 N. Guignard Drive Sumter, SC 29150
2	Sharon Teigue*	Sumter County Adult Education, Director	803-778-6432 Sharon.teigue@sumterschools.net	905 N. Main Street Sumter, SC 29150
3	Vacant			

Governmental, Economic, and Community Development (per Section 107(b)(2)(D))

No.	Name	Affiliation and Title	Contact Phone and Email	Address
1	Christine Edwards	Clarendon County Development Board, Economic Development Coordinator	803-435-8813 Cedwards@clarendoncountygov.org	411 Sunset Drive Manning, SC 29102
2	Stewart Kidd	Kershaw County Economic Development, Existing Industry & Workforce Development Manager	803-425-7685 Stewart.kidd@kershaw.sc.gov	80 Campus Drive PO Box 763 Camden, SC 29021
3	John Hornsby	SC Vocational Rehab – Sumter Area Supervisor	803-469-2960 Jhornsby@scvrd.state.sc.us	1760 N. Main Street Sumter, SC 29153
4	Nicole Gardner	SCDEW – Regional Manager	803-934-4062 Ngardner@dew.sc.gov	1111 Broad Street Camden, SC 29020

Others as Chief-Elected Officials Determine Appropriate (per Section 107(b)(2)(E))

No.	Name	Affiliation and Title	Contact Phone and Email	Address
1	N/A			

Denote multiple representation with an asterisk (*).

Total Number of Seats Filled	22
Number of Seats Filled Representing Business	13
Percentage of Seats Filled Representing Business	59.1%
Number of Seats Filled Representing Not Less than 20%	5*
Percentage of Seats Filled Representing Not Less than 20%	22.7%
Number of Seats Filled Representing Education & Training	2
Number of Seats Filled Representing Gov't, Economic & Comm. Dev.	4
Number of Seats Filled Representing Others by Chief Elected Officials	N/a

Attachment B

(Enter name) Local Workforce Development Area

Designation of Grant Recipient/Fiscal Agent

The Chief Elected Officials of the Santee-Lynches Local Workforce Development Area hereby designate Santee-Lynches Regional Council of Governments as the grant recipient and fiscal agent pursuant to the Workforce Innovation and Opportunity Act (WIOA).

While WIOA permits the local Chief Elected Officials (CEOs) to designate an entity to serve on their behalf as grant recipient and fiscal agent, the CEOs understand that this designation does not relieve them of their liability for any misuse of grant funds. The use of electronic signatures is permissible.

<u>County</u>	<u>Authorized Signature</u>	<u>Date</u>
Clarendon		
Kershaw		
Lee		
Sumter		

As the authorized signatory official of , Santee-Lynches Regional Council of Governments I accept the responsibilities as WIOA grant recipient and fiscal agent for the Santee-Lynches Workforce Development Area.

Christopher H. McKinney,
CEO/Executive Director

Name and Title	Signature	Date
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Under the Workforce Innovation & Opportunity Act of 2014

A SANTEE-LYNCHES WORKFORCE INNOVATION & OPPORTUNITY ACT CONSORTIUM AGREEMENT

For the Counties of Clarendon, Kershaw, Lee & Sumter

1. **Purpose:** The purpose of forming a multi-county Consortium is to enable jointly the Chief Elected Officials of the member counties to organize and to implement the provisions of the Workforce Innovation & Opportunity Act signed into law on July 22, 2014, Public Law No. 113-128, (referred to as H.R. 803), 113th Congress, the Workforce Innovation and Opportunity Act (WIOA) of 2014, and any amendments thereto.
2. **Geographic Service Area:** The four-county Santee-Lynches Local Workforce Development Area (WDA) is a sub-component of a statewide Workforce Innovation and Opportunity System in accordance with Section 106 (b)(1)(B).
3. **Consortium Membership:** The Chief Elected Official (CEO) of each county participating in this Consortium Agreement or his/her designee shall represent his/her respective county as a member of the Santee-Lynches WDA Consortium.
4. **Roles and Responsibilities:** The roles and responsibilities of the Santee-Lynches WDA Consortium's CEOs include, but are not limited to the following:
 - a. The CEOs acknowledge responsibility to serve jointly as the WIOA grant recipient. Fiscal responsibility will be allocated amount the Consortium Counties based on the ratio of funds received each year through the Workforce Innovation & Opportunity Act.
 - b. The CEOs may designate an Administrative Entity to serve as a grant subrecipient to receive WIOA funds and/or as a fiscal and administrative agent to assist the CEOs in carrying out the relevant provisions of the WIOA in accordance with Sections of the WIOA law.
 - c. The CEOs shall appoint jointly the local Workforce Development Board membership in accordance with the terms of this Agreement and the State criteria established under Section 107 (b)(1)(2) and shall be certified by the Governor of the State once every two years to carry out the functions described in subsection (d) (and any functions specified for the local board under the WIOA.
5. **Local Workforce Development Board member Appointment Process and Terms:** The Consortium Counties shall bear jointly the responsibility for meeting the standards for Workforce Development Board (WDB) membership as detailed in the WIOA. Members serving on the board shall be by appointment of the CEOs after solicitation of nominations in compliance with Section 107 (c).
6. **Local Workforce Development Board (WDB) Composition:** The total membership of the Local Workforce Development Board shall be **23**. The WDB membership shall comply

with the criteria established in Section 107 (b) and shall be the same ratio or percentage as the population of the four (4) counties as published in the 2010 Census of the United States.

County	Population	Proposed # of Members (Rounded)
Clarendon	34,971	15.7% - 3 Members
Kershaw	61,697	27.6% - 6 Members
Lee	19,220	08.6% - 2 Members (plus 1 additional member) = 3
Sumter	107,456	48.1% - 11 Members
Total	223,344	100% - 23 members

7. Grant Recipient: All funds allocated to the Local Workforce Development Area shall flow to the Grant Recipient or to a Subrecipient to be designated by the CEOs and further to be disbursed as directed by the WDB under the terms of this agreement.

8. Assignment of Specific Responsibilities for Administrative Entity: Upon selection of the Administrative Entity (A/E), their responsibilities shall be as follows:
 - a. Accept designation by local government CEOs as the authorized sub-recipient to receive WIOA grant and other funds allocated to the LWDB by the Governor and subsequently utilized by the WDB.
 - b. Assume primary bonded liability and insure fiscal accountability for all WIOA and other workforce related funds distributed locally through accounting systems and procedures that are in accordance with GAAP (Generally Accepted Accounting Principles). All recipients/sub-recipients/sub-grantees shall be bonded to provide protection against loss.
 - c. The local grant recipient or an entity designated shall disburse such funds for Workforce Innovation and Opportunity Act activities at the direction of the local board, pursuant to the requirements of this title, if the direction does not violate a provision of this Act.
 - d. Annually generate a draft budget for the WDB's consideration and recommendation to the CEOs, and, further, maintain on behalf of the participating CEOs and the WDB, all financial records of receipts and reports of expenditures.
 - e. Serve as WDB Program Administrator for the LWIOA consortium of counties, their CEOs and the WDB; providing oversight for all contracts and other agreements with service providers, generating performance reports to the CEOs and WDB; coordinating the activities of the WDB with their annual plans and the requirements imposed on the WDB by the State Workforce Development Board; and compliance with South Carolina Department of Employment and Workforce (SCDEW) and USDOL WIOA Rules and Regulations and their amendments.
 - f. Perform other duties assignable to an AE as determined to be appropriate with respect to implementation of the WIOA and the Wagner-Peyser Act and other duties as may be assigned by the CEOs and WDB.
 - g. The signatory official for the Administrative Entity shall be the Executive Director of the Santee-Lynches Regional Council of Governments.

9. Assignment of Specific Responsibilities for the Workforce Development Board: The Workforce development Board shall be responsible for the following:
 - a. The WDB will develop, review, and approve funding recommendations to implement the LWDA's annual and strategic plans subject to a budget that has been reviewed and approved by the CEOs.
 - b. Selection and designation of a One-Stop Operator (SC Works) subject to the approval of area CEOs.
 - c. Provide policy guidance and exercise responsibilities assigned to the WDB by the State WDB for oversight and accountability for the One-Stop Operations (SC Works) in the LWDA.
 - d. Procure eligible providers of WIOA training services, if they are not provided by contract through the one-stop operator (SC Works).
 - e. The One-Stop Operator (SC Works) will facilitate implementation of the strategic objectives and contribute to accomplishing the goals incorporated into the WDB's annual and strategic plans.
 - f. The WDB will coordinate Workforce Innovation & Opportunity Act activities with local and area economic development strategies linking employer interests to strategic plan investments.
 - g. The WDB will actively engage in the formation of the following standing Committees for the Santee-Lynches Region and will provide policy guidance and strategic plan preparation: One-Stop (SC Works), Youth Committee, Disability Committee and any other committee they feel necessary. The standing committees shall provide information and assist with operational and other issues that will assist the local board in carrying out activities. Each standing committee must be chaired by a member of the local board and may include other members of the local board, and shall include other individuals appointed by the local board who are not members of the local board.
 - h. The WDB is responsible for development and maintenance of cost sharing agreements.

10. Procured Professional Consultants: From time-to-time it may be appropriate for the WDB to utilize a procured professional consultant to service the function of the WDB in accordance with their responsibilities identified in Public Law 113-128, 113th Congress, the Workforce Innovation and Opportunity Act (WIOA) and any amendments thereto:
 - a. Facilitate an independent review and written assessment of the WDB's compliance with the State's standards for certification of Workforce Development Boards.
 - b. Facilitate an independent review and written assessment of One-Stop Operations (SC Works) consistent with the State's One-Stop Certification.
 - c. Facilitate a review and written assessment of the WDB's Strategic Plan consistent with the documented needs of the LWDA.
 - d. Facilitate the WDB's preparation of its local plan and annual updates.
 - e. Conduct special studies as deemed necessary by the WDB.
 - f. Perform other activities not assigned to the AE in this agreement.

11. Withdrawal: Any county may withdraw from the Consortium by giving written notice to the Consortium at least six (6) months prior to the end of the two-year WIOA

designation period. If the withdrawal of one or more Consortium members causes the remaining members not to continue to qualify for WIOA funding, then the Governor will be notified by the remaining CEOs that the LWDA is no longer eligible under the WIOA to receive funding.

12. Cooperation: Each Consortium County agrees to promptly furnish the Administrative Entity and/or the WDB information requested which may relate to the effective and timely operation and purpose of this Consortium Agreement and the responsibilities accepted by the CEOs to carry out the provisions of the Workforce Innovation and Opportunity Act of 2014, as amended, as a direct result of their receipt of WIOA funding.
13. Amendments: From time-to-time it may become necessary to amend or otherwise revise this agreement. The process for doing so, concurrent with the need to continue to meet the responsibilities assigned to the CEOs in the WDA, is to be consistent with those processes typical of other publically funded programs.

This Agreement is to take effect upon the date of the last CEO signature acknowledging agreement with the purpose and intent of this document.

CLARENDON COUNTY:



Signature of Chief Elected Official
Dwight Stewart, Chairman

8/12/2015

Date

KERSHAW COUNTY:



Signature of Chief Elected Official
Julian Burns, Chairman

10 Aug 15

Date

LEE COUNTY:



Signature of Chief Elected Official
Travis Windham, Chairman

Aug 13th 2015!

Date

SUMTER COUNTY:



Signature of Chief Elected Official
Vivian McGhaney, Designee

Aug 10, 2015

Date