



**Request for Qualifications # 2024-008**  
**Contractors for Demolition Services**

**Santee Lynches Regional Council of Governments**  
**Regional Development Corporation**  
**3219 Broad Street**  
**Sumter, SC 2915**

## **1. Organization Background**

Established in 1969, Santee-Lynches Regional Council of Governments (SLRCOG) is a state-chartered agency which provides a wide range of services to citizens, county governments, and municipalities within Clarendon, Kershaw, Lee, and Sumter counties. Santee-Lynches operates under the guidance of a twenty-nine-member Board of Directors comprised of elected officials and citizens-at-large from the four (4) county area and is one of ten such regional agencies in South Carolina.

The Santee-Lynches Regional Development Corporation (SLRDC) is constituted to further the economic development and quality of life of Clarendon, Kershaw, Lee, and Sumter Counties, South Carolina.

## **2. Purpose of the Request**

Santee-Lynches Regional Development Corporation's (SLRDC) purpose for this Request for Qualifications is to establish a list of SCDHEC-licensed firms qualified to provide Demolition Services for the SLRDC's four-county area. All contractors and subcontractors are required to be actively registered (providing proof) and maintained throughout the contract period, in the federal System for Award Management (SAM) as well as all current regulatory licensing.

A Request for Qualifications is being used due to the fact the Santee-Lynches Regional Development Corporation Board has identified what is required from a service provider and are looking for how vendors respond to the requirements and experience.

The Board intends to be as inclusive as possible in this solicitation. The goal is to receive a wide variety of high quality, innovative submittals that meet the SLRDC's needs of the communities served in the Santee-Lynches region.

A successful response to this RFQ does not guarantee that an agency/organization will be selected for an award to provide services. Firms that do not provide the information requested, or which fail to meet the minimum qualification criteria, shall be disqualified from further consideration.

## **3. Scope of Work**

### **Demolition and Clearing**

1. The Contractor will be responsible for the demolition of commercial structures and removal of debris from the Projects' lots.
2. The Contractor shall secure any necessary permits from local agencies and submit notifications to the Health Hazards Control Branch, as applicable, to include a Demolition Permit, any required Tree Permit and a City/County Business License.

## Santee Lynches Regional Development Corporation

3. The Contractor will be responsible for removing all debris and trash from the entire lot, and the lot is to be left clean of any non-natural debris and with all areas being accessible.
4. The Contractor will be responsible for all costs of transport and proper disposal of demolition debris.
5. The Contractor will be responsible for all landfill fees.
6. The Contractor is responsible for all temporary facilities necessary to successfully complete the project to include, but not limited to, portable restrooms, temporary power, temporary water, silt fencing, site security, etc.
7. Caution and care must be exercised to prevent damage to adjacent structures, and to ensure that existing businesses can operate normally without significant disruption during demolition activities.
8. Caution and care must be taken to ensure mature trees are not removed or damaged.
9. The Contractor shall provide and install all sediment and erosion control devices, practices, and structures, required in accordance with applicable South Carolina Department of Health and Environmental Control (SCDHEC) and South Carolina Department of Transportation (SCDOT) Standards.
10. Depressions greater than six (6) inches created by the demolition and removal of items specified must be graded level with adjacent land, as directed by The Owner or their designated representative. All areas where items specified have been demolished and/or removed, will be seeded as directed by The Owner.
11. Upon completion of the assigned work, The Contractor will provide written verification that all structures have been removed.
12. All materials from the sites shall be disposed of properly in accordance with all regulations.
13. No on-site burning or burying materials is permitted.
14. Demolition and Clearing for properties must be completed, no partial payment request will be accepted.

### **Asphalt Lot Full Depth Excavation/Removal**

1. The Contractor will be responsible for removing asphalt surface from Projects' entire lots, and the lots are to be left clean of any non-natural debris and with all areas being accessible.
2. The Contractor will be responsible for all costs of transport and proper disposal of demolition debris.
3. The Contractor will be responsible for all landfill fees.
4. The Contractor is responsible for all temporary facilities necessary to successfully complete the project to include, but not limited to, portable restrooms, temporary power, temporary water, silt fencing, site security, etc.
5. Caution and care must be exercised to prevent damage to adjacent structures, and to ensure that existing businesses can operate normally without significant disruption during demolition activities.
6. Caution and care must be taken to ensure mature trees are not removed or damaged.
7. The Contractor shall provide and install all sediment and erosion control devices, practices, and structures, required in accordance with applicable South Carolina Department of Health and Environmental Control (SCDHEC) and South Carolina Department of Transportation (SCDOT) Standards.
8. Depressions greater than six (6) inches created by the demolition and removal of items specified must be graded level with adjacent land, as directed by The Owner or their designated

representative. All areas where items specified have been demolished and/or removed, will be seeded as directed by The Owner.

9. Upon completion of the assigned work, The Contractor will provide written verification that all structures have been removed.
10. All materials from the sites shall be disposed of properly in accordance with all regulations.
11. Lot Excavation and Removal for properties must be completed, no partial payment request will be accepted.

#### **Site Restoration, Backfill and Compaction:**

1. The Contractor shall bring finished grade to match the sidewalks or to existing materials on all sides of the site. The Contractor shall backfill all excavated areas with suitable material, and grade to provide for positive surface drainage for the entire site (generally, 0.5% minimum slope from the highest point of adjacent road, curb or sidewalk).
2. Fill used shall be for counties classified as Group B per SCDOT standard, section 203.2....1.8, #15. The following soil types are acceptable for use as backfill material in accordance with AASHTO M 145. They are as follows: A-1, A-2, A-3, A-4, and A-5. Each layer shall be spread evenly and compacted. Each layer of backfill and the top eight inches of material shall be compacted by approved equipment and the density shall be 98% as determined by the Standard Proctor Test.
3. The Contractor shall re-seed the site with appropriate seasonal grass for erosion control, as directed by the City or County.
4. The Contractor shall be responsible for the installation of silt fence at the edge of curb or sidewalk to prevent sediment runoff. The Contractor shall be responsible for repair of damage to any adjacent structures, and any curbing, sidewalk, or asphalt damaged during the project.
5. The Contractor shall notify The Owner before proceeding with work, should unacceptable material such as muck, building debris or other unsuitable material be discovered. Borrowed material shall be required to meet SCDOT standard specifications for roadways and structures. Placement and compaction will be directed by The Owner.
6. Site Restoration for properties must be completed, no partial payment request will be accepted.

#### **4. Approved Pool of Vendors**

When the RFQ process is completed and the pool of contractors are approved by the SLCOG, the SLCOG's RDC Special Projects Director and/or designated Consultant will invite all approved Asbestos Assessment Contractors to bid on every new project.

Please note that the SLCOG/SLRDC reserves the right to limit the number of projects that any contractor may receive until the contractor is able to demonstrate the ability to satisfactorily close out their first two projects.

## 5. License and Permit Requirements

Asbestos Assessment Contractor firm, its contractors, subcontractors, material men, laborers, and other persons performing services relating to the Project must hold all necessary licenses, permits, and authorizations required by all applicable governmental agencies and authorities as a condition to conduct business in the State of South Carolina and SLRCOG to work on the SLRDC's projects.

## 6. Minimum Qualifications

SLRCOG/SLRDC reserves the right to make the final determination as to the bidder's ability to provide the products and/or services requested herein. Respondents must possess the following minimum qualifications. Proof of below qualifications must be provided to SLRCOG/SLRDC upon request:

1. Must provide proof of active registration on the System for Award Management ([www.SAM.gov](http://www.SAM.gov))
2. Active registration on the System for Award Management ([www.SAM.gov](http://www.SAM.gov)) must remain active during the entire contract period.
3. Must not be debarred from conducting business within the State of South Carolina
4. Must possess liability and property damage insurance equal to or greater than \$1,000,000 per occurrence.
5. Must possess workers' compensation insurance equal to or greater than \$1,000,000 per occurrence.
6. Respondents shall provide proof of these qualifications as well as examples of similar work completed, as requested.

**\*The following attached forms related to this Request for Qualifications must be completed and returned with the submitted Qualifications:**

- **(Proof of) Active SAM.gov registration**
- **(Proof of) Liability and Property Damage Insurance**
- **(Proof of) Workers Compensation Insurance**

If your firm will be hiring sub-contractors, they are also required to be registered with the Federal System for Award Management (SAM) and not on the excluded parties list ([www.sam.gov](http://www.sam.gov)), prior to performing any work on this project.

## RFQ SUBMISSION

- Qualifications must include the following information and be submitted in the order as follows:
  - Title Page (see Attachment A)
  - Statement of Qualifications for Asbestos Assessment, Project Design, Air Quality Monitoring and Abatement.
    - A minimum of two (2) years of experience. Please provide proof of such experience.
    - Provide resume(s) of key persons to be assigned to the project with emphasis on their experience with similar work.
  - References/Proof of relevant projects, including the names and telephone numbers of references.
    - The vendor must provide information on their proximity to and familiarity with the area in which the project is located.
  - Evidence of Insurance/Copy of Certificate(s) of Insurance
  - Copy of active registration on Sam.gov website and DUNS Number

**SLCOG/SLRDC requests for Contractors to provide all required documents in a sealed envelope labeled:**

**“Request for Qualifications # 2024-008 Contractors for Demolition Services”**

**no later than April 12, 2024 @ 12:00pm.** The SLCOG/SLRDC recommends proposers to submit their proposals as soon as they are ready to do so.

**PLEASE DO NOT SUBMIT ANY RESPONSE VIA MAIL, E-MAIL OR FAX.**

## EVALUATION OF PROPOSALS & PROCESS OF SELECTION

SLCOG/SLRDC staff will evaluate all responsive qualifications received from proposers who meet or exceed the requirements contained in the RFQ. Evaluations shall be based upon the information and references contained in the qualifications as submitted. **As such, the submission should be as comprehensive as possible; clearly describing the details of services that the contractor can provide.**

After the contacts have been established with the awarded pool of contractors, the awarded pool of contractors will be invited to bid on specific projects on an as-needed basis. Please note that the SLCOG/SLRDC reserves the right to limit the number of projects that a first-time contractor may receive until the contractor is able to demonstrate the ability to satisfactorily close out their first two projects.

**Attachment A**

**Title Page**



# Contractors for Demolition Services

## Request for Qualifications # 2024-008

Demolition Services Company: \_\_\_\_\_

Contact Person Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (Office) \_\_\_\_\_ (Cell) \_\_\_\_\_

Email: \_\_\_\_\_

**All sealed Qualifications must be hand delivered to or mailed certified mail to:**

Santee Lynches Regional Council of Governments

3219 Broad Street, Sumter, SC 29150