



Town of Pinewood Proposed Demolition Project

Project Summary: Town of Pinewood proposes to demolish approximately eleven vacant and dilapidated residential structures within the Town.

Acronyms/Abbreviations:

CDBG - Community Development Block Grants
DHEC - SC Dept of Health and Environmental Controls
EDA - US Economic Development Administration
ERR - environment review record
HUD - US Dept of Housing and Urban Development

NTP – notice to proceed
RIA – SC Rural Infrastructure Authority
WWTP – Wastewater Treatment Plant
YTD – year-to-date

Key Points:

Date	Comments
9.2.2021	<p>Regarding the Community Development Grant (CDBG) to demolish eleven (11) slum/blighted houses (SBA) in the Town of Pinewood. The total amount of the project will be \$ 173,030.00. The goal of the CDBG is to promote economic opportunity and to provide suitable living environments that are safe and protect the public health of everyone within the Town of Pinewood.</p> <p>The CDBG Grant will need to be submitted before September 15, 2021, to be eligible to apply for the fall application. As of today, a Public Needs Assessment Hearing was conducted, and the Technical Assistance Agreement between the Town of Pinewood and Santee-Lynches Council of Governments have been signed by Jackie K. Spann on August 13, 2021. The Community Development Program Application Request was signed on August 17, 2021. The Town of Pinewood is scheduled for a CDBG Application Public Hearing on September 8, 2021, at 6:00 p.m. to discuss the Town's application.</p> <p>Mayor Spann is currently working on the H1 information for each of the blighted houses. The H1 information consists of a picture of the home, the parcel number, the address, Tax ID number, the legal description, parcel owner, current fair market value, the number of structures on the parcel, square footage of the structures, age, total parcel size, structure type, and utility status. Santee Lynches Council of Governments compiled some of the information requested on the H1 form by pulling the property card on each of the parcels. However, all the information was not available on the parcel cards. Mayor Spann was made aware of the needed missing information. He is currently working on finding the missing information on each parcel.</p> <p>Also included in the H1 information is a statement indicating that the utility for each parcel have been disconnected. Mayor Spann is in the process of constructing a letter with all the parcels on the letter indicating that the utilities have been disconnected for at least three (3) months. Mayor Spann has verified that all the parcel's utilities have been disconnected since 2017 because this is when the Town experienced a system upgrade and none of the current homes are now in the new system. The old parcels can be archived from the old system. Since Mayor Spann is an elected official, he has contacted the Zoning Manager and the Town Clerk to verify and sign off that each of the parcel's utilities has been disconnected and that the home is no longer inhabited.</p> <p>Once Santee Lynches has reviewed all the information from each parcel from Mayor Spann, Santee Lynches Council of Governments will have the ability to create and submit the application. This is important to complete before September 15, 2021, because applications will no longer be accepted by the Chamber of Commerce after September 17, 2021, until April of 2021.</p>

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Date	Comments
8/25/2021	Fair Housing Month Proclamation in the Item for The Town of Pinewood
9/1/2021	The Notice of Public Hearing for CDBG Application for the Town of Pinewood
9/8/2021	The Public Hearing for the CDBG Application for the Town of Pinewood (see minutes)
9/10/2021	Received the H-1 information from Mayor Spann to be reviewed by Sylvia and Dennis
9/14/2021	Review information and ask Mayor Spann any questions, fill out the application
9/17/2021	Turned in the Pinewood Application in Columbia at the Department of Commerce
10/11/2021	<p>Received memo for application on 10/06/2021. Corrections must be sent back to SCDOC by 10/13/2021. Spoke to Nate from SCDOC on corrections that needed to be made and questions that needed to be addressed.</p> <p>Returned the mayor's call on 10/7/2021. He was calling to advise SLCOG that he had paid the attorney for the title searches. A follow up email went to the mayor to remind him to keep the cancelled check with the invoice as the information will be needed to document local match. Also, responded back to the mayor's email ref town ordinances for demolition.</p>
12/01/2021	<p>The Town of Pinewood has been awarded a Community Enrichment grant in the amount of \$164,439. Mayor Spann was sent an email to advise him of the signatures needed for the Grant award from CDBG. Advised him to sign and have two (2) witnesses from his council or elected officials. He was also advised to send 2 originals to SC Department of Commerce, keep one and send one to Santee Lynches.</p> <p>Mayor Spann and the Grants Manager also spoke on the phone and the same information was relayed as well as the need for Santee Lynches to receive the Title Searches as well as the Voluntary Demolition letters to keep the grant moving forward.</p>
11/17/2021	Mayor Spann received an award letter from Henry McMaster regarding the CDBG Community Enrichment Program to demolish eleven (11) vacant, dilapidated units in The Town of Pinewood. The amount awarded was \$ 164,439. The letter has been uploaded to SharePoint.
12/2/2021	Mayor Spann met with the Grants and HOME Coordinator to sign the Revised Application. The Revised Application is on SharePoint.
12/10/2021	The Grants Manager, HOME Coordinator, Grants Coordinator, and Nathaniel Foutch, from the Department of Commerce, had a Technical Assistance meeting with Mayor Spann. The minutes and the recording of the meeting is on SharePoint.
1/28/2022	Department of Commerce came to Santee-Lynches office to meet with Santee-Lynches and Mayor Spann to dis

