

D. List the name, title, mailing address, telephone number, fax number and e-mail address of the primary contact person regarding this petition.

Name:	Areatha Clark
Title:	Deputy Executive Director & Workforce Development Director
Mailing Address:	2525 Corporate Way
	Suite 200
	Sumter, SC 29154
Telephone Number:	(803) 774-1405
Fax Number:	(803) 773-9903
E-Mail Address:	aclark@slcog.org

Section II. Consortium Agreement

If the local area includes more than one unit of general local government, the chief elected officials must negotiate a consortium agreement in order to establish a workforce development area to deliver WIOA funded services. Such agreement must be included as an attachment to this subsequent designation petition.

See Attachment C

Section III. Existing Workforce Area

A. In the tables below, provide the final WIOA performance data for each of the last two (2) consecutive years.

Program Year 2021 (July 1, 2021 – June 30, 2022)							
Performance Measure		Employment Rate Q2	Employment Rate Q4	Median Earnings	Credential Rate	Measurable Skill Gains	Overall Program Score
Title I Adult	Goal	77.8	82.2	\$5,450	74.8	56.7	105.5%
	Actual	77.4	76.7	\$5,448	75.3	76.1	
	% of Goal	99.5%	93.3%	100%	100.7%	134.2%	
Title I DW	Goal	81	75.6	\$8,400	75.5	48.5	113.1%
	Actual	71.4	85.7	\$8,575	73.3	80.0	
	% of Goal	88.1%	113.4%	102.1%	97.1%	164.9%	

Title I Youth	Goal	78.7	76.4	\$3,108	72.5	67.7	121%
	Actual	83.3	89.7	\$4,828	78.6	74.1	
	% of Goal	105.8%	117.4%	155.3%	108.4%	118.2%	
Overall Indicator Score		97.8%	108%	119.1%	102.1%	139.1%	

Program Year 2020 (July 1, 2020 – June 30, 2021)							
Performance Measure		Employment Rate Q2	Employment Rate Q4	Median Earnings	Credential Rate	Measurable Skill Gains	Overall Program Score
Title I Adult	Goal	77.3	81.7	\$5,400	74.5	55.7	102.8%
	Actual	73.1	80.2	\$4,589	82.9	67.6	
	% of Goal	94.6%	98.2%	85%	111.3%	121.4%	
Title I DW	Goal	80.4	75	\$8,400	75	48	95.2%
	Actual	57.9	60	\$4,443	75	82.1	
	% of Goal	72%	80%	52.9%	100%	171%	
Title I Youth	Goal	78.2	75.9	\$3,108	71.5	61.7	103.5%
	Actual	75.4	67.6	\$3,358	72	76.2	
	% of Goal	96.4%	89.1%	108%	100.7%	123.5%	
Overall Indicator Score		87.7%	89.1%	82%	104%	138.6%	

For each measure, the US Department of Labor defines performance as follows:

- Meets performance =
 - Individual Indicator Score—50% of goal for each individual measure
 - Overall Indicator Score—90% of goal for overall individual measure
 - Overall Program Score—90% of goal for overall program performance
- Does not meet performance =
 - Individual Indicator Score—less than 50% of goal for an individual measure
 - Overall Indicator Score—less than 90% of overall individual measure
 - Overall Program Score—less than 90% of overall program performance

If any measure was not met in either program year, address the reasons, corrective action measures taken, and current status.

The Santee-Lynches LWDA missed the overall indicator score for PY'20 by a small margin for Employment Rate Q2, Employment Rate Q4 and Median Earnings. This was largely due to operating in the height of the pandemic (COVID), continuation of COVID-19 and COVID-19 surges. There were also lower Dislocated Worker enrollments and program participation, training provider service delivery changes due to COVID-19 and an issue with performance from other local areas being counted in Santee-Lynches' performance numbers. Corrective Action plans included increased Focus on Dislocated Worker enrollments, increased focus on increasing enrollments into short-term training programs with immediate employment opportunities and completing quarterly follow-ups timely.

The result of implementing the stated corrective action plan yielded high Overall Indicator scores for these measures for PY'21 at 97.8%, 108% and 119.1% accordingly. Also, through the 2nd quarter of PY'22, we are exceeding these goals at 100.1%, 106.7% and 119.2% respectively.

B. Address fiscal integrity regarding funds provided under WIOA.

Has the Secretary made a formal determination, during either of the last 2 consecutive years, that WIOA funds provided to the area were misexpended due to willful disregard of the requirements of the provision involved, gross negligence, or failure to comply with accepted standards of administration?

No

Section IV. Local Board Information

Using Attachment A, provide a list of local board members, to include composition categories and contact information.

See Attachment A

Section V. Grant Recipient/Fiscal Agent

Using Attachment B, designate the grant recipient/fiscal agent for the area. Signature of the lead official is required. Signatures of each chief elected official are also required. The use of electronic signatures is permissible.

See attachment B

Section VI. Public Comment

Attach documentation that public input was solicited and provide all comments received.

This document was posted on the Santee-Lynches Regional COG's website at <https://www.santeelynchescog.org/workforce-development-board> from April 1, 2023 – April 12, 2023. No comments were received.

Section VII. Assurances and Signatures

A. Assurances

The chief elected officials (CEOs) making this designation request assure the following:

- That they have been duly authorized to participate by and on behalf of the governing bodies of the counties specified and documentation of this authorization can be provided;
- Compliance with the requirements of the Act, all federal regulations implementing the Act, any revisions or amendments thereto, state issued instructions, and any and all applicable federal, state or local rules and regulations; and,
- Acceptance of the liability for any misuse of grant funds.

B. Signatures—The use of electronic signatures is permissible.

I/We, the undersigned chief elected official(s) of the petitioning county(ies), do hereby submit this formal designation petition under the conditions delineated herein and with the assurances specified herein.

County

Signature

Date

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Submit Petition to WorkforceSupport@dew.sc.gov by 5:00 p.m., April 30, 2023.

Attachment A

WIOA Local Workforce Development Board Membership

Total Seats: 23

Seats Occupied: 21

Seats Vacant: 2

Business (per Section 107(b)(2)(A))				
No.	Name	Affiliation and Title	Contact Phone and Email	Address
1	Teresa Justice	GE Appliances Haier America HR Manager	803-424-8424 x 309 Teresa.Justice@geappliances.com	50 Haier Blvd Camden, SC 29020
2	George General	CareSouth Carolina Site Manager	803-484-5317 George.general@caresouth-carolina.com	545 Sumter Hwy. Bishopville, SC 29010
3	Bobby Anderson	Green Savannah Nursery Owner	803-968-0106 Greensavannah1@gmail.com Greensavannahnsy@gmail.com	3705 Wedgefield Road Sumter, SC 29154
4	Calvin Hastie	Hastie Law Firm Owner	803-774-7776 Chastie@ftc-l.net	7 E. Hampton Avenue Sumter, SC 29150
5	Sam Lowery	Venture Investments of Sumter, LLC- Owner	803-236-8818 Southguidnardapts@frontier.com	PO Box 516 Sumter, SC 29151
6	Virginia Pryor	Denkai America Human Resource Manager	803-425-7906 Ginny.pryor@denkaiamerica.com	29 Battleship Road Ext. Camden, SC 29020
7	Charles Scottie Hayes	South Atlantic Canners, Inc. Coca Cola Bottling Company Consolidated Director of Production	803-484-3109 scottie.hayes@cokeconsolidated.com	601 Cousar Street Bishopville, SC 29010
8	Robert Edwards	Cummins-Meritor, Manning Site Site Manager	803-664-3020 Robert.Edwards@meritor.com	2398 Ram Bay Road Manning, SC 29102
9	Mike Morrow	Kent International General Manager – SC Operations	803-825.4091 mmorrow@bca.bike	1000 Bicycle Way Manning, SC 29102
10	Celeste Taylor	Hengst of North America Human Resources Manager	803-425-7906 C.Taylor@hengst.com	29 Hengst Drive Camden, SC 29020
11	Gail Lemmon	Carolina Filters HR Generalist	803-418-9732 gail@carolinafilts.com	109 E. Newberry Avenue Sumter, SC 29150
12	Brian Reilly	SKF USA, Inc. Senior HR Business Partner	803-506-6563 Brian.reilly@skf.com	925 Corporate Circle Sumter, SC 29154
13	Vacant			
14				

Not Less Than 20% (per Section 107(b)(2)(B))

No.	Name	Affiliation and Title	Contact Phone and Email	Address
1	Debra Young	Telamon Corporation Program Coordinator, NFJP	803-678-4589 dyoung@telamon.org	31 East Calhoun Street Sumter, SC 29150
2	Dr. Vanessa Canty*	Sumter County Adult Education Director	803-778-6432 Vanessa.canty@sumterschools.net	905 N. Main Street Sumter, SC 29150
3	Kanzora Robinson	SC Department of Corrections Agency Mailroom Coordinator	803-795-7715 Mgg4kandie@gmail.com	PO Box 210534 Columbia, SC 29221
4	Dr. Joshua Castleberry*	Central Carolina Technical College Dean, Workforce Development & SCETC	803-778-6601 castleberryjs@cctech.edu	506 N. Guignard Drive Sumter, SC 29150
5	Dr. William Wright, Jr.*	Sumter School District Superintendent	803-469-6900 William.Wright@sumterschools.net	1345 Wilson Hall Road Sumter, SC 29150
6	Labor (vacant)			

Education & Training (per Section 107(b)(2)(C))

No.	Name	Affiliation and Title	Contact Phone and Email	Address
1	Dr. Vanessa Canty*	Sumter County Adult Education Director	803-778-6432 Vanessa.canty@sumterschools.net	905 N. Main Street Sumter, SC 29150
2	Dr. Joshua Castleberry*	Central Carolina Technical College Dean, Workforce Development & SCETC	803-778-6601 castleberryjs@cctech.edu	506 N. Guignard Drive Sumter, SC 29150
3	Dr. William Wright, Jr.*	Sumter School District Superintendent	803-469-6900 William.Wright@sumterschools.net	1345 Wilson Hall Road Sumter, SC 29150
4				

Governmental, Economic, and Community Development (per Section 107(b)(2)(D))

No.	Name	Affiliation and Title	Contact Phone and Email	Address
1	Tiffany Myers	Clarendon County Development Board	803-435-8813 ext. 3221 tmyers@clarendoncountygov.org	411 Sunset Drive Manning, SC 29102

		Project Manager		
2	Jeff Burgess	Kershaw County Economic Development Office Economic Development Director	803-425-7685 Jeff.burgess@kershaw.sc.gov	P.O. Box 763 Camden, SC 29020
3	John Hornsby	SC Vocational Rehab – Sumter Area Supervisor	803-469-2960 jhornsby@scvrd.net	1760 N. Main Street Sumter, SC 29153
4	Berri Outlaw	SC Department of Employment and Workforce Regional Manager	803-447-8194 boutlaw@dew.sc.gov	1111 Broad Street Camden, SC 29020
5				
6				

Others as Chief-Elected Officials Determine Appropriate (per Section 107(b)(2)(E))

No.	Name	Affiliation and Title	Contact Phone and Email	Address
1				
2				
3				

Denote multiple representation with an asterisk (*).

Total Number of Seats Filled	21
Number of Seats Filled Representing Business	12
Percentage of Seats Filled Representing Business	57%
Number of Seats Filled Representing Not Less than 20%	5
Percentage of Seats Filled Representing Not Less than 20%	23.8%
Number of Seats Filled Representing Education & Training	3
Number of Seats Filled Representing Gov't, Economic & Comm. Dev.	4
Number of Seats Filled Representing Others by Chief Elected Officials	N/a

Attachment B

Santee-Lynches Local Workforce Development Area

Designation of Grant Recipient/Fiscal Agent

The Chief Elected Officials of the Santee-Lynches Local Workforce Development Area hereby designate Santee-Lynches Regional Council of Governments as the grant recipient and fiscal agent pursuant to the Workforce Innovation and Opportunity Act (WIOA).

While WIOA permits the local Chief Elected Officials (CEOs) to designate an entity to serve on their behalf as grant recipient and fiscal agent, the CEOs understand that this designation does not relieve them of their liability for any misuse of grant funds. The use of electronic signatures is permissible.

<u>County</u>	<u>Authorized Signature</u>	<u>Date</u>
Clarendon		
Kershaw		
Lee		
Sumter		

As the authorized signatory official of Santee-Lynches Regional Council of Governments, I accept the responsibilities as WIOA grant recipient and fiscal agent for Santee-Lynches the Workforce Development Area.

Dennis Cyphers,
Executive Director

Name and Title	Signature	Date

Under the Workforce Innovation & Opportunity Act of 2014

A SANTEE-LYNCHES WORKFORCE INNOVATION & OPPORTUNITY ACT CONSORTIUM AGREEMENT

For the Counties of Clarendon, Kershaw, Lee & Sumter

1. Purpose: The purpose of forming a multi-county Consortium is to enable jointly the Chief Elected Officials of the member counties to organize and to implement the provisions of the Workforce Innovation & Opportunity Act signed into law on July 22, 2014, Public Law No. 113-128, (referred to as H.R. 803), 113th Congress, the Workforce Innovation and Opportunity Act (WIOA) of 2014, and any amendments thereto.
2. Geographic Service Area: The four-county Santee-Lynches Local Workforce Development Area (WDA) is a sub-component of a statewide Workforce Innovation and Opportunity System in accordance with Section 106 (b)(1)(B).
3. Consortium Membership: The Chief Elected Official (CEO) of each county participating in this Consortium Agreement or his/her designee shall represent his/her respective county as a member of the Santee-Lynches WDA Consortium.
4. Roles and Responsibilities: The roles and responsibilities of the Santee-Lynches WDA Consortium's CEOs include, but are not limited to the following:
 - a. The CEOs acknowledge responsibility to serve jointly as the WIOA grant recipient. Fiscal responsibility will be allocated amount the Consortium Counties based on the ratio of funds received each year through the Workforce Innovation & Opportunity Act.
 - b. The CEOs may designate an Administrative Entity to serve as a grant subrecipient to receive WIOA funds and/or as a fiscal and administrative agent to assist the CEOs in carrying out the relevant provisions of the WIOA in accordance with Sections of the WIOA law.
 - c. The CEOs shall appoint jointly the local Workforce Development Board membership in accordance with the terms of this Agreement and the State criteria established under Section 107 (b)(1)(2) and shall be certified by the Governor of the State once every two years to carry out the functions described in subsection (d) (and any functions specified for the local board under the WIOA.
5. Local Workforce Development Board member Appointment Process and Terms: The Consortium Counties shall bear jointly the responsibility for meeting the standards for Workforce Development Board (WDB) membership as detailed in the WIOA. Members serving on the board shall be by appointment of the CEOs after solicitation of nominations in compliance with Section 107 (c).
6. Local Workforce Development Board (WDB) Composition: The total membership of the Local Workforce Development Board shall be **23**. The WDB membership shall comply

Attachment C

with the criteria established in Section 107 (b) and shall be the same ratio or percentage as the population of the four (4) counties as published in the 2010 Census of the United States.

County	Population	Proposed # of Members (Rounded)
Clarendon	34,971	15.7% - 3 Members
Kershaw	61,697	27.6% - 6 Members
Lee	19,220	08.6% - 2 Members (plus 1 additional member) = 3
Sumter	107,456	48.1% - 11 Members
Total	223,344	100% - 23 members

7. Grant Recipient: All funds allocated to the Local Workforce Development Area shall flow to the Grant Recipient or to a Subrecipient to be designated by the CEOs and further to be disbursed as directed by the WDB under the terms of this agreement.
8. Assignment of Specific Responsibilities for Administrative Entity: Upon selection of the Administrative Entity (A/E), their responsibilities shall be as follows:
 - a. Accept designation by local government CEOs as the authorized sub-recipient to receive WIOA grant and other funds allocated to the LWDB by the Governor and subsequently utilized by the WDB.
 - b. Assume primary bonded liability and insure fiscal accountability for all WIOA and other workforce related funds distributed locally through accounting systems and procedures that are in accordance with GAAP (Generally Accepted Accounting Principles). All recipients/sub-recipients/sub-grantees shall be bonded to provide protection against loss.
 - c. The local grant recipient or an entity designated shall disburse such funds for Workforce Innovation and Opportunity Act activities at the direction of the local board, pursuant to the requirements of this title, if the direction does not violate a provision of this Act.
 - d. Annually generate a draft budget for the WDB's consideration and recommendation to the CEOs, and, further, maintain on behalf of the participating CEOs and the WDB, all financial records of receipts and reports of expenditures.
 - e. Serve as WDB Program Administrator for the LWIOA consortium of counties, their CEOs and the WDB; providing oversight for all contracts and other agreements with service providers, generating performance reports to the CEOs and WDB; coordinating the activities of the WDB with their annual plans and the requirements imposed on the WDB by the State Workforce Development Board; and compliance with South Carolina Department of Employment and Workforce (SCDEW) and USDOL WIOA Rules and Regulations and their amendments.
 - f. Perform other duties assignable to an AE as determined to be appropriate with respect to implementation of the WIOA and the Wagner-Peyser Act and other duties as may be assigned by the CEOs and WDB.
 - g. The signatory official for the Administrative Entity shall be the Executive Director of the Santee-Lynches Regional Council of Governments.

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9. Assignment of Specific Responsibilities for the Workforce Development Board: The Workforce development Board shall be responsible for the following:
 - a. The WDB will develop, review, and approve funding recommendations to implement the LWDA's annual and strategic plans subject to a budget that has been reviewed and approved by the CEOs.
 - b. Selection and designation of a One-Stop Operator (SC Works) subject to the approval of area CEOs.
 - c. Provide policy guidance and exercise responsibilities assigned to the WDB by the State WDB for oversight and accountability for the One-Stop Operations (SC Works) in the LWDA.
 - d. Procure eligible providers of WIOA training services, if they are not provided by contract through the one-stop operator (SC Works).
 - e. The One-Stop Operator (SC Works) will facilitate implementation of the strategic objectives and contribute to accomplishing the goals incorporated into the WDB's annual and strategic plans.
 - f. The WDB will coordinate Workforce Innovation & Opportunity Act activities with local and area economic development strategies linking employer interests to strategic plan investments.
 - g. The WDB will actively engage in the formation of the following standing Committees for the Santee-Lynches Region and will provide policy guidance and strategic plan preparation: One-Stop (SC Works), Youth Committee, Disability Committee and any other committee they feel necessary. The standing committees shall provide information and assist with operational and other issues that will assist the local board in carrying out activities. Each standing committee must be chaired by a member of the local board and may include other members of the local board, and shall include other individuals appointed by the local board who are not members of the local board.
 - h. The WDB is responsible for development and maintenance of cost sharing agreements.
10. Procured Professional Consultants: From time-to-time it may be appropriate for the WDB to utilize a procured professional consultant to service the function of the WDB in accordance with their responsibilities identified in Public Law 113-128, 113th Congress, the Workforce Innovation and Opportunity Act (WIOA) and any amendments thereto:
 - a. Facilitate an independent review and written assessment of the WDB's compliance with the State's standards for certification of Workforce Development Boards.
 - b. Facilitate an independent review and written assessment of One-Stop Operations (SC Works) consistent with the State's One-Stop Certification.
 - c. Facilitate a review and written assessment of the WDB's Strategic Plan consistent with the documented needs of the LWDA.
 - d. Facilitate the WDB's preparation of its local plan and annual updates.
 - e. Conduct special studies as deemed necessary by the WDB.
 - f. Perform other activities not assigned to the AE in this agreement.
11. Withdrawal: Any county may withdraw from the Consortium by giving written notice to the Consortium at least six (6) months prior to the end of the two-year WIOA designation

Attachment C

period. If the withdrawal of one or more Consortium members causes the remaining members not to continue to qualify for WIOA funding, then the Governor will be notified by the remaining CEOs that the LWDA is no longer eligible under the WIOA to receive funding.

12. Cooperation: Each Consortium County agrees to promptly furnish the Administrative Entity and/or the WDB information requested which may relate to the effective and timely operation and purpose of this Consortium Agreement and the responsibilities accepted by the CEOs to carry out the provisions of the Workforce Innovation and Opportunity Act of 2014, as amended, as a direct result of their receipt of WIOA funding.
13. Amendments: From time-to-time it may become necessary to amend or otherwise revise this agreement. The process for doing so, concurrent with the need to continue to meet the responsibilities assigned to the CEOs in the WDA, is to be consistent with those processes typical of other publicly funded programs.

This Agreement is to take effect upon the date of the last CEO signature acknowledging agreement with the purpose and intent of this document.

CLARENDON COUNTY:

Signature of Chief Elected Official
Dwight Stewart, Chairman

Date

KERSHAW COUNTY:

Signature of Chief Elected Official
Katie Guinn, Chairwoman

Date

LEE COUNTY:

Signature of Chief Elected Official
Travis Windham, Chairman

Date

SUMTER COUNTY:

Signature of Chief Elected Official
James McCain, Chairman

Date