

Local Workforce Development Area Subsequent Designation Petition

This petition must be used by any entity requesting subsequent designation as a Local Workforce Development Area (LWDA) pursuant to section 106 of the Workforce Innovation and Opportunity Act (WIOA).

Section I. Petitioning Jurisdiction(s)

A. Designation as a LWDA is requested for the following county/counties:

Clarendon County

Kershaw County

Lee County

Sumter County

B. Specify the name of the proposed LWDA:

Santee-Lynches Workforce Development

C. List the names of the chief elected officials (CEOs) representing the units of general local government on whose behalf this petition is submitted:

COUNTY	NAME
Clarendon	John "Jay" Johnson
Kershaw	Ben Connell
Lee	Travis Windham
Sumter	James McCain

D. List the following information of the primary contact person regarding this petition:

Name: Areatha Clark
Title: Deputy Executive Director & Workforce Development Director
Mailing Address: 3219 Broad Street
Sumter, SC 29150
Telephone Number: (803) 774-1405
Fax Number: (803) 773-9903
E-Mail Address: aclark@slcog.org

Section II. Consortium Agreement

Should a LWDA include more than one unit of general local government, the CEOs of such units must negotiate a consortium agreement to establish a LWDA to deliver WIOA funded services. Such agreement will, at a minimum:

- Determine the distribution of fiscal liability among the CEOs
- Delineate relationships among the CEOs for the implementation of WIOA provisions
- Address the appointment of individuals to the LWDB
- Designate an entity to serve as the local grant recipient and fiscal agent for the area

Designation of a fiscal agent does not relieve CEOs of their liability for any misuse of funds.

The consortium agreement must be included as an attachment to this subsequent designation petition.

See attachment C

Section III. Existing Workforce Area

A. In the tables below, provide the final WIOA performance data for each of the last two consecutive years.

Program Year 2025 (July 1, 2025 – June 30, 2026)							
Performance Measure		Employment Rate Q2	Employment Rate Q4	Median Earnings	Credential Rate	Measurable Skill Gains	Overall Program Score
Title I Adult	Goal	78.5%	80.5%	\$7,000	75.0%	68.5%	108.5%
	Actual	86.0%	81.9%	\$6,768	74.0%	93.1%	
	% of Goal	109.6%	101.7%	96.7%	98.7%	135.9%	
Title I DW	Goal	83.5%	80.5%	\$6,750	80%	70.7%	113.3%
	Actual	90%	66.7%	\$7,383	100%	100%	
	% of Goal	107.8%	82.9%	109.4%	125.0%	141.4%	
Title I Youth	Goal	82.0%	85.0%	\$4,500	74.2%	65.5%	113.9%
	Actual	86.2%	88.9%	\$4,992	83.8%	88.9%	
	% of Goal	105.1%	104.6%	110.9%	112.9%	135.7%	
Overall Indicator Score		107.5%	96.4%	105.7%	112.2%	137.7%	

Program Year 2024 (July 1, 2024 – June 30, 2025)							
Performance Measure		Employment Rate Q2	Employment Rate Q4	Median Earnings	Credential Rate	Measurable Skill Gains	Overall Program Score
Title I Adult	Goal	78.0%	80.5%	\$7,000	75.0%	68.5%	110.3%
	Actual	83.6%	77.6%	\$7,886	78.5%	89.6%	
	% of Goal	107.2%	96.4%	112.7%	104.7%	130.8%	
Title I DW	Goal	83.0%	80.0%	\$6,700	80.0%	70.7%	112.3%
	Actual	75.0%	77.8%	\$7,190	100.0%	100%	
	% of Goal	90.4%	97.3%	\$107.3%	125.0%	141.4%	
Title I Youth	Goal	81.6%	84.8%	\$4,000	74.2%	65.0%	110.7%
	Actual	73.8%	74.1%	\$6,269	69.7%	81.3%	
	% of Goal	90.4%	87.4%	156.7%	93.9%	125.1%	
Overall Indicator Score		96.0%	93.7%	125.6%	107.9%	132.4%	

B. The LWDA must meet or exceed all the following performance measures related to the WIOA indicators of performance described at 20 CFR § 677.155(a)(1) for the two most recent program years:

- Individual Indicator Score of 50% or higher
- Overall Indicator Score of 90% or higher
- Overall Program Score of 90% or higher

A LWDA that fails to meet any of the individual measures for the last two consecutive programs will be considered not to have met performance. If any measure was not met in either program year, state in this petition, 1) the reason(s), 2) the corrective action measures taken, and 3) the current status. **N/a**

C. The LWDA must sustain fiscal integrity regarding funds provided under WIOA. DOL must not make a formal determination that either the grant recipient or the administrative entity of the area mis-expended funds due to willful disregard of the requirements of the provision involved, gross negligence, or failure to comply with accepted standards of administration for the two-year period preceding the determination. **N/a – No funding has been mis-expended.**

Section IV. Local Board Information

Using the attachment, **A: LWDB Membership List**, provide a list of local board members, to include composition categories and contact information. **See attached.**

Section V. Grant Recipient/Fiscal Agent

Using the attachment, **B: LWDA Designation of Grant Recipient & Fiscal Agent**, designate the grant recipient and fiscal agent for the area. Signature of the lead official and each CEO is required. Electronic signatures are authorized and strongly encouraged for timely execution. **See attached.**

Section VI. Public Comment

Attach documentation that public input was solicited and provide all comments received. **This document was posted on the Santee-Lynches Regional COG's website at <https://www.santeelynchescog.org/workforce-development-board> from October 5, 2026 – October 16, 2026.**

Section VII. Assurances and Signatures

A. The CEOs making this designation petition assure the following:

- They are duly authorized to participate in, and on behalf of, the governing bodies of the specified county/counties. Documentation of this authorization can be provided.
- They will comply with the requirements of WIOA, all Federal regulations implementing WIOA, any revisions or amendments, as well as any state issued instruction letters, and all applicable Federal, state, or local rules and regulations.
- They accept liability for any misuse of grant funds.

B. Electronic signatures are authorized and highly encouraged for timely execution.

I/We, the undersigned CEO(s) of the petitioning county/counties, do hereby submit this formal designation petition under the conditions delineated herein and with the assurances specified herein.

<u>County</u>	<u>Signature</u>	<u>Date</u>
Clarendon		
Kershaw		
Lee		
Sumter		

Submit Petition to WorkforceSupport@dew.sc.gov by 5:00 p.m., October 30, 2026.

WIOA Local Workforce Development Board Membership

Business Representatives (per WIOA section 107(b)(2)(A))				
No.	Name	Affiliation and Title	Contact Phone and Email	Address
1	Robert Edwards	LJS Solutions Site Manager	803-773-9625, etc. 115 BobEdwards@ljs-solutions.com	740 North Wise Drive Sumter, SC 29150
2	Emily A. Peele	Continental Tires Supervisor, Talent Acquisition	803-506-5504 Emily.peele@conti-na.com	1805 Highway 521 South Sumter, SC 29153
3	Calvin Leiter	EMS-CHEMI North America, Inc. Operations Manager	803-481-6133 Calvin.leiter@us.emsgrivory.com	2015 Hatteras Way Sumter, SC 29153
4	Heather Waddell	Eaton Corporation Sr. HR Manager	803-305-9398 HeatherAWaddell@eaton.com	845 Corporate Circle Sumter, SC 29154
5	Jennifer “Lynn” Blizzar	Mid Carolina Credit Union HR and Marketing Manager	803-432-5833 lblizzard@midcarolinacu.com	P.O. Box 549 Lugoff, SC 29078
6	Christopher Kawecki	Latitude Corp. Plant Manager	440-236-4652 Chris.kawecki@latitudecorp.com	1976 Jo Rogers Jr. Blvd Manning, SC 29102
7	JoAnn Eaddy	Thompson Construction Group Director of Finance/HR Generalist	803-460-0975 jeaddy@thompsonconstructiongroup.com	925 Corporate Circle Sumter, SC 29154
8	Darren Jackson	Cummins Operations Leader	313-808-1781 darren.jackson@cummins.com	2398 Ram Bay Road Manning, SC 29102
9	Ivy Zeiler	Custom Profile HR Generalist	803-900-4432 izeiler@custom-profile.com	30 Hengst Blvd. Camden, SC 29020
10	Grady Catoe	Allstaff Employment, LLC Business Development Manager	803-432-4515 Grady.catoe@allstaffsc.com	2513 Broad Street Camden, SC 29020
11	Charles “Scotty” Hayes	Coca Cola Bottling Co. Consolidated Director of Production	803-484-3109 Scottie.hayes@cokeconsolidated.com	601 Cousar Street Bishopville, SC 29010
12	Dr. Ora Spann	SC Rural Community & Workforce Dev. Executive Director	803-432-3934 ospann2021@gmail.com	4660 Ellerbe Mill Road Rembert, SC 29128
13				
14				
15				
16				

LWDA Workforce Representatives (per Section 107(b)(2)(B))				
No.	Name	Affiliation and Title	Contact Phone and Email	Address
1	Dr. Vanessa Canty*	Sumter County Adult Education Director	803-778-6432 Vanessa.canty@sumterschools.net	905 N. Main Street Sumter, SC 29150
2	Kanzora Robinson	SC Department of Corrections Agency Mailroom Coordinator	803-795-7715 Mgg4kandie@gmail.com	PO Box 210534 Columbia, SC 29221
3	Keri Middleton*	Central Carolina Technical College Dean, Workforce Development & SCETC	803-778-6601 kmiddlet@cctech.edu	853 Broad Street Sumter, SC 29150
4	John Hornsby*	SC Vocational Rehabilitation Depart., Sumter Area Supervisor	803-469-2960 jhornsby@scvrd.net	1760 N. Main Street Sumter, SC 29153
5	Kim Smith	United Steelworkers Labor Organiz. State Representative	843-602-6410 klsmith@usw.org	106 Cleveland Street Summerville, SC 29483
6	Vacant			

Education & Training Representatives (per Section 107(b)(2)(C))				
No.	Name	Affiliation and Title	Contact Phone and Email	Address
1	Dr. Gary Gerald*	Sumter County School District Superintendent	803-469-6900 gerald.gary@sumterschools.net	1345 Wilson Hall Road Sumter, SC 29150
2	Dr. Vanessa Canty*	Sumter County Adult Education Director	803-778-6432 Vanessa.canty@sumterschools.net	905 N. Main Street Sumter, SC 29150
3	Keri Middleton*	Central Carolina Technical College Dean, Workforce Development & SCETC	803-778-6601 kmiddlet@cctech.edu	853 Broad Street Sumter, SC 29150

Governmental, Economic, and Community Development Representatives (per Section 107(b)(2)(D))				
No.	Name	Affiliation and Title	Contact Phone and Email	Address
1	Tiffany Myers	Clarendon County Development Board Project Manager	803-435-8813 ext. 3221 tmyers@clarendoncountygov.org	411 Sunset Drive Manning, SC 29102
2	Paige Clack	Kershaw Co. Economic Development Office Economic Development Marketing/Admin Assistant	803-572-8072 paige.clack@kershaw.sc.gov	P.O. Box 763 Camden, SC 29021
3	John Hornsby*	SC Vocational Rehab – Sumter Area Supervisor	803-469-2960 jhornsby@scvrd.net	1760 N. Main Street Sumter, SC 29153
4	Berri Outlaw	SC Department of Employment and Workforce Regional Manager	803-447-8194 boutlaw@dew.sc.gov	1111 Broad Street Camden, SC 29020

Other Representatives (per Section 107(b)(2)(E))				
No.	Name	Affiliation and Title	Contact Phone and Email	Address
1	N/a			
2				
3				

Denote multiple representations with an asterisk (*).

	Number	Percentage
<i>Total Seats:</i>	23	100%
<i>Total Seats Filled:</i>	21	91.3%
<i>Total Seats Vacant:</i>	2	8.7%
<i>Seats Filled Representing Business:</i>	12	52.2%
<i>Seats Filled Representing the LWDA Workforce (must be at least 20%):</i>	5	21.7%
<i>Seats Filled Representing Education & Training:</i>	3	13.0%
<i>Seats Filled Representing Government, Economic & Community Development Entities:</i>	4	17.4%
<i>Seats Filled Representing Other Entities (as determined appropriate by CEOs):</i>	N/a	

(Enter name) Local Workforce Development Area

Designation of Grant Recipient & Fiscal Agent

The Chief Elected Officials (CEOs) of the Santee-Lynches Local Workforce Development Area (LWDA) hereby designate Santee-Lynches Regional Council of Governments as the grant recipient and fiscal agent pursuant to the Workforce Innovation and Opportunity Act (WIOA).

While WIOA permits the local CEOs to designate an entity to serve on their behalf as grant recipient and fiscal agent, the CEOs understand that this designation does not relieve them of their liability for any misuse of grant funds. The use of electronic signatures is authorized and strongly encouraged for timely execution.

<u>County</u>	<u>Authorized Signature</u>	<u>Date</u>
Clarendon		
Kershaw		
Lee		
Sumter		

As the authorized signatory official of Santee-Lynches Regional Council of Governments, I accept the responsibilities as WIOA grant recipient and fiscal agent for the Santee-Lynches LWDA.

Dennis Cyphers, Executive Director

Printed Name and Title

Signature

Date

Under the Workforce Innovation & Opportunity Act of 2014

A SANTEE-LYNCHES WORKFORCE INNOVATION & OPPORTUNITY ACT CONSORTIUM AGREEMENT

For the Counties of Clarendon, Kershaw, Lee & Sumter

1. Purpose: The purpose of forming a multi-county Consortium is to enable jointly the Chief Elected Officials of the member counties to organize and to implement the provisions of the Workforce Innovation & Opportunity Act signed into law on July 22, 2014, Public Law No. 113-128, (referred to as H.R. 803), 113th Congress, the Workforce Innovation and Opportunity Act (WIOA) of 2014, and any amendments thereto.
2. Geographic Service Area: The four-county Santee-Lynches Local Workforce Development Area (WDA) is a sub-component of a statewide Workforce Innovation and Opportunity System in accordance with Section 106 (b)(1)(B).
3. Consortium Membership: The Chief Elected Official (CEO) of each county participating in this Consortium Agreement or his/her designee shall represent his/her respective county as a member of the Santee-Lynches WDA Consortium.
4. Roles and Responsibilities: The roles and responsibilities of the Santee-Lynches WDA Consortium's CEOs include, but are not limited to the following:
 - a. The CEOs acknowledge responsibility to serve jointly as the WIOA grant recipient. Fiscal responsibility will be allocated amount the Consortium Counties based on the ratio of funds received each year through the Workforce Innovation & Opportunity Act.
 - b. The CEOs may designate an Administrative Entity to serve as a grant subrecipient to receive WIOA funds and/or as a fiscal and administrative agent to assist the CEOs in carrying out the relevant provisions of the WIOA in accordance with Sections of the WIOA law.
 - c. The CEOs shall appoint jointly the local Workforce Development Board membership in accordance with the terms of this Agreement and the State criteria established under Section 107 (b)(1)(2) and shall be certified by the Governor of the State once every two years to carry out the functions described in subsection (d) (and any functions specified for the local board under the WIOA.
5. Local Workforce Development Board member Appointment Process and Terms: The Consortium Counties shall bear jointly the responsibility for meeting the standards for Workforce Development Board (WDB) membership as detailed in the WIOA. Members serving on the board shall be by appointment of the CEOs after solicitation of nominations in compliance with Section 107 (c).
6. Local Workforce Development Board (WDB) Composition: The total membership of the Local Workforce Development Board shall be **23**. The WDB membership shall comply

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with the criteria established in Section 107 (b) and shall be the same ratio or percentage as the population of the four (4) counties as published in the 2010 Census of the United States.

County	Population	Proposed # of Members (Rounded)
Clarendon	34,971	15.7% - 3 Members
Kershaw	61,697	27.6% - 6 Members
Lee	19,220	08.6% - 2 Members (plus 1 additional member) = 3
Sumter	107,456	48.1% - 11 Members
Total	223,344	100% - 23 members

7. Grant Recipient: All funds allocated to the Local Workforce Development Area shall flow to the Grant Recipient or to a Subrecipient to be designated by the CEOs and further to be disbursed as directed by the WDB under the terms of this agreement.
8. Assignment of Specific Responsibilities for Administrative Entity: Upon selection of the Administrative Entity (A/E), their responsibilities shall be as follows:
 - a. Accept designation by local government CEOs as the authorized sub-recipient to receive WIOA grant and other funds allocated to the LWDB by the Governor and subsequently utilized by the WDB.
 - b. Assume primary bonded liability and insure fiscal accountability for all WIOA and other workforce related funds distributed locally through accounting systems and procedures that are in accordance with GAAP (Generally Accepted Accounting Principles). All recipients/sub-recipients/sub-grantees shall be bonded to provide protection against loss.
 - c. The local grant recipient or an entity designated shall disburse such funds for Workforce Innovation and Opportunity Act activities at the direction of the local board, pursuant to the requirements of this title, if the direction does not violate a provision of this Act.
 - d. Annually generate a draft budget for the WDB's consideration and recommendation to the CEOs, and, further, maintain on behalf of the participating CEOs and the WDB, all financial records of receipts and reports of expenditures.
 - e. Serve as WDB Program Administrator for the LWIOA consortium of counties, their CEOs and the WDB; providing oversight for all contracts and other agreements with service providers, generating performance reports to the CEOs and WDB; coordinating the activities of the WDB with their annual plans and the requirements imposed on the WDB by the State Workforce Development Board; and compliance with South Carolina Department of Employment and Workforce (SCDEW) and USDOL WIOA Rules and Regulations and their amendments.
 - f. Perform other duties assignable to an AE as determined to be appropriate with respect to implementation of the WIOA and the Wagner-Peyser Act and other duties as may be assigned by the CEOs and WDB.
 - g. The signatory official for the Administrative Entity shall be the Executive Director of the Santee-Lynches Regional Council of Governments.

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9. Assignment of Specific Responsibilities for the Workforce Development Board: The Workforce development Board shall be responsible for the following:
 - a. The WDB will develop, review, and approve funding recommendations to implement the LWDA's annual and strategic plans subject to a budget that has been reviewed and approved by the CEOs.
 - b. Selection and designation of a One-Stop Operator (SC Works) subject to the approval of area CEOs.
 - c. Provide policy guidance and exercise responsibilities assigned to the WDB by the State WDB for oversight and accountability for the One-Stop Operations (SC Works) in the LWDA.
 - d. Procure eligible providers of WIOA training services, if they are not provided by contract through the one-stop operator (SC Works).
 - e. The One-Stop Operator (SC Works) will facilitate implementation of the strategic objectives and contribute to accomplishing the goals incorporated into the WDB's annual and strategic plans.
 - f. The WDB will coordinate Workforce Innovation & Opportunity Act activities with local and area economic development strategies linking employer interests to strategic plan investments.
 - g. The WDB will actively engage in the formation of the following standing Committees for the Santee-Lynches Region and will provide policy guidance and strategic plan preparation: One-Stop (SC Works), Youth Committee, Disability Committee and any other committee they feel necessary. The standing committees shall provide information and assist with operational and other issues that will assist the local board in carrying out activities. Each standing committee must be chaired by a member of the local board and may include other members of the local board, and shall include other individuals appointed by the local board who are not members of the local board.
 - h. The WDB is responsible for development and maintenance of cost sharing agreements.
10. Procured Professional Consultants: From time-to-time it may be appropriate for the WDB to utilize a procured professional consultant to service the function of the WDB in accordance with their responsibilities identified in Public Law 113-128, 113th Congress, the Workforce Innovation and Opportunity Act (WIOA) and any amendments thereto:
 - a. Facilitate an independent review and written assessment of the WDB's compliance with the State's standards for certification of Workforce Development Boards.
 - b. Facilitate an independent review and written assessment of One-Stop Operations (SC Works) consistent with the State's One-Stop Certification.
 - c. Facilitate a review and written assessment of the WDB's Strategic Plan consistent with the documented needs of the LWDA.
 - d. Facilitate the WDB's preparation of its local plan and annual updates.
 - e. Conduct special studies as deemed necessary by the WDB.
 - f. Perform other activities not assigned to the AE in this agreement.
11. Withdrawal: Any county may withdraw from the Consortium by giving written notice to the Consortium at least six (6) months prior to the end of the two-year WIOA designation

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period. If the withdrawal of one or more Consortium members causes the remaining members not to continue to qualify for WIOA funding, then the Governor will be notified by the remaining CEOs that the LWDA is no longer eligible under the WIOA to receive funding.

12. Cooperation: Each Consortium County agrees to promptly furnish the Administrative Entity and/or the WDB information requested which may relate to the effective and timely operation and purpose of this Consortium Agreement and the responsibilities accepted by the CEOs to carry out the provisions of the Workforce Innovation and Opportunity Act of 2014, as amended, as a direct result of their receipt of WIOA funding.
13. Amendments: From time-to-time it may become necessary to amend or otherwise revise this agreement. The process for doing so, concurrent with the need to continue to meet the responsibilities assigned to the CEOs in the WDA, is to be consistent with those processes typical of other publicly funded programs.

This Agreement is to take effect upon the date of the last CEO signature acknowledging agreement with the purpose and intent of this document.

CLARENDON COUNTY:



Signature of Chief Elected Official
Dwight Stewart, Chairman

10/24/24

Date

KERSHAW COUNTY:

Signature of Chief Elected Official
Ben Connell, Chairman

Date

LEE COUNTY:

Signature of Chief Elected Official
Travis Windham, Chairman

Date

SUMTER COUNTY:

Signature of Chief Elected Official
James McCain, Chairman

Date

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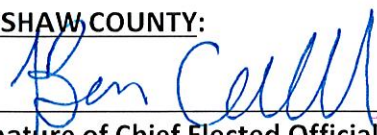
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CLARENDON COUNTY:

Signature of Chief Elected Official
Dwight Stewart, Chairman

Date

KERSHAW COUNTY:



Signature of Chief Elected Official
Ben Connell, Chairman



Date

LEE COUNTY:

Signature of Chief Elected Official
Travis Windham, Chairman

Date

SUMTER COUNTY:

Signature of Chief Elected Official
James McCain, Chairman

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CLARENDON COUNTY:

Signature of Chief Elected Official
Dwight Stewart, Chairman

Date

KERSHAW COUNTY:

Signature of Chief Elected Official
Ben Connell, Chairman

Date

LEE COUNTY:


Signature of Chief Elected Official
Travis Windham, Chairman

Date 10/23/24

SUMTER COUNTY:

Signature of Chief Elected Official
James McCain, Chairman

Date

Attachment C

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CLARENDON COUNTY:

Signature of Chief Elected Official
Dwight Stewart, Chairman

Date

KERSHAW COUNTY:

Signature of Chief Elected Official
Ben Connell, Chairman

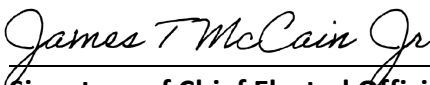
Date

LEE COUNTY:

Signature of Chief Elected Official
Travis Windham, Chairman

Date

SUMTER COUNTY:



Signature of Chief Elected Official
James McCain, Chairman

10/18/2024

Date

ADDENDUM TO THE WIOA CONSORTIUM AGREEMENT

This Addendum to the Workforce Innovation and Opportunity Act (WIOA) Consortium Agreement (the "Agreement") is entered into by and between the participating Chief Elected Officials (CEOs) of the Workforce Development Area.

PURPOSE

The purpose of this Addendum is to formally acknowledge the transition of leadership and the onboarding of the newly appointed Chief Elected Official to the WIOA Consortium. This document ensures continuous compliance, governance, and operational stability under the guidelines of the Workforce Innovation and Opportunity Act.

ACKNOWLEDGMENT AND VERIFICATION

By executing this Addendum, the undersigned newly appointed Chief Elected Official hereby declare, verify, and attest to the following:

1. **Understanding of Responsibilities:** The new CEO verifies that they have received, read, and thoroughly understand their roles, authorities, liabilities, and governance responsibilities as outlined in the existing WIOA Consortium Agreement and federal/state regulations.
2. **Consent to Comply:** The new CEO formally consents to comply with all terms, conditions, stipulations, and financial responsibilities set forth in the Agreement, assuming full participation in the Consortium's decision-making bodies.
3. **Attestation of Review:** The new CEO attests that the existing Agreement has been fully reviewed by them and/or their legal counsel, and they mutually agree that the current terms remain sufficient, effective, and that no changes or modifications to the core agreement are needed at this time.

RATIFICATION

All other terms, covenants, and conditions of the original WIOA Consortium Agreement not expressly modified by a separate written amendment shall remain in full force and effect. This Addendum shall be attached to and become a permanent part of the original Agreement.

IN WITNESS WHEREOF, the undersigned have executed this Addendum on the dates indicated below.

NEWLY APPOINTED CHIEF ELECTED OFFICIAL:

Signature of New Chief Elected Official

John "Jay" Johnson

Printed Name and Title

Clarendon County

County

Date